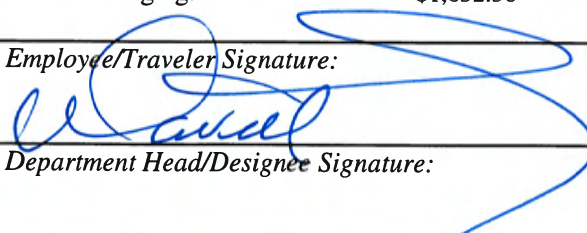


PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

TILLAMOOK COUNTY TRAVEL AUTHORIZATION **2021**

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: DAVID YAMAMOTO		2. Date: 12/12/21	
3. Training Related/Conference (if yes, attach Agenda): <input type="radio"/> Yes <input checked="" type="radio"/> No		4. Airfare/Railfare: \$377.40 Confirmation Number:	
5. Name of Conference or Training: 2022 NACO LEGISLATIVE CONFERENCE		6. Conference/Training Cost: \$520.00	
7. Itinerary: Destination (City, State): WASHINGTON, DC		8. Lodging Reservation Information: Hotel Name: WASHINGTON HILTON Address: 1919 CONNECTICUT AVE NW WASHINGTON, DC Phone number: 202-483-3000 Confirmation Number: DRT8DL7X	
Est. Departure Date: 2/11/2022 Time: 6:00 AM			
Est. Return Date: 2/16/2022 Time: 7:00 PM			
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.)		10. Lodging Rate:	
a. \$0.00 c. \$0.00		Amount per Night: \$284.00	
b. \$0.00 d. \$0.00		Tax per Night: \$42.46	
		Total per Night: \$326.46	
11. Meals: (Please CHECK which rate you are using in ONE box below)		Number of Nights: x 5	
Daily Meal Rate without receipts (See policy): <input checked="" type="checkbox"/>		Total Lodging: \$1,632.30	
CONUS Rate with detailed receipts and accounting: <input type="checkbox"/>			
*Daily Rate: \$0 *(Standard rate or City Conus Rate)		12. Cost of Trip:	
		Airfare/Railfare: \$377.40	
		Lodging: \$1,632.30	
		Meal Per Diem: \$0.00	
		Personal Car Miles: \$95.65	
		Training/Conference Cost: \$520.00	
		Miscellaneous: \$0.00	
		Total Not To Exceed: \$2,625.35	
13. Personal Car Miles		IRS Rate Total	
Total miles round trip: 170.8 x 0.560 \$ 95.65			
14. Purpose of Trip (Be Specific): ATTEND AOC ANNUAL CONFERENCE ESTIMATED TRAVEL COSTS			
15. Approved for Payment:			
Meal Per Diem: \$0.00		Transportation: \$377.40	
Personal Car Miles: \$95.65		Training/Conference: \$520.00	
Misc: \$0.00		Total: \$2,625.35	
Lodging: \$1,632.30			
16. Employee/Traveler Signature: 		Date:	
17. Department Head/Designee Signature:		Date:	
18. Board of Commissioner's Signature (Required for Out-Of-State)		Date:	

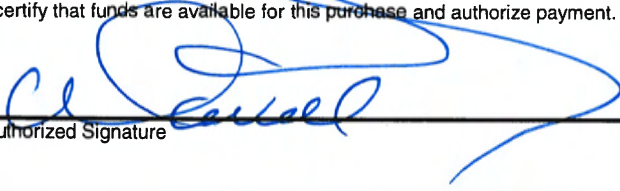
TILLAMOOK COUNTY CLAIM VOUCHER

Vendor Name:	DAVID YAMAMOTO	DATE PREPARED:
Address:	201 laurel Avenue	12/29/2021
	Tillamook, OR 97141	
DYAMAMOTO		

INVOICE INFORMATION			EXPENSE DISTRIBUTION						
Number	Date	Total	Line Item Description	Fund	Dept	GL	Program	Revenue Source	Amount
	12/29/2021	95.65	TRAVEL/TRAINING/MILEAGE	010	01100	7080			95.65
0272120840503	12/29/2021	377.44	TRAVEL/TRAINING/MILEAGE	010	01100	7080			377.44
			FLIGHT COSTS & MILEAGE						
TOTAL INVOICED		473.09	TOTAL DISTRIBUTED						473.09
								Difference	0.00

Accounting Dept	FLIGHT COST AND MILEAGE FOR NACO CONFERENCE IN WASHINGTON DC	DATE RECEIVED
Use Only.		ACCOUNTING DEPT:

I certify that funds are available for this purchase and authorize payment.



