

Application: Tillamook County Behavioral Health Court

Ahnie Seaholm - aseaholm@co.tillamook.or.us
Specialty Court 21-23

Summary

ID: 0000000043

Cover

Completed - Jun 14 2021

Cover Sheet

Specialty Court

Other

Primary Program of Specialty Court

Mental Health Court

Secondary Program of Specialty Court

Mental Health Court

Primary contact information

Primary Contact Person/Title	Ahnie Seaholm/Lieutenant
E-mail Address	aseaholm@co.tillamook.or.us
Tax ID	93-6002312
DUNS	0605845540000
Address	5995 Long Prairie Road
City	Tillamook
Zip Code	97141
Phone Number	503-815-3339

ACH Payment Processing Requested (Direct Deposit)

Yes

Legal Name of Responsible Organization	Tillamook County Sheriff's Office Community Corrections Division
Payment Remittance Address	201 Laurel Ave
City	Tillamook
Zip Code	97141

Grant Review Committee Meeting

During the week of **June 28, 2021** who will be available to answer questions on this application if the Review Committee has any?

Name	Ahnie Seaholm
Email	aseaholm@co.tillamook.or.us
Phone	503-815-3339

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Specialty Court 21-23

Summary

ID: 0000000043

SCOP

Completed - Jun 11 2021

Specialty Court Operations Profile

The operations profile replaces many of the non-narrative questions in the former grant application. The sections in this profile tie to specific Oregon Specialty Court Standards (STANDARDS).

Participation Count

Report the actual participation count at the **end of each quarter** for the 2020 calendar year.

	Average Monthly Participation Count
Q1: Jan 1 - Mar 31, 2020	6
Q2: Apr 1 - June 30, 2020	7
Q3: July 1 - Sep 30, 2020	6
Q4: Oct 1 - Dec 31, 2020	7

All participants have pending or existing criminal charges.

Yes

Please indicate whether the Coordinator is OJD staff:

Yes

Report on ALL STAFF, and indicate how the position is funded.

(STANDARDS 1-1)

	Role	Individual's Name	How Funded
1	Judge	Judge Jonathan Hill	All other non-CJC State Funds
2	Coordinator	Kindra McKillip	All other non-CJC State Funds
3	Probation Officer	Glen Watson	All other CJC Funds
4	Probation Officer	Glen Watson	All other non-CJC State Funds
5	Treatment Provider	Michele Riggs	Other not-identified above
6	Treatment Provider	Victor Bofile	Other not-identified above
7	Prosecutor	William Porter	All other non-CJC State Funds
8	Prosecutor	DDA Aubrey Olson	Local Government (County or Municipal)
9	Defense Attorney	Arlo Vari	All other non-CJC State Funds
10	Defense Attorney	Matt Lyon	All other non-CJC State Funds
11	Other Team Members	Peter Starkey	Other not-identified above
12	Probation Officer	Yvonne Burdick Garcia	All other non-CJC State Funds
13	Probation Officer	Ahnie Seaholm	All other non-CJC State

Funds

14

15

16

17

18

19

20

Report on the frequency of the specialty court staffing meetings and court hearings:

(STANDARDS 1-4; 2-3; 7-7; 7-8; 7-9)

Staffing Meetings	Weekly
Court Hearings	Weekly
Judge	Weekly
Coordinator	Weekly
Probation Officer	Weekly
Treatment Provider	Weekly
Prosecutor	Weekly
Defense Attorney	Weekly
Case Manager	N/A
Mental Health Provider	Weekly
Law Enforcement	N/A
DHS Case Worker	N/A
Veterans Affairs Officer	N/A
School Representative	N/A
Other Team Members	Twice per month

How do(es) the treatment provider(s) provide the specialty court feedback on participant progress?

(STANDARDS 1-5)

Select all that apply

Responses Selected:

Weekly progress reports sent via email

Weekly progress reports given verbally at court staffing

Notes/data entered directly into a specialty court case management system

What standardized, objective, validated risk and assessment tool is primarily used to assess the risk and need of potential participants?

(STANDARDS 3-3)

Select all that apply

Responses Selected:

LS/CMI

WRNA

PSC

Other, please specify...: ODARA if needed

Who administers the validated risk and need assessment tool?

(STANDARDS 3-3; 3-8)

Select all that apply

Responses Selected:

Probation Officer

When are defendants assessed using a validated risk and need assessment tool?

(STANDARDS 3-3)

Select all that apply

Responses Selected:

Prior to first treatment session

Who administers the substance abuse severity assessment and/or mental illness assessment?

(STANDARDS 3-3; 3-8)

Select all that apply

Responses Selected:

Treatment Provider

Other, please specify...: Forensic Evaluator

When are the defendants assessed? (STANDARDS 3-3)

(STANDARDS 3-3)

Select all that apply

Responses Selected:

Prior to determining eligibility

What is the specialty court's monthly capacity

(STANDARDS 3-10)

NOTE: Capacity means the maximum number of participants the program can serve at one time - regardless of Phase. Therefore, if the specialty court can serve 10 persons in Phase I, 10 in Phase II, 20 in Phase III, and 20 in Phase IV, your court capacity is 60 people.

What factors does the specialty court program consider to determine capacity?

(STANDARDS 3-10; 4-19,20)

Select all that apply

Responses Selected:

Amount of court time available

Number of probation officers available to the court

Number of treatment providers available to the court

Number of case managers available to the court

Group Treatment availability with selected provider

Availability of slots in other barrier removal programming

Other, please specify...: Backlog of Court Proceedings due to COVID

If the specialty court program has experienced any barriers to maintaining capacity over the previous calendar year, please select from the list below:

Select all that apply

Responses Selected:

Lack of referral from law enforcement/jail

Too many of the referred participants were not clinically appropriate for the program

Too many of the referred participants did not meet eligibility requirements

Lack of participants from target population

Competing demands on judicial calendar

Treatment provider case load

Transportation issues for participants

Housing issues for participants

Probation officer capacity

Impacts from COVID-19

Does the specialty court program have multiple tracks with differing treatment requirements?

(STANDARDS 3-4)

NOTE: For the purposes of this solicitation, "tracks" means that offenders may be classified by risk level, population characteristics, or other factors which dictate different treatment options or rigor. For example, your Adult Drug Court may have a high risk and low risk offender track. Or, your court may have a track for veterans, which provides access to different services, even though the core program is a Mental Health Court.

