



# TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

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## **BOARD OF COMMISSIONERS**

**David Yamamoto**, Chair  
*dyamamoto@co.tillamook.or.us*

**Erin D. Skaar**, Vice-Chair  
*eskaar@co.tillamook.or.us*

**Mary Faith Bell**, Commissioner  
*mfbell@co.tillamook.or.us*

## **CONTACT**

Tillamook County Courthouse  
201 Laurel Avenue  
Tillamook, Oregon 97141  
503.842.3403  
[www.co.tillamook.or.us](http://www.co.tillamook.or.us)

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**COMMUNITY UPDATE MEETING**  
**Tuesday, August 30, 2022 at 8:00 a.m.**  
*Teleconference and KTIL-FM at 95.9*

**BOARD MEETING**  
**Wednesday, August 31, 2022 at 9:00 a.m.**  
**Nehalem Room**  
*County Courthouse, Teleconference, and Live Video at [tctvonline.com](http://tctvonline.com)*

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## **JOIN THE BOARD OF COMMISSIONERS' MEETINGS**

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Radio: KTIL-FM at 95.9
  
- **Board Meetings: Wednesdays at 9:00 a.m.**
  - County Courthouse: Nehalem Room, 201 Laurel Avenue, Tillamook
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Live Video: [tctvonline.com](http://tctvonline.com)

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## **MEETING INFORMATION AND RULES**

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

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## **PUBLIC COMMENT**

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

### **In-Person Procedures**

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

### **Virtual Procedures**

- Register by sending an email to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us) by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
  - Full name, area of residence, and phone number.
  - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

### **Written Procedures**

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us).
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

## **AGENDAS**

### **COMMUNITY UPDATE**

CALL TO ORDER: Tuesday, August 30, 2022 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
  - a. Manzanita
  - b. Nehalem
  - c. Wheeler
  - d. Rockaway Beach
  - e. Garibaldi
  - f. Bay City
  - g. Tillamook
  - h. South County

### **ADJOURN**

## **MEETING**

CALL TO ORDER: Wednesday, August 31, 2022 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

## **LEGISLATIVE – ADMINISTRATIVE**

5. Discussion and Consideration of a [Memorandum of Understanding with City of Tillamook, Tillamook Family Counseling Center, and the Tillamook County Child Abuse Multi-Disciplinary Team](#) Regarding the 2021-2023 Children's' Advocacy Center Fund (CAC) State Grant Program/Matt Kelly, Undersheriff
6. Discussion and Consideration of a Personnel Requisition for a New Regular Full-Time Medical Assistant in the Health and Human Services Department/Marlene Putman, Director, Health and Human Services
7. Discussion and Consideration of a Personnel Requisition for a New Regular Full-Time Administrative Specialist in the Health and Human Services Department/Marlene Putman, Director, Health and Human Services
8. Discussion and Consideration of a [Social Media Use Policy for the Tillamook County Emergency Management Department](#)/Randy Thorpe, Director, Emergency Management
9. Discussion and Consideration of an [Office of Emergency Management Fiscal Year 2022 Emergency Management Performance Grant \(EMPG\) Application](#)/Randy Thorpe, Director, Emergency Management
10. Discussion and Consideration of [Amendment Number 03 to Local Agency Agreement No. 31443 Emergency Relief Program with the Oregon Department of Transportation](#) for the Dry Creek and Crystal Creek Bridge (Miami-Foley Road) Project/Chris Laity, Director, Public Works
11. Discussion and Consideration of a [Non-Prevailing Wage Rate Contract for Construction with JM Excavating, LLC](#) for the Hughey Creek Culvert Emergency Removal Project/Chris Laity, Director, Public Works
12. Discussion and Consideration of a [Contract for Services with Clair Company, Inc. for Inspection Services](#)/Sarah Absher, Director, Department of Community Development
13. Discussion and Consideration of a [Tillamook County Application for Oregon Department of Veterans' Affairs for Funds Fiscal Year 2022, July 1, 2022 to June 30, 2023](#)/Nick Torres, Veterans Service Officer
14. Discussion and Consideration of [Adopting the Kiwanda Corridor Preferred Concept](#)/Rachel Hagerty, Chief of Staff; Nick McMurtrey, Senior Engineer, Murraysmith

15. Discussion and Consideration of [Transient Lodging Tax Grant Agreement #2022-P-2 with the Tillamook County Pioneer Museum for the Organizational Capacity Project](#)/Rachel Hagerty, Chief of Staff
16. Discussion and Consideration of [Courthouse Improvement Intergovernmental Agreement Contract No. 230008 with the Oregon Judicial Department](#)/Rachel Hagerty, Chief of Staff

**10:00 a.m.**

17. **Second Public Hearing:** Concerning Amendment #7 to Ordinance #41 in the Matter of Establishing Ambulance Service Areas; Setting Application Fees; Assigning Ambulance Service Providers; Creating an Emergency Medical Services Advisory Council; Providing for Administration and Enforcement; and Prescribing Effective Dates/Rachel Hagerty, Chief of Staff
18. Discussion and Consideration of [Amendment #7 to Ordinance #41 in the Matter of Establishing Ambulance Service Areas; Setting Application Fees](#); Assigning Ambulance Service Providers; Creating an Emergency Medical Services Advisory Council; Providing for Administration and Enforcement; and Prescribing Effective Dates/Rachel Hagerty, Chief of Staff
19. Board Concerns – Non-Agenda Items
20. Board Announcements

**ADJOURN**

**OTHER MEETINGS AND ANNOUNCEMENTS**

The Commissioners will attend a meeting with John Upton for a quarterly report on Tillamook County's Retirement Plan on **Monday, August 29, 2022** at **10:30 a.m.** The teleconference number is 253-215-8782, Meeting ID: 890 2088 8952; Passcode: 876486.

There is **NO** Board Briefing scheduled for **Wednesday, August 31, 2022** at **2:00 p.m.**

The Commissioners will hold a meeting to discuss the Alderbrook Golf Course on **Wednesday, August 31, 2022** at **2:00 p.m.** The meeting will be held at the Tillamook Bay Community College Conference Rooms #214 and #215, 4310 Third Street, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

Labor Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse, Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics will be **CLOSED** on **Monday, September 5, 2022.**

There is **NO** Board Meeting or Board Briefing scheduled for **Wednesday September 14, 2022.**