 Authorized Signature

 Date

Authorized Signature

 Date

STATEMENT OF MILEAGE AND EXPENSE / TRAVEL EXPENSE DETAIL

APPENDIX F

CLAIMANT NAME: DAVID YAMAMOTO

MONTH OF: December

2021

2021 MILEAGE RATE: \$.560

DATE	DESCRIPTION	MILES		EXPENSE AMOUNT
2/11--2/16/22	ROUNDRIP MILEAGE TO PORTLAND AIRPORT	170.8		
	85.4 miles each way			
2/11--2/16/22	Return Flight Alaska Airlines			\$ 377.44
	TOTAL EXPENSES			\$ 377.44
	TOTAL MILEAGE	170.8	0.560	\$ 95.65
	TOTAL THIS REIMBURSEMENT REQUEST			\$ 473.09

Approved for Payment

I certify that the above claimed expenses are authorized duty required expenses. Funds for payment of this claim are available in the approved budget for the period covered and have been allotted for expenditure.

Authorized Signature

I certify that the within bill for services rendered and expenses incurred was to furnished Tillamook County, Oregon. That the items shown therein were not for the use or benefit of any individual person, but solely for the use and benefit of Tillamook County. That the prices charged therein are reasonable, and that the same is wholly unpaid.

Claimant Signature

NOTE: The Per Diem for hotel, meals and mileage change from year to year based on CONUS rates. These rates are published each year by the Federal Government and can be obtained in the Treasurers office, or online at the US General Services Administration website, www.gsa.gov

TILLAMOOK COUNTY

REQUEST APPROVAL FORM TO UTILIZE EMPLOYEE/AGENT
PRIVATE VEHICLE FOR COUNTY BUSINESS
APPROVAL REQUIRED PRIOR TO USAGE OF PRIVATE VEHICLE

Destinations:

TO: PORTLAND FROM: TILLAMOOK

I request approval to use my private vehicle on 2/11/2022 to 2/16/2022 for
Tillamook County business purpose of:
DRIVING TO PORTLAND AIRPORT TO FLY TO NACO ANNUAL CONFERENCE

Reason for using private vs. County owned vehicle is:
PERSONAL USE OF VEHICLE OUTSIDE OF MEETING

I am (X) am not () requesting mileage reimbursement. Insurance terms remain the same
whether or not mileage payment is requested. This form must accompany the
reimbursement request.

Personal or Private Vehicle Liability. If you authorize your employees/agents to use a personal
or private vehicle on County business, he/she is responsible to carry the minimum liability insurance
required by law (must provide proof before department head/designee approval). If employees operate a
personal or private vehicle on County business, their personal liability insurance policy is primary and
County coverage is excess. If the amount of liability to third parties exceeds their private policy limits, the
County will provide excess liability coverage.

The County does not cover collision or comprehensive insurance for personal vehicles. When utilizing a
personal vehicle for County purposes, the employee/agent is 100% responsible for collision or
comprehensive damage incurred to the vehicle.

The rationale of having County employees/agents complete a vehicle usage form is for their own
knowledge pertaining to County vehicle coverage, and liability protection from the County. Plus, the
signed form may give their department head/designee a heads up as to who will be using their own vehicle
on County business and committing department funds when claiming reimbursement for personal vehicle
mileage. The signing of the personal vehicle usage document will inform the County employee/agent that
their insurance is the first to be used in the event of a vehicle accident. Each department should keep a
copy of the signed form on file.

If involved in an accident while on official County business, I will advise the Human Resources
Department within twenty-four (24) hours by calling 503-842-3418.