No

Complete the grid below for all Phases in the specialty court program.

NOTE: All information should be provided for monthly intervals. If your program does not have a particular Phase Level, please enter "0".

	Average # Drug Screens/month	Average # Treatment Sessions/mont h	Average # Treatment Hours/month	Number of Court Appearances/m onth	Phase Length (in months)
Phase I	4-8	8	16	4	3
Phase II	4-8	8	14	4	5
Phase III	4-8	8	12	4	5
Phase IV	4-8	8	10	4	5
Phase V	0	0	0	0	0
Phase VI	0	0	0	0	0

Does the specialty court pay the treatment provider directly for the services it provides?

Yes, for some

How much did the specialty court pay treatment providers for services rendered to program participants in the previous 2020 calendar year? (CJC Specialty Court Grant)

\$ 246.45

How much did your specialty court pay treatment providers for services rendered to program participants in the previous 2020 calendar year? (all funding types)

\$ 0

What does the funding provide?

Responses Selected:

Other, please specify...: Treatment Books and Participant Handbooks

Does the treatment provider receive or accept funds/payment from the sources below to serve your participants?

Select all that apply

Responses Selected:

Medicaid (OHP)

Medicare

Private Insurance

What treatment provider(s) does the specialty court program use?

Tillamook Family Counseling Center

Who is the CCO for the specialty court program?

Columbia Pacific

From the list below, please select all of the evidence-based treatment programs or practices that your specialty court offers:

(STANDARDS 4-7)

	Treatment Provider	Other Provider
Group Counseling	✓	✗
Individual Counseling	✓	✗
Family Counseling	✓	✗
Alcohol and other drug counseling	✓	✗
Gender-specific counseling	✗	✗
Culturally competent and linguistically appropriate services	✓	✗
Domestic violence counseling	✗	✓
Anger management	✗	✓
Criminal thinking interventions	✓	✗
Health screening	✗	✓
Brief evidence-based educational curriculum to prevent behavior that poses health risks (such as STIs and other diseases)	✗	✓
Brief evidence-based educational curriculum to prevent or reverse drug overdose	✓	✗
Drug testing	✓	✗
Medication management	✓	✗

Assessment and counseling for mental health issues	✓	✗
Trauma-informed care, including trauma-related services	✓	✗
Evaluation for suitability for group interventions	✓	✗
Residential treatment	✗	✓
Medication Assisted Treatment (MAT)	✗	✓
Transition plan (for the participant's recovery following court supervision)	✓	✗
Assertive community treatment	✓	✗
Psychotropic medications	✓	✗
Illness self-management	✗	✗
Other mental health specific treatment	✓	✗
Services include visitation, while assuring the child's safety, to promote attachment for families who have children in foster care	✗	✗
Services for participant's children, including developmental screening and assessment; services to address prenatal and postnatal exposure to substances; trauma-related services; prevention, early intervention, and treatment services for substance use disorders	✗	✗
Services for children that are coordinated with those of the parent and help the parent understand the needs of the child	✗	✗

Services for children under age 3 that involve the parent as an active participant	✘	✘
Children in out-of-home care retain a single placement to avoid additional trauma	✘	✘
Assertive continuing care	✓	✘
Focus on behavioral health treatment and family intervention	✓	✘
Motivational enhancement therapy	✓	✘

Does the specialty court use incarceration as a way to achieve clinical or social service objectives, such as obtaining detoxification services or sober living quarters?

(STANDARDS 4-16)

No

How many days does a participant have to be free of positive drug screens before he/she is eligible to graduate?

(STANDARDS 5-6)

90

Does your court offer weekend and holiday drug testing?

(STANDARDS 5-1)

No

What method does your court use for random drug testing?

(STANDARDS 5-1)

Responses Selected:

Other method

For which of the drugs below does the court program routinely screen participants?

Select all that apply

Responses Selected:

Alcohol

Methamphetamine

Heroin

Prescription Opioids

Cocaine

Amphetamine

Cannabis

MDMA

Other prescription drugs

Other, please specify...: K2

Which drug testing company(s) does the specialty court use?

Redwood

Tillamook County Community Corrections are viewed UA's and can also conduct oral saliva swabs.

Tillamook Family Counseling Center does not view UA's.

What percentage of your urine screens are observed?

(STANDARDS 5-3)

90-99%

Have all the individuals observing urine screens received training on how to observe drug testing?

(STANDARDS 5-3)

All

Is the person who observes urine screens the same gender as the participant identifies?

Yes

What percentage of your drug screens are reported to the specialty court team within 48 hours?

(STANDARDS 5-4)

90-99%

Which of the following does the specialty court program consider a positive screen?

Select all that apply

Responses Selected:

Missed Screens

Does the specialty court program use alcohol monitoring equipment for participants?

No

Select the outpatient services the program offers for the specialty court participants.

	Treatment Provider	Other Provider
Psychological Testing	✘	✔
Diagnostic Assessment	✔	✘
Crisis Intervention	✔	✘
Psychiatric Treatment	✔	✘
Nursing Assessment & Health Services	✔	✘
Medication Administration	✔	✘
Pharmacy & Lab Services	✘	✔
Individual Outpatient Services	✔	✘
Group Outpatient Services	✔	✘
Legal Skills - Forensics/Competency	✘	✔
Family Outpatient Services	✔	✘
Addictive Disease Support Services	✔	✘
Peer Support Services	✔	✘

Select the residential treatment service the program offers for the specialty court participants.

	Treatment Provider	Other Provider
Intensive	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Semi-independent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Independent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Housing Supplements	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Deaf/Hard of Hearing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Opioid Maintenance Treatment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Substance Abuse Intensive Outpatient	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Transitional Housing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Clubhouse Services for Adolescents	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ambulatory Substance Abuse Detoxification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Residential Substance Detoxification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Does the specialty court offer therapeutic interventions--not sanctions--when a participant is not responding to treatment interventions, but compliant with program requirements?

(STANDARDS 6-13)

Yes

Do participants have to be employed to graduate?

(STANDARD 6-19)

Not Applicable

Do participants have to be living in a sober living environment to graduate?

