



TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

BOARD OF COMMISSIONERS:

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David Yamamoto, Vice-Chair dyamamoto@co.tillamook.or.us
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LEADERSHIP TEAM TELECONFERENCE

Tillamook County Board of Commissioners
Elected Officials & Department Heads

MONDAY, MARCH 1, 2021

9:00 a.m.

TELECONFERENCE: 1-971-254-3149

CONFERENCE ID: 736 023 979#

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING – Monday, March 1, 2021
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WORKSHOP

COMMISSIONERS PRESENT: Mary Faith Bell
David Yamamoto
Erin D. Skaar

STAFF PRESENT: STAFF PRESENT: Denise Vandecoevering, Assessor; Rachel Hagerty, Chief of Staff; Isabel Gilda, Board Secretary; Chris Laity, Director, Public Works; JoAnn Woelfle, Director, Parks Department; Joel Stevens, County Counsel; Ryan Connell; Justice of the Peace; Damian Laviolette, Director, Information Services; Nick Torres, Veteran's Services Officer, Veteran Services; Sarah Absher, Director, Department of Community Development; Matt Thenell, Director, Juvenile Department; Matt Kelly, Undersheriff; Geri Godber, Director, Library; Michael Rice, Surveyor; Erin Frost, Director, Human Resources; Marlene Putman, Administrator, Health & Human Services; and Tassi O'Neil, Clerk.

CALL TO ORDER: By Chair Stevens at 9:01 a.m. in via teleconference.

ITEM NO. 1: ANNOUNCEMENTS AND INTRODUCTIONS: There were none.

ITEM NO. 2: DISCUSSION CONCERNING BOARD MEETING ATTENDANCE

OPTIONS: Chair Bell discussed options for department heads while attending weekly board meetings remotely. Chair Bell requested if staff scheduled an item on the board agenda that they ensure they are available to attend to present their agenda item during the meeting. Meetings were being livestreamed and live participation from staff and department heads was expected.

ITEM NO. 3: DISCUSSION CONCERNING INTRODUCTION OF NEW LIBRARY

DIRECTOR: Geri Godber, new library director introduced herself and provided information regarding her previous work and professional experience in the library system.

ITEM NO. 4: DISCUSSION CONCERNING LIBRARY EXPRESS REOPENING: Geri Godber shared that on March 8, 2021, the Tillamook library would reopen for Library Express, and visitors would be able to schedule 30-minute computer sessions and 15-minute browsing sessions. Geri added that the bookstore would also open and that the Pacific City and Manzanita branches had added weekend hours.

ITEM NO. 5: DISCUSSION CONCERNING INFORMATION SERVICES COSTS FOR

NEW COUNTY EMPLOYEES: Damian Laviolette shared costing information regarding new staff positions that did not currently exist and that these costs should be considered

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when including a new staff position in department budgets. New employee costs had not been captured in the past. Damian further discussed that the indirect costs for 2020 would drive the indirect costs for 2021 regarding new employees. Damian advised that the large number of new laptops purchased in 2020 would have an impact on the five-year replacement cycle moving forward.

ITEM NO. 6: NEWSWORTHY DEPARTMENT UPDATES:

Sarah Absher, as read by Commissioner Yamamoto, shared that a new building inspector had been hired and the contracted services agreement for building inspections would continue through the summer. Sarah added that her department had issued 2500 permits last year, including 100 new dwelling units and 93 Short-Term rental permits.

Ryan Connell reported that as of last week there were no citations related to ballot measure 110 and that a meeting was scheduled with the Department of Justice to discuss some of the changes related to ballot measure 110.

Matt Thenell shared the status of the recruitment process for the Juvenile Department and hoped to have a new staff person on board in the near future.

Nick Torres reported that Veteran's Services had processed 15 claims, conducted 43 interviews, and assisted in transporting three veterans to medical appointments.

Erin Frost noted that she did not have any updates.

Matt Kelly asked that courthouse staff exercise patience with the new court security set up and to ensure staff had necessary identification on hand.

Chris Laity provided updates regarding new home construction and road approach permits. Chris also noted the Neskowin emergency egress project had begun and the Cape Meares Loop road agreement status.

Tassi O'Neil informed that her office was operating under a staggered work schedule with staff alternating working remotely.

Michael Rice noted that his office was still in the recruitment process and rearranging workspace to create better fluidity between departments.

Denise Vandecoevering shared that her office was still in the recruiting process for open positions.

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JoAnne Woelfle advised that the new parking fee machines and kiosks would be installed in Pacific City initially and then other locations after that. Seasonal staff recruitment was still difficult and boat launches and campgrounds were still very busy.

Damian Laviolette reported that the new county website was in progress and that Jeff Underwood was available to assist.

Marlene Putman, as read by Joel Stevens, provided an update regarding vaccine event schedules, website information, and the new dental clinic.

Commissioner Mary Faith Bell shared that the Human Resources Department was still in the recruitment process for a new director and that Erin Frost would continue as the interim director for now.

Commissioner David Yamamoto discussed the recent tragic boating accident at Tillamook Bay and provided a brief overview of the Board of Forestry and Oregon Department of Fish and Wildlife recent testimony regarding endangered species and salvage harvesting.

Commissioner Erin Skaar shared information regarding her recent work to create task forces for mental health and childcare. Erin also reported the work being done regarding the tourist-related facilities and outreach in the county.

ITEM NO.6: DATE AND TIME OF NEXT MEETING: April 5, 2021 at 9:00 a.m.

There being no further business Chair Stevens adjourned the meeting at 10:12 a.m.

AGENDA

CALL TO ORDER Monday, March 1, 2021 9:00 a.m.

NEW BUSINESS

1. Announcements/Introductions
2. Discussion Concerning Board Meeting Attendance Options/Mary Faith Bell
3. Discussion Concerning Introduction of New Library Director/Geri Godber
4. Discussion Concerning Library Express Reopening/Geri Godber
5. Discussion Concerning Information Services Costs for New County Employees/Damian Laviolette

OLD BUSINESS

6. Newsworthy Department Updates/Elected Officials, Department Heads

FUTURE BUSINESS

7. Date and Time of Next Meeting – Monday, April 5, 2021 at 9:00 a.m.

ADJOURN

OTHER MEETINGS AND ANNOUNCEMENTS

The Commissioners will hold a workshop to discuss federal funding priorities for Tillamook County on **Tuesday, March 2, 2021 at 2:00 p.m.** The teleconference number is 1-971-254-3149, Conference ID: 389 996 679#.

The Commissioners will hold a Board Briefing on **Friday, March 5, 2021 at 11:00 a.m.** to discuss weekly commissioner updates. The teleconference number is 1-971-254-3149 Conference ID: 736 023 979#. The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).