Employee:  Date: _____

Department Head/Designee _____ Date: _____

Confirmation Code:
IKJXGF



Traveler

David Yamamoto
E-Ticket: 0272120840503
MP#: Alaska Airlines 69104173 MVP® | oneworld® Ruby
Seats: PDX-DCA 17C
DCA-PDX 17C

Flight	Departs	Arrives
Alaska 764		
Main (Q) Nonstop --- First Class waitlisted ---	Portland, OR (PDX) Fri, Feb 11 9:55 am	Washington, DC-Reagan National (DCA) Fri, Feb 11 5:45 pm

Distance: 2,343 mi |
Duration: 4h 50m

Alaska 771

Main (O) Nonstop --- First Class waitlisted ---	Washington, DC-Reagan National (DCA) Wed, Feb 16 6:45 pm	Portland, OR (PDX) Wed, Feb 16 9:47 pm
---	--	--

Distance: 2,343 mi |
Duration: 6h 2m

Flight Total for 1 passenger: \$377.44

a total of USD \$377.44.

Total per passenger		\$377.44
Fare		\$324.32
Base fare	\$324.32	
Taxes and fees		\$53.12
AY	\$11.20	
US	\$24.32	
ZP	\$8.60	
XF	\$9.00	

Each ticket will be a separate charge on your credit card statement.

For additional assistance with your reservation, call us at 1-800-252-7522 for assistance.



Dear David,

We look forward to welcoming you to 2022 NACo Legislative Conference taking place in Washington, D.C. over the dates of Feb 12, 2022 - Feb 16, 2022.

Thank you for making your hotel reservation on Dec 7, 2021 with ConferenceDirect, the official housing provider. This notice serves as acknowledgement that your reservation has been recorded and will be transferred to Washington Hilton after Jan 20, 2022. At that time, you will receive a second notification from the hotel with their confirmation number.

All reservation changes can be made at the event website by [clicking here](#), or by calling 888-751-5182.

Reservation Information																									
Passkey Acknowledgement #:	DRT8DL7X																								
Your hotel:	Washington Hilton																								
Check-in:	Feb 11, 2022																								
Check-out:	Feb 16, 2022																								
Room type:	Capital City Executive Floor - Two Double Beds																								
Guests per room:	1																								
Guest name:	David Yamamoto																								
Guest(s) in room:	David Yamamoto																								
Requests:	King bed on executive floor if possible																								
Guarantee method:	Credit Card																								
Nightly Rates:	<table border="1"> <thead> <tr> <th>Date</th> <th>Guest(s)</th> <th>Status</th> <th>Rate</th> </tr> </thead> <tbody> <tr> <td>Feb 11, 2022</td> <td>1</td> <td>Confirmed</td> <td>284.00</td> </tr> <tr> <td>Feb 12, 2022</td> <td>1</td> <td>Confirmed</td> <td>284.00</td> </tr> <tr> <td>Feb 13, 2022</td> <td>1</td> <td>Confirmed</td> <td>284.00</td> </tr> <tr> <td>Feb 14, 2022</td> <td>1</td> <td>Confirmed</td> <td>284.00</td> </tr> <tr> <td>Feb 15, 2022</td> <td>1</td> <td>Confirmed</td> <td>284.00</td> </tr> </tbody> </table>	Date	Guest(s)	Status	Rate	Feb 11, 2022	1	Confirmed	284.00	Feb 12, 2022	1	Confirmed	284.00	Feb 13, 2022	1	Confirmed	284.00	Feb 14, 2022	1	Confirmed	284.00	Feb 15, 2022	1	Confirmed	284.00
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Feb 14, 2022	1	Confirmed	284.00																						
Feb 15, 2022	1	Confirmed	284.00																						

Additional Person Charges:	Additional Guest Rate Second Guest 0.00 Third Guest 20.00 Fourth Guest 20.00
Total Room Charge:	1,420.00 USD Room rates do not include local taxes, currently 14.95% (subject to change without notice).
Cancellation Policy:	<p>A deposit equal to one night's room and tax is required to guarantee each reservation. This deposit may be charged by the hotel as early as January 21, 2022. Cancellations made within (72) hours of arrival will be charged for one night's room and tax.</p> <p>If you are submitting a check to cover your deposit or full payment, your check must be mailed directly to the hotel. You must indicate NACo Legislative, the guest's name and dates of stay with the check. Proper payment must be received by the hotel by January 11, 2022 or your reservation will be cancelled. DO NOT mail your hotel deposit check to the registration center or to NACo's office.</p> <p>In the event a guest checks out prior to the reserved check-out date, the Hotel will charge an early departure fee of one night's room and tax. Guests wishing to avoid an early departure fee should advise the Hotel at or before check-in of any changes to the planned length of stay.</p>
Hotel Information	
Hotel Name:	Washington Hilton
Address:	1919 Connecticut Ave NW Washington, DC 20009

Need Help with Your Hotel Reservation?
 Please contact Housing at naco@conferencedirect.com.
 Or call 888-751-5182.