(STANDARDS 6-20)

Not Applicable

Select the type(s) of training each core team member receives. (Select all that apply)

(STANDARDS 9-2)

	Within 60 days of joining team	Within one year of joining team
The drug court model	✗	✓
Best practices	✓	✗
Substance use disorder and mental health treatment	✓	✗
Managing co-occurring disorders	✓	✗
Use of effective behavior management strategies, including incentives and sanctions	✗	✓
Drug testing standards and protocols	✓	✗
Confidentiality and ethics	✓	✗
Trauma-informed care	✓	✗
Recognizing implicit cultural biases and correcting disparate impacts for members of historically disadvantaged groups	✗	✓
Proficiency in working with people of diverse races, cultures, ethnicities, disabilities, genders and gender identities, and sexual orientations	✗	✓

Mental health issues	✓	✗
Impacts of trauma (including historical trauma)	✓	✗
How court programs can avoid re-traumatization	✗	✓
Effective trauma interventions	✗	✓
Self-care and avoiding burnout	✗	✓
Understanding the needs and experiences of families in the child welfare system that are affected by substance use disorders and effective strategies for working with them	✗	✗
Child development	✗	✗
Parenting	✗	✗
The effects of prenatal and postnatal substance exposure on children and meeting their needs across the developmental stages	✗	✗
Responsibilities and mandates of child welfare workers, including Adoption and Safe Families Act timelines	✗	✗
Rules pertaining to the Indian Child Welfare Act	✗	✗
Adolescent development	✗	✗
Engaging families	✗	✓
Case management	✓	✗
Screening and assessment	✓	✗

How frequently does your Policy Committee meet to discuss specialty court operation or policy issues that are not related to particular participants?

(STANDARDS 10-2)

Monthly

How frequently does your Advisory Committee meet to discuss specialty court operation or policy issues that are not related to particular participants?

(STANDARDS 10-3)

Monthly

Is the specialty court program utilizing a non-profit organization for fund-raising purposes, special outings, incentives or other assistance (such as transportation, housing, or counseling services)?

(STANDARDS 10-4)

No

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Narrative

Completed - Jun 14 2021

Form for "Narrative"

Barriers to Participation

Please explain in detail how the COVID pandemic may have or will affect participation in your respective Specialty Court along with any other difficulties due to COVID such as access to services provided by the court.

Tillamook County Behavioral Health Court began with its first participants in February 2020, never to expect that within a couple of months the Court would be on hold and then quickly moved to virtual due to a pandemic. Web X has been the platform used during this time. While we have been able to still connect and move forward with staffing and Court appearances, having to use a virtual platform has negatively impacted the program and the ability for participants to participate. Participants are not benefiting from in person engagement with other participants and team members which has caused some disconnect. At times individual's technology does not work right, the video may be bad, sound is not optimal, and it appears that the positive accolades' may not have a positive effect that would be received if the participants were in person with all team members.

Covid drastically effected our ability to conduct in person office visits and treatment sessions with the participants. Phone contact and virtual sessions were utilized but cannot offer the same accountability, oversight, and experience. The ability to collect urinalyses was also impacted with COVID. Community Corrections and Tillamook Family Counseling were on hold with all collecting of urinalyses for quite some time. This impacted the ability for participants to move through phases and greatly limited oversight in regard to substance use.

The Tillamook County Jail has also had to comply with COVID precautions and guidelines set forth by

Center for Disease Control and OSHA, to ensure safety of both Adults in Custody and staff. This has greatly diminished our capacity to incarcerate. This has created a void in the ability to utilize jail as a tool when other lower-level responses have not been successful with behavioral change. This can perhaps be seen as non-motivational for some participants if that option for consequences is not available.

Tillamook County Behavioral Health Court noted its capacity being at 20 participants. The Steering Committee agreed that we would start with five participants and slowly grow to our noted capacity. COVID had a direct impact on the Court growing in a variety of ways. Not meeting in person was difficult to bring new participants on board at the beginning. Also, the Circuit Court overall has been backlogged with moving cases forward. Additionally, both Circuit Court Judges are sharing one Courtroom at the time. Judge Hill's Courtroom is currently noted as not being large enough to appropriately and safely space individuals coming in that Courtroom. There has been continued discussion about coming up with a resolution.

The pandemic has affected Behavioral Health Court in several ways, and this will still continue. We are working as a Team and with the Steering Committee to address barriers and solutions. Identifying new services and securing a non-profit entity for on-going support of the programs and participants has not fully come to fruition yet. We have had robust discussions and have increased Steering Committee meetings to monthly instead of Quarterly right now.

Please explain in detail how BM 110 may have or will affect participation in your respective Specialty Court and describe what measures are being taken in response to these changes.

It is likely that a lot of criminal activity is driven by drug use. Many people who have substance abuse issues or criminal history may also have mental health concerns. Currently, some of our participants in Behavioral Health Court have a current drug charge and most have substance abuse issues. With the passing of BM 110, it will affect some of the participation. If an individual is cited with a violation for possession of methamphetamine or heroin, and there are no other misdemeanor or felony charges that have also stemmed at this contact; this would eliminate that individual from even being considered for Behavioral Health Court. This individual would never be booked in on new charges, be arraigned in the Circuit Court, and essentially never can be identified as a potential candidate for Behavioral Health Court.

Essentially, a person getting cited with a violation, would not be a prompt or a possibility to even be looked at for a possible candidate for Behavioral Health Court. Therefore, this could be a huge fault for those individuals that have on going substance abuse issues and mental health concerns but are not participating in other criminal activity. These individuals may had continued run in with law enforcement, emergency department visits, and continual use of County Resources that if were involved in Behavioral Health Court could positively divert some of this. However, an individual that falls in this category of BM110, will never be looped into this resource unless their behavior continues to escalate to the point, they are now being arrested on more severe criminal activity. Being cited for a violation for controlled substances may provide a connection with a treatment provider, however, there is no method for tracking, following up, or accountability for these individuals. Unfortunately, a BM110 citation will cause complete gap with trying to involve this population into Behavioral Health Court before conduct exaggerates.

A measure that will be taken to help address this is an educational standpoint with law enforcement, the District Attorney's Office and other partners at the table with the Steering Committee Meetings. We will continue to educate and remind all stakeholders that Behavioral Health Court continues to be an option. To continue to look outside the box with individuals that may be identified to gain a benefit from this Specialty Court. To take note of those with possible co-occurring substance abuse and mental health issues that routinely have contact in the community by law enforcement. If there is a crime that surfaces, even lower level, along with a controlled substance violation, with an individual that could benefit from Behavioral Health Court; identify and make a referral for that individual to the Behavioral Health Court and further resources.

Any other barriers to participation or other concerns?

Besides barriers from COVID and the potential to lose referrals due to BM 110, it has also been identified that there have been participants referred but do not have a qualifying diagnosis of Severe and Persistent Mental Illness.

Cultural Responsiveness

What culturally responsive practices does the respective specialty court use with justice-involved individuals? What are your plans to implement culturally responsive practices in the future?

Currently, the participants are referred to community resources based on their risk and needs, many of these resources are culturally responsive. Tillamook Family Counseling Center has two providers that are on the Behavioral Health Court Team, one of these providers is bilingual. The treatment providers use an assessment tool that has a section pertaining to cultural practices. Cultural responsiveness comes in more degrees than a person's heritage. The team also considers that the participant is a member of a rural community with limited resources and recognizes generational factors, socioeconomics, and gender. We have identified that not all responses fit to each participant and so we will take an individual approach.

We have identified that as a specialty court we can further grow, develop, and implement culturally competent interventions and responsive practices. We will work collaboratively as a team and steering committee to determine what needs should be developed and will look further into tools like the RED Tool assessment to implement. Tillamook Family Counseling will continue to identify and involve cultural aspects in treatment. Our Local Public Coordinating Council is working on implementing a Sequential Intercept Model from the Oregon Center on Behavior Health and Justice Integration which will also help identify areas of underserved communities, cultural responses, and stresses on current systems.

What underserved populations does your court have purview over? (i.e., juvenile vs. adult drug court) What are the barriers to serving those populations?

Currently Tillamook County Behavioral Health Court serves adults that have a primary diagnosis of Significant and Persistent Mental Illness (SPMI) and does not specifically have purview over any one specific underserved population. Substance abuse is also prevalent with almost all participants. Many of our participants have socioeconomic barriers including unstable housing, chronic homelessness, and limited resources available to find housing for individuals who have a criminal record. Lack of and limited transportation including not having public transportation that drops off within a reasonable distance to destination. Limited access to personal care things like showers, clothing, and personal care items. Limited access and availability to virtual technology such as phones, tablets, and the internet which allow participation in Court and treatment.

These are all barriers to serving this population as all of these limits play a role into how engaged a participant is which is a direct outcome of how successful the participant is. The team continues to explore ways to knock down these barriers that arise for each individual.

How have you included the input of historically underserved communities, including, but not limited to, racial and ethnic minorities, women, lesbian, gay, bisexual, transgender, queer, and other minority gender identity communities?

All communities have been or can be served by the Behavioral Health Court as long as they meet the criteria of a primary diagnosis of SPMI. Once a participant is accepted into the Behavioral Health Court their individual needs and risks are addressed as identified. It has become more apparent that direct input from those in underserved communities are heard. Tillamook Family Counseling uses an assessment that notes cultural practices this will be a good starting point to address cultural practices and also seek more information from those who are in minorities about what is needed.

How have you included, or plan to include, the input of community partners in the implementation of the proposed services? Please identify community partners.

We have included and will continue to receive input from community partners. We have many community partners involved with the Behavioral Health Court Steering Committee, these include treatment providers, law enforcement, Adventist Health, County Commissioners, housing specialist from CARE, County Counsel, Defense Attorney's, and Judges. The Steering Committee has provided input for the proposed services and answers to these questions. The proposed services of this grant focus on culturally responsive agencies and working collaboratively to ensure supervision is provided, treatment goals are met, and any referrals made can focus on individual needs. Whether these community partners received funds from this grant cycle or are funded in another capacity, the goal is to provide a collaborative wrap around services for those we serve to ensure they can succeed. Our steering committee meets currently once a month to discuss the needs and also review the programs.

How do you intend to ensure that services funded by these grant dollars are used to promote social equity for historically underserved communities? Detail what controls you will put in place or metrics you will use to track success.

The top priority with these grant funds is to ensure we can continue this Behavioral Health Court that can serve all populations. Funds will ensure we are able to serve all communities including those underserved communities that have a qualifying diagnosis for the Specialty Court. By providing programs and resources that ensure fairness, justice, and equality to meet participant needs we will, ensure Social Equity. Tillamook County is predominately White and there are 10.5% of the population that identify as Hispanic or Latino. The grant will go to funding a full time Parole and Probation Officer, we also have a secondary PPO who is bilingual and bicultural this allows us to effectively supervise those of Hispanic or Latino community that has a primary language of Spanish. This is also true for Tillamook Family Counseling. They have one treatment provider that is currently assigned to the Team who is bilingual. With our Specialty Court Implementation Grant, we developed procedures and controls for use of participant supports and incentives. We have a fair and equitable approach to ensure that all who are receiving supports, incentives, and program referrals are based upon needs and notable successes. We will continue to ensure that our supports and incentives are tailored to the specific participant and determine if there are identified needs that will address any underserved and culturally responsive areas with them. We will keep track in SCMS of who has been referred and accepted to ensure there are no disparities. We will review and ensure the process for accepting a participant is the same for all referrals. We will keep track of phase lengths for each participant, if length of time is significantly greater for some rather than others, we will identify the reason why and intervene with consistent positive and or negative reinforcement for compliance. We will also track success based on graduation rates and all phase movement.

Has the specialty court participated in the RED Tool assessment? If not, would the court be willing to participate if given the opportunity in the future?

The Tillamook County Behavioral Health Court has not participated in the RED Tool Assessment. The Steering Committee has discussed this and is willing to participate if given the opportunity to in the future.

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Specialty Court 21-23

Summary

ID: 0000000043

Budget

Completed - Jun 14 2021

Budget

Budget Framework

The budget narrative for each budget category is required. The narrative should thoroughly and clearly describe every category of expense listed within the budget detail. Proposed budgets are expected to be complete, allowable, cost effective, and necessary for project activities. The explanation should be mathematically sound and correspond with the information and figures. The explanation should explain how all costs were estimated and how they are relevant to the program. If the drop down list includes other, the narrative must explicitly detail those costs and tie them to Oregon's Specialty Court Standards.

Other Funding Sources

Disclose all other funds, both current and anticipated. To make multiple selections from 'How Funds are Used' drop-down, create multiple rows for the same funding source. Make sure to select all applicable options.