When requesting modifications to/or cancellation of reservations via phone or email, you will be required to verify the first and last name, email address, Passkey acknowledgement number and last four digits of the credit card listed on the reservation before changes can be made.

A kind note about calling the hotel "just to be sure": Please do not call your hotel "to be sure" until after Jan 20, 2022. Please understand that processing your reservations from the Housing Bureau into the Hotel system will take a few days. Rest assured that if you have received a confirmation number already from the Housing Bureau, the hotel will honor your booking. Thank you for your consideration.

After Jan 20, 2022, all reservation changes can be made by contacting the hotel directly at 202-483-3000. Passkey, its reservation system and/or their agents act only in the capacity of agent for all customers in all matters pertaining to hotel reservations, and as such are not responsible for guaranteed hotel rooms, damages, expenses, inconveniences or damage to any person or property from any cause whatsoever.

More information regarding ConferenceDirect's Privacy Policy can be found at <http://www.conferencedirect.com/privacy>. Should you wish to manage the information entrusted to ConferenceDirect, you can do so at privacy@conferencedirect.com.

Isabel Gilda

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Monday, December 6, 2021 3:57 PM
To: Isabel Gilda
Subject: EXTERNAL: Transaction Receipt from NACO for \$520.00 (USD)

[**NOTICE:** This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open attachments unless you are sure the content is safe.]

National Association of Counties(NACo)

Order Information

Description: Charge - \$520.00
Invoice Number 21120623570588503185
Customer ID Isabel Gilda

Billing Information

201 LAUREL AVE 201 LAUREL AVE
Tillamook, OR 97141
igilda@co.tillamook.or.us

Shipping Information

Total: \$520.00 (USD)

Payment Information

Date/Time: 6-Dec-2021 18:57:06 EST
Transaction ID: 63406942518
Payment Method: Visa xxxx7618
Transaction Type: Purchase
Auth Code: 024552

Merchant Contact Information

NACO
WASHINGTON, DC 20001
US
aamselle@naco.org

Thank you for your payment. If you have questions, please contact us on our Toll Free number or emails below. Toll Free: (888) 407-NACo (6226) Email Us Membership: membership@naco.org Meetings & Conferences: nacom meetings@naco.org Billing: accountsreceivable@naco.org

2022 NACo Legislative Conference

Schedule as of: 12/16/2021

Friday, February 11, 2022

Feb. 11
8:00 am to 11:00 am
EST

IT Advisory Council Meeting

By invitation only

Feb. 11
1:00 pm to 8:00 pm
EST

CIO Forum

Separate registration is required. You can choose to attend the CIO Forum only or add it to your conference registration during the registration process. The cost to attend this program is \$100.

Feb. 11
4:00 pm to 5:00 pm
EST

NACo Ambassador's Meeting

By invitation only

Saturday, February 12, 2022

Feb. 12
7:00 am to 8:30 am
EST

First-Time Attendee Orientation

By invitation only

Feb. 12
8:00 am to 9:00 am
EST

Policy Coordinating Meeting #1

Feb. 12
9:00 am to 11:30 am
EST

Human Services Policy Steering Committee Meeting - Pt. 1

Feb. 12
9:00 am to 11:45 am
EST

Finance, Pensions and Intergovernmental Affairs (FPIGA) Policy Steering Committee - Pt. 1

Feb. 12 **Policy Coordinating Meeting #2**
5:00 pm to 5:45 pm
EST

Feb. 12 **Affiliate & State Association Events**
5:00 pm to 8:00 pm
EST

Sunday, February 13, 2022

Feb. 13 **Affiliate & State Association Events**
7:00 am to 7:45 am
EST

Feb. 13 **Non-Denominational Worship Service**
7:00 am to 8:00 am
EST

Feb. 13 **Healthy Counties Business Meeting**
8:00 am to 9:30 am
EST

Feb. 13 **Gulf States Counties and Parishes Caucus Meeting**
8:00 am to 10:00 am
EST