	Funding Source	Amount	How Funds are Used	Status
1	All other non-CJC State Funds	190424.00	Personnel	Current
2	Local Government (County or Municipal)	1100	Personnel	Current
3	Other not-identified above	154448.00	Personnel	Current
4	Justice Reinvestment Funds	7880.00	Other	Current
5	All other non-CJC State Funds	9600.00	Drug Testing	Pending
6	Other not-identified above	7200.00	Other	Current
7				
8				
9				
10				

Other Funding Sources Narrative

We based our other funding sources from mostly current and some pending costs. This is calculated for two years to capture the full grant cycle. All personnel items identified were figured based on the dollar amount of salaries directly related to the time spent for BHC and duties. All other non-CJC State Funds includes the Judge, Coordinator, District Attorney, Defense Attorney, Parole and Probation Deputy back up, and Community Corrections Director who is also a backup. As we are asking to fully fund the full-time lead PO from this grant we have not included that currently half of this PO’s salary is also covered by non-CJC State Funds. The Local Government covers the Deputy DDA who is the backup to the District Attorney for BHC. Other not-identified funds include the TFCC treatment providers and director’s time. The Drug testing is covered by all other non-CJC State Funds. This is an estimate focusing on 20 UA’s/week with a cup price of \$5.00. This is not including added lab testing costs. We do not have a good estimate of how many UA’s this Court would collect based on this last year with COVID and extremely limited collecting. The Other Justice Reinvestment Funds category was for programs that JRI covers which are available to BHC participants. This includes the Food Handler’s card program. We estimated having funds to cover 20 participants at \$10/card. The GED and Career Guidance Couse was figured as 20% of the total contract cost. Other costs that are from not-identified sources include supports and incentives that TFCC has provided. This has included bus passes, cell phones and phone cards for data.

Personnel

Report the percentage of time per month worked only for the time that is being requested. For example, if a staff member is full time, but the specialty court is only requesting a portion of the team members salary, report only the percentage of time for which funds are being requested. The "Total Salary Requested" will automatically calculated based on the "% of Time per Month" and "Monthly Rate." Additionally, please indicate whether the selected position or team member is new, existing, or vacant. For the "Months Employed" section, indicate the number of months the position is excepted to be funded. If a position title is not available in the drop down list, this is not an allowable position with CJC grant funds.

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
1	Probation	100	5091	3973	217536.00	Existing	24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
2		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
3		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
4		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
5		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
6		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
7		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
8		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
9		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
10		0	0	0	0.00		24

	Team Member Title	% Time per Month	Monthly Rate	Fringe Benefits	Total Amount Requested	New/Vacant Position	Months Employed
11		0	0	0	0.00		24

Personnel Narrative

We have a lead Parole and Probation Deputy that is assigned to the Behavioral Health Court. This position is backed up by another Parole and Probation Deputy. Currently, the lead Parole and Probation Deputy is half funded by the CJC Specialty Court Implementation Grant and the other half from other Community Corrections Funding. This Parole and Probation Deputy does carry another caseload. This Parole and Probation Deputy continues to supervise all participants of the Behavioral Health Court, attends weekly staffing and Court Hearings, conducts assessments on potential and existing participants, and assists with creating case plans. The Parole and Probation Deputy helps in crisis response with participants by working in tandem with the treatment providers while developing a plan for a participant that may be in crisis.

The workload increase from the BHC has continued to grow which is why the request is to fund this Parole and Probation Deputy fully with the Specialty Court Grant. The hope at the beginning of the BHC was to fund a full time PO with Specialty Court Grant Funds and back fill a position to ensure caseload sizes maintained at a manageable number, especially for a Specialty Court Caseload. This is still the goal moving forward. It is noted that our capacity has not grown to the 20 participants that was determined as our maximum capacity. One of the factors for continuing growth is staffing and having the ability to increase the workload and focus solely on Behavioral Health Court and the Participants. We would need a full time Parole and Probation Deputy assigned strictly to BHC and shift other caseload and job duties to another PO.

Contract Personnel Services (no fringe)

Contract Personnel are those for whom you are not paying fringe benefits. These may be treatment providers, case managers, medical professionals, lab techs (UA observation), or peer mentors (peer support). Only include the number of hours or units you are asking the CJC grant to fund. The "Total Requested Cost" will automatically calculated based on the "Rate per Unit" and "Number of Units Required." If a position title is not available in the drop down list, this is not an allowable position with CJC grant funds.

	Team Member Title	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
1	Co-occurring Treatment	Per hour	33.06	2064	n/a	68235.84

	Team Member Title	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
2	Co-occurring Treatment	Per hour	24.23	1032	n/a	25005.36

	Team Member Title	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
3	Co-occurring Treatment	Per Participant	25	60	60	1500.00

	Team Member Title	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
4			0	0		0.00

	Team Member Title	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
5			0	0		0.00

	Team Member Title	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
6			0	0		0.00

	Team Member Title	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
7			0	0		0.00

	Team Member Title	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
8			0	0		0.00

Contract Personnel Narrative

Tillamook Family Counseling Center (TFCC) is largely involved with the function and treatment for the BHC. They have two clinicians that are on the team and are involved with team staffing, court appearances, weekly check ins with the participants, case management, treatment sessions, and treatment groups. Both clinicians do these duties in addition to their other job duties and caseloads at TFCC. As noted with personnel its been identified that the increased workload from the Specialty Court has created some challenges amongst the team members with trying to balance the added (both unforeseen and scheduled) work increase with their other job duties and caseloads. TFCC identified that if they were able to provide an additional part time clinician for co-occurring treatment needs this Court, it would help shift some caseloads and create a situation where they could be more focused on some of the participants. Therefore, the ask would be to contract with TFCC and cover costs for a Part Time Clinician that would be part of the treatment team members. The noted costs for treatment books are \$25 per book and on average a participant could need three books for various groups.

As part of the Tillamook County JRI Programs, we have been diligently working on implementing a jail clinician program. This has been identified as a need by LPSCC members and is something that would benefit both the Adults in Custody and the staff working in the jail. This position would be available to identify and address mental health crises in the jail, conduct assessments, provide treatment groups, and make referrals. This program ties in with both the goals of JRI and the focus of our BHC. Therefore, we would be asking for the Specialty Court Grant to cover 20% of this program for year two.

Drug Testing (not covered by OHP)

Based on your drug testing contract, select the item(s) the specialty court must pay for in relation to drug testing. Select the item and the appropriate number of units being requested. The "Total Requested Cost" will automatically calculate based on the "Rate per unit" and "Number of Units Required." For confirmed tests, the "Total Requested Cost" will automatically calculate based on the "Rate per Test" and "Number of Tests Required."

	Panel Test	Type	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
1			0	0		0.00

	Panel Test	Type	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
2			0	0		0.00

	Panel Test	Type	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
3			0	0		0.00

	Panel Test	Type	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
4			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
1			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
2			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
3			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
4			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
5			0	0		0.00

	Confirmation Provider	Average Cost per Test	Number of Test Required	Total Requested Cost
1		0	0	0.00

	Confirmation Provider	Average Cost per Test	Number of Test Required	Total Requested Cost
2		0	0	0.00

	Confirmation Provider	Average Cost per Test	Number of Test Required	Total Requested Cost
3		0	0	0.00

Which is the primary provider of drug testing for your specialty court?

County parole and probation

Drug Testing Supplies Narrative

Tillamook County Parole and Probation is the primary provider of drug testing. Tillamook County Parole and Probation uses Redwood Toxicology. Tillamook Family Counseling also can provide testing and are able to charge OHP.

Medical Needs (not covered by OHP)

Select the item and the appropriate number of units being requested. The "Total Requested Cost" will automatically calculate based on the "Rate per Unit" and "Number of Units Required." If a type is not available in the drop down list, this is not an allowable cost with CJC grant funds.

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
1			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
2			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
3			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
4			0	0		0.00

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
5			0	0		0.00

Medical Needs Narrative

n/a

Other Participant Supports

Please include other participant support costs requests here. The "Total Requested Cost" will automatically calculate based on the "Rate per Unit" and "Number of Units Required."

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participant s Served per Rate	Total Requested Cost	Reference to Standard
1	Participant Notebook/Journal/Planner	Each	7.65	50	1	382.50	2-8
2	Housing	Each	350	28	28 or less	9800.00	4-8
3	Bus Passes	Each	40	72	72	2880.00	4-8

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
4	Personal Care Items	Each	10	120	120	1200.00	4-8

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
5	Other	Each	1	5000	all	5000.00	4-8, 6-1

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
6	Equipment (>\$5,000)	Each	75	10	10	750.00	4-8

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
7			0	0		0.00	

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
8			0	0		0.00	

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
9			0	0		0.00	

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
10			0	0		0.00	

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
11			0	0		0.00	

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
12			0	0		0.00	

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
13			0	0		0.00	

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
14			0	0		0.00	

	Type	Rate Unit	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost	Reference to Standard
15			0	0		0.00	

Other Participant Supports Narrative

Notebooks: Each participant will receive their own participant binder upon entry to the program. This notebook will contain all program information, including a resource guide, phases, calendars, homework, dividers, and pockets to keep all information organized and a place to put additional handouts or certificates. The estimate for each binder is \$7.65 and we would like to fund 50 of those.

Housing: We are budgeting \$9,800 for housing. This would allow up to 28 months of rent at the average rate of \$350. We currently will help with rent at one of three sober living houses in Tillamook. We plan to work with a non-profit to expand or look into rent vouchers for participants at other areas.

Bus Passes: We have been working with Tillamook Family Counseling to ensure that participants who need a monthly bus pass can receive one. We are requesting funding for 72 monthly bus passes at a rate of \$40.

Personal Care: We are requesting 120 units to serve the participants on an as need basis. We have estimated this would be approximately \$10 a unit.

Other: Other supports or incentives that do not fall into the categories provided. The Steering Committee has developed Participant Supports and Incentives Procedures, Controls, and Policy. This allows the team at staffing to determine a need or incentive for a participant that is within the allowed expenses. We budgeted it at a total of \$5000.00 which could be spent with various increments.

Equipment: Include cellular phones for the participants who are in need. This would allow them to participate in virtual Court, treatment, and probation visits. This has been identified as a need and TFCC has been assisting with this need however the funding stream is not permanent.

Sanction Costs

Include sanction costs requests here. The "Total Requested Cost" will automatically calculate based on the "Rate per Unit" and "Number of Units Required."

	Type	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
1		0	0		0.00

	Type	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
2		0	0		0.00

	Type	Rate per Unit	Number of Units Required	Participants Served per Rate	Total Requested Cost
3		0	0		0.00

Sanction Costs Narrative

n/a

Out-of-State Training and Travel

Out-of-State Training and Travel costs should be requested in accordance with the Oregon's OAM Statewide Travel Policy 40.10.00. The specialty court is allowed up to four attendees for the 2022 NADCP annual conference. Instead of NADCP, juvenile and family treatment courts may send up to four attendees for the 2022 NCJFCJ annual conference. Specialty courts may also send two attendees to the NDCI role specific training, so long as the training occurs prior to May 30, 2023. Mileage should be calculated from the specialty court location to the airport. Travel costs should be calculated at the federal GSA rates for lodging, mileage, and per diem. Conference parking or shuttle requests should not exceed \$10 per/day. Attendees are expected to carpool when able. The "Total Requested Cost" will automatically calculate based on the "Estimated Registration Cost" and "Estimated Travel Costs."

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
1	NADCP (max 4)	Probation	745	1612.50	2357.50	No
	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
2	NADCP (max 4)	Treatment	745	1552.50	2297.50	No
	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
3	NADCP (max 4)	Defense	745	1552.50	2297.50	No

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
4	NADCP (max 4)	Coordinator	745	1552.50	2297.50	No

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
5			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
6			0	0	0.00	

Out-of-State Training and Travel Narrative

We would like to send four team members to the NADCP annual conference in Nashville, TN July 25-28, 2022. Registration costs would be \$745 per person. Using the U.S. General Services Administration website and estimated cost for Per Diem Rates would be 1102.5 this is at an average of \$207 for max lodging, \$61 for meals on each non-travel day and \$45.75 for meals on travel days. This covers a day extra for travel. Transportation costs would include \$400 round trip flights, \$10 per day for shuttle and one county car being parked at the airport for trip duration (\$60). By using a county car and car pooling this will save on gas reimbursement for personal car use and also additional airport economy parking. Team members may be changed dependent upon several factors closer to the registration and planning for this conference.