Feb. 13 **Resorts, Tourism and Gateway Counties Working Group**
9:00 am to 10:30 am
EST

Feb. 13 **GIS Subcommittee Meeting**
9:30 am to 10:45 am
EST

Feb. 13 **Large Urban Caucus County (LUCC) Meeting**
10:00 am to 12:00 pm
EST

Feb. 13 **Rural Action Caucus (RAC) Meeting**
10:00 am to 12:00 pm
EST

Feb. 13 **IT Standing Committee Meeting**
11:00 am to 12:30 pm
EST

Feb. 13 **Healthy Counties & Arts & Culture Joint Workshop**
12:00 pm to 1:30 pm
EST

Feb. 13 **Membership Standing Committee Meeting**
12:00 pm to 1:30 pm

Feb. 14 **Meet and Greet with Federal Agency Representatives**
8:00 am to 12:00 pm
EST

Feb. 14 **General Session**
9:00 am to 10:30 am
EST

Feb. 14 **Workshop Block #1**
10:45 am to 11:45 am
EST

Feb. 14 **Credentials Committee Meeting**
11:00 am to 12:00 pm
EST

Feb. 14 **Attendee Lunch**
12:15 pm to 1:30 pm
EST

Feb. 14 **Workshop Block #2**
1:45 pm to 3:00 pm
EST

Feb. 14 **NACo Board of Directors Meeting**
1:45 pm to 4:30 pm
EST

Feb. 14 **Workshop Block #3**
3:15 pm to 4:30 pm
EST

Feb. 14 **Affiliate & State Association Events**
5:00 pm to 8:00 pm
EST

Feb. 14 **NACo LUCC/RAC Reception - Tentative**
7:00 pm to 9:00 pm
EST

This is a ticketed event. We regret that we cannot accommodate guests without an invitation.

Tuesday, February 15, 2022

Feb. 15 **Affiliate & State Association Events**
7:00 am to 7:45 am
EST

Feb. 15 **Workshop Block #4**
8:00 am to 9:15 am
EST



Portland International Airport to 201 Laurel Ave

Drive 85.4 miles, 1 h 39 min

Portland International Airport

7000 NE Airport Way, Portland, OR 97218

Get on I-205 S from NE Airport Way







7 min (3.1 mi)

- ↑ 1. Head northwest on NE Airport Way 0.1 mi
- ↶ 2. Use the left lane to stay on NE Airport Way 0.1 mi
- ↶ 3. Slight left to stay on NE Airport Way 0.5 mi
- ↑ 4. Continue straight to stay on NE Airport Way 0.1 mi
- ↷ 5. Keep right to stay on NE Airport Way 1.8 mi
- ⤴ 6. Use the right 2 lanes to turn slightly right onto the Interstate 205 S ramp to Interstate 84/Portland/Salem 0.5 mi

Take US-26 W and OR-6 W to Laurel Ave in Tillamook

1 h 29 min (82.3 mi)

- ⤴ 7. Merge onto I-205 S 2.6 mi
- ↷ 8. Take exit 21B to merge onto I-84 W/US-30 W toward Portland 5.4 mi
- ↶ 9. Use the left 2 lanes to take the exit toward Salem 0.4 mi
- ⤴ 10. Merge onto I-5 S 1.1 mi
- ↶ 11. Use the left 2 lanes to take the I-405/Interstate 405/US 26 exit toward Beaverton 0.3 mi
- ↑ 12. Continue onto I-405 N 0.7 mi

-  13. Use the right 2 lanes to take exit 1D for U.S. 26 W toward Beaverton
0.5 mi
-  14. Continue onto US-26 W
20.2 mi
-  15. Slight left onto OR-6 W (signs for Banks/Tillamook)
49.6 mi
-  16. Continue onto OR-6 W
1.4 mi
-  17. Turn left onto Laurel Ave
 Destination will be on the left
1 min (167 ft)

201 Laurel Ave

Tillamook, OR 97141

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.