In-State Training and Travel

In-State Training and Travel costs should be requested in accordance with Oregon's OAM Statewide Travel Policy 40.10.00. Specialty courts are encouraged to send team members to local training opportunities and apply for national technical assistance opportunities (e.g., Operational Tune-up). Mileage should be calculated from the specialty court location to the airport. Travel costs should be calculated at the federal GSA rates for lodging, mileage, and per diem. Parking requests should not exceed \$10 per/day, per car. Attendees are expected to carpool when able. The "Total Registration Cost" will automatically calculate based on the "Estimated Registration Cost" and "Estimated Travel Cost." Note: For "Speaker Honorarium" type, include honorarium under the "Estimated Registration Cost"; "Team Member Role" should be "Other."

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
1			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
2			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
3			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
4			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
5			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
6			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
7			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
8			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
9			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
10			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
11			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
12			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
13			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
14			0	0	0.00	

	Type	Team Member Role	Estimated Registration Cost	Estimated Travel Cost	Total Requested Cost	New Team Member within last 12 months?
15			0	0	0.00	

In-State Training and Travel Narrative

n/a

Budget Priority

Use the Budget Priority section to indicate which of the items requested in the budget detail take priority in this program's funding decisions. If the Review Committee needs to make cuts, it may consider the specialty court program's preferences as indicated on this form. Within the "Priority Reasoning", indicate the priority within each category. In the "Budget Priority", select the budget priority level for each section.

Personnel	1
Contract Personnel Services	2
Drug Testing	5
Medical Needs	7
Other Participant Supports	3
Sanction Costs	8
Out-of-State Training and Travel	4
In-State Training and Travel	6

Budget Priority Reasoning

All our requested funds are equally important for the Behavioral Health Court to continue to grow and work with our participants to ensure they are successful. It's already very apparent that the time needed for this program is significant and without appropriate staffing levels this can hamper the ability to grow to its potential. It is expected that with the growth of the BHC that duties will continue to expand, and time spent will increase amongst all team members, creating the need for a full time BHC PO. Funding this PO by the Specialty Court Grant would allow us to backfill a PO position. This would create the ability to have the PO focus solely on the BHC, spend more time with case planning and assessments. The PO would be able to do more community outreach with the participants and more case management which is essential for the participant to succeed. We accept participants with a wide array of crimes which includes those cases that are not funded by the State. This funding source will ensure the ability to take on various cases and participants that have a qualifying diagnosis and adequately supervise them. Having the ability to fund contracted treatment services will also help with the growth and workload shifts for their agency. This will also help with some expedited ways to identifying if an inmate may be a qualifying participant.

Other participant supports and incentives is something that the BHC Steering Committee and Team has been bolstering during this last year, which is necessary for success. TFCC is assisting with these needs while we look for a non-profit that can fulfil the needs of the Court.

Travel and Training is necessary to expand the team member's knowledge, network, and obtain new ideas for successful Specialty Courts.

Evaluation

Specialty courts requesting Evaluation funds are required to upload a Scope of Work with the application. Evaluations must be in contract and started by January 30, 2022. Evaluations must be complete by December 30, 2022. If the Evaluator is unable to meet this timeline, the funds must be reallocated to a different category by June 30, 2022 or amended out of the specialty court grant agreement for reallocation.

Evaluator

Total Requested Cost

Purpose

1

	Evaluator	Total Requested Cost	Purpose
2			

Evaluation Narrative

n/a

Indirect Costs

Indirect or Administrative Costs may not exceed 10%. The "Total Requested Cost" will automatically calculate based on the "Percentage" and "Total Requested CJC Specialty Court Grant Funds."

Indirect costs cannot exceed: \$37948.86

	Type	Total Requested Cost
1		0

Indirect Costs Narrative

n/a

Total Requested CJC Specialty Court Grant Funds

Personnel	217536.00
Contract Personnel Services	94741.20
Drug Testing	0.00
Medical Needs	0.00
Other Participant Supports	20012.50
Sanction Costs	0.00
Training and Travel	9250.00
Evaluation	0.00
Indirect Costs	0.00

Total Other Funds

370652.00

Total Requested from the CJC Specialty Court Grant

\$341539.70

Total Requested for Specialty Court

CJC Funds + Other Funds

\$712191.70

Application: Tillamook County Behavioral Health Court

Ahnie Seaholm - aseaholm@co.tillamook.or.us
Specialty Court 21-23

Summary

ID: 0000000043

Sustainability Plan

Completed - Jun 14 2021

Form for "Sustainability Plan"

Describe the specialty court's Sustainability Plan. Specialty courts should begin working towards sustainability upon the inception of the program. It is prudent for a court to consider various methods of funding in the event that state or federal grant funds are not available. The sustainability plan, which may include an action plan to attain funding without the use of grant funds, should be fully described.

Describe in detail how specialty court grant funds and other funding sources are budgeted. How do these funding sources work together to create a comprehensive program?

Tillamook County Behavioral Health Court (BHC) is compiled of various team members which are funded through their agencies. To sustain this Court, it is imperative that the Team members continue to offer their time with their own agency funding sources. For this grant cycle we are requesting funding for a full-time probation officer, a part-time treatment provider, treatment materials, assistance with funding a jail clinician, and participant supports and incentives. The funding from this grant works in tandem with the Tillamook County Community Corrections funding as well as the other contributions from the various agencies to cover salary and wages of team members, and other participant supports. This grant is only a sliver of the funding that is needed for the staff and function of this Court. Without every agency involved providing their Staff and resources we would not be able to sustain this court. Without the continued support from the CJC Specialty Court Grant we will not be able to grow this Court. In the event, that we do not get continued funding we would have to decrease our maximum participant number or eliminate the Court. We do not have a replacement for funding this Court in this community.

Describe how you are sharing resources and avoiding duplication of services.

Tillamook County Behavioral Health Court does an excellent job at communicating at both Staffing and the frequent Steering Committee Meetings. This has allowed all involved to determine if there is a need for something and what agency can fulfill that need. There is also on-going communication throughout the weeks to ensure that the participants are on track and to also make sure needs are met and through which avenues. With ongoing participant supports, for example a bus pass; Tillamook Family Counseling Center and Community Corrections have discussed and identified alternating schedules of how a resource is met. This allows ways to provide resources but ensure that it is not duplicated. If a participant needs to provide a urinalysis it is discussed at the staffing and determined if the participant will provide that UA at TFCC or Community Corrections.

How much funding has been requested from the county general fund? How much has been approved?

No County General Funds have specifically been requested for the Tillamook County Behavioral Health Court. The exception to this is County General Funds go towards the District Attorney's Office for a small amount of the District Attorney's salary and the salary of the Deputy District Attorney who appear for Behavior Health Court. Tillamook County Community Corrections does not receive county general fund monies.

How much funding has been requested from the circuit court? How much has been approved?

No Circuit Court Funds have specifically been requested for the Tillamook County Behavioral Health Court. The exception to the Judge and Coordinator's time spent for this Specialty Court. These amounts are captured in the "other funding sources."

Does the specialty court receive other CJC grants?

No, the Specialty Court does not receive other CJC grants. However, the participants are eligible to benefit from programs that are funded through Justice Reinvestment like GED, Career Guidance, and Food Handlers Card.

Are there barriers to obtaining funding for your specialty court? Local, state, or federal?**Please describe.**

Currently, the only funding source that is additional to regular agency funding sources is the CJC Specialty Court Grant. Other additional funding sources for the Specialty Court have not been sought out. The Tillamook County Behavioral Health Court is still developing and becoming established. Participants have been involved for about a year and a half and during this time, we have also been dealing with the pandemic. The biggest barrier for requesting funding is to show the need and the work being done when we have low number of participants. This makes it difficult to articulate the need for additional staff and Court time when we have about half of our determined capacity of participants.

Exception Request

If the specialty court is unable to meet requirements of this solicitation, explicitly describe the barriers. Identify the reasons why the specialty court should be considered for funding.

We are still working on identifying a sustainable non-profit that can collect and distribute supports and incentives. TFCC can assist with some of the non-profit avenues however do not have a funding stream to expand. Tillamook County Behavioral Health Court should be considered for funding so we can continue to grow and expand our Court. We worked very hard with a Steering Committee to bring this Court to fruition. It was exceptional how many community partners and agencies came to the table to collaborate and work together at filling a void in our county. We brought on our first participants in February 2020 and within a month we were in a pandemic. We strived to make this work. It has not been easy to navigate new territories of handling day to day business and virtual Court especially for our participants. Our first year has been anything but ideal but, with a lot of extra work and a whole lot of commitment, we continued. We want the opportunity to continue this Court not only for the participants but also for the community. We are committed to finding new ways to bolster this Court and ensure we have successes.



TILLAMOOK FAMILY COUNSELING CENTER

A Drug Free Workplace

906 Main Avenue
Tillamook, OR 97141
Telephone: (503) 842-8201
(800) 962-2851
Fax: (503) 815-1870

To: Oregon Criminal Justice Commission
From: Frank Hanna-Williams, LCSW, LPSCC Chairperson
Date: June 11, 2021
RE: CJC Specialty Court Grant Application

On behalf of the Tillamook County Local Public Safety Coordinating Council (LPSCC), this letter is being submitted in support of the grant application for Specialty Court.

Our local Behavioral Health Court initiative has been a collaborative process that has included major contributions from our courts, corrections professionals, and our community Behavioral Health agency. This coordinated effort has already begun to show positive outcomes with individuals who are vulnerable and challenged. We believe that the organizational recommendations and improved staffing levels will continue to improve Tillamook County's ability to serve those who present with severe and persistent mental illness.

The system partners share a vision of improved outcomes for those served through this initiative. We are optimistic about the improvements this grant will allow for Tillamook County, and look forward to our continued partnership with the Criminal Justice Commission.

Many thanks,

Frank Hanna-Williams, LCSW
Director, Tillamook Family Counseling Center
LPSCC Chair

Mari Garric Trevino
Circuit Judge



Jonathan R. Hill
Circuit Judge

**CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF TILLAMOOK**

Tillamook County Courthouse
201 Laurel Avenue
Tillamook, OR 97141

Trial Court Administrator (503) 842-2596 Ext. 2124
Facsimile (503) 842-2597

June 14, 2021

Oregon Criminal Justice Commission
885 Summer St. NE
Salem, OR 97301

RE: 2021-2023 Specialty Court Grant Program

Over the past year we have had a great start to our first specialty court for Tillamook County, Tillamook Circuit Court's Behavioral Health Court. Per capita we have a high number of people that are in need of mental health support. Our participants have greatly benefited from our Behavioral Health Court but continued support for our current resources and additional resources are needed. Because of the need, our community is trying to address the increasing and various needs at each level. Our community partners are very supportive of our Behavioral Health Court.

The Tillamook Circuit Court bench fully supports the Tillamook County Sheriff's Office-Parole and Probation Division's grant application to fund a probation officer for the Tillamook Circuit Court's Behavioral Health Court; the request for funding a ½ time position for a Co-Occurring Treatment Clinician; part of the Jail Clinician funding; participant support funding and funding for training. Tillamook County Sheriff's Office needs the grant offered through the Criminal Justice Commission's Specialty Court Grant Program to be able to fully support the increased time and resource requirements for the operation of Tillamook Circuit Court's Behavioral Health Court.

If you have any questions, please feel free to contact either of us or both of us directly.

Sincerely,

Handwritten signature of Jonathan R. Hill in black ink, written over a horizontal line.

Jonathan R. Hill
Presiding Judge
Behavioral Health Court Judge

Handwritten signature of Mari Garric Trevino in black ink, written over a horizontal line.

Mari Garric Trevino
Circuit Court Judge

Template for Recommended Information

CCO Notice of Coverage for Tillamook County Specialty Court

1. CCO Information: Columbia Pacific, 309 E 2nd Street, Dalles, OR 97058
1-800-273-0557

2. Table: Covered Services with Rate and Dosage

Covered Services	Rate per Dose	Dosage
Alcohol and Substance Use Disorder		
Assessment	\$361.00	
Individual counseling sessions	\$352.00	
Group sessions	\$71.00/hour	
Case management	\$46.00/hour	
Medication Assisted Treatment (MAT) admission and/or services	n/a	
Drug testing (collection and handling only)		
Behavioral Health/Mental Health		
Assessment	\$361.00	
Diagnosis	-	
Medication management	\$287.00	
Psychological testing	-	
Individual counseling sessions	\$352.00	
Group sessions	\$71.00/hour	
Case management	\$46.00/hour	
Other Medical needs		
Acupuncture	n/a	
Medically monitored detox	n/a	
Clinically managed detox	n/a	
Residential treatment (w/ room and board)	n/a	
Self-help/Peer services		
Prescriptions		
[open field]		
[open field]		

Under the Affordable Care Act, insurance plans are required to provide a one-page summary of benefits and therapies, along with their fees, per the U.S. Department of Health and Human Services.