



# TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

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## BOARD OF COMMISSIONERS

**Erin D. Skaar**, Chair  
*eskaar@co.tillamook.or.us*

**Mary Faith Bell**, Vice-Chair  
*mfbell@co.tillamook.or.us*

**David Yamamoto**, Commissioner  
*dyamamoto@co.tillamook.or.us*

## CONTACT

Tillamook County Courthouse  
201 Laurel Avenue  
Tillamook, Oregon 97141  
503.842.3403  
[www.co.tillamook.or.us](http://www.co.tillamook.or.us)

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## COMMUNITY UPDATE MEETING

**Tuesday, January 3, 2023 at 8:00 a.m.**  
*Teleconference and KTIL-FM at 95.9*

## BOARD MEETING

**Wednesday, January 4, 2023 at 9:00 a.m.**  
**Board of Commissioners' Meeting Room 106**  
*County Courthouse, Teleconference, and Live Video at [tctvonline.com](http://tctvonline.com)*

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## AGENDAS

### **COMMUNITY UPDATE – 2023-01-03 COMMUNITY UPDATE AUDIO.MP4**

CALL TO ORDER: Tuesday, January 3, 2023 8:00 a.m.

1. 01:11 Welcome and Board of Commissioners' Roll Call
2. 02:04 Adventist Health Tillamook
3. 05:31 Coastal Caucus
4. 17:29 Tillamook Family Counseling Center
5. 20:53 Emergency Management
6. 24:15 Oregon Department of Transportation
7. 31:44 Board of Commissioners
8. Cities
  - 40:35 Garibaldi
  - 41:33 Tillamook
  - 48:05 Manzanita
  - 51:18 South County

**ADJOURN – 8:56 a.m.**

## MEETING – 2023-01-04 BOCC MEETING AUDIO.MP4

CALL TO ORDER: Wednesday, January 4, 2023 9:00 a.m.

1. 02:08 Welcome & Request to Sign Guest List
2. 02:14 Pledge of Allegiance
3. 02:36 Public Comment: There were none.
4. 02:46 Non-Agenda Items:  
Rotation of Chair Explanation/Commissioner Erin Skaar

### LEGISLATIVE – ADMINISTRATIVE

5. 03:19 Discussion and Consideration of a Contract for Goods with Knife River Prestress for the Illingsworth Creek Bridge Deck Materials Project/Chris Laity, Director, Public Works  
  
A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed the contract.
6. 07:33 Discussion and Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Parks and Recreation Advisory Committee/JoAnn Woelfle, Director, Parks Department  
  
A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed Order #23-001.
7. 10:12 Discussion and Consideration of a Prevailing Wage Contract for Construction with Billeter Marine, LLC for the Memaloose Boat Ramp Dredging Project/JoAnn Woelfle, Director, Parks Department  
  
A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed the contract.
8. 13:23 Discussion and Consideration of a Second Amendment to the Granicus Service Agreement with Granicus, LLC for Short-Term Rental Program Online Services/Sarah Absher, Director, Community Development  
  
A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Chair signed the amendment.
9. 24:04 Discussion and Consideration of an Order and Resolution in the Matter of the Reappointment of Mary Faith Bell to the Northwest Oregon Housing Authority Board of Directors/Mary Faith Bell, Commissioner  
  
A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed Order #23-002, R#23-001.

10. 27:27 Discussion and Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Library Board/Commissioner Mary Faith Bell,

A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed Order #23-003.

11. 31:39 Discussion and Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Tourism Advisory Committee (TAC)/Rachel Hagerty, Chief of Staff

A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed Order #23-004.

12. 33:38 Board Concerns – Non-Agenda Items:  
Commissioner Yamamoto Testifying at Board of Forestry/Commissioner David Yamamoto

13. 37:42 Board Announcements

**Chair Skaar recessed the meeting at 10:44 a.m. to go into executive session pursuant to ORS 192.660(2)(h)**

**Chair Skaar reconvened the meeting at 10:51 a.m. – 2023-01-04 – BOCC MEETING AUDIO.MP4 PART II**

**ADJOURN – 10:51 a.m.**

10. 27:27 Discussion and Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Library Board/Commissioner Mary Faith Bell,  
A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed Order #23-003.
11. 31:39 Discussion and Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Tourism Advisory Committee (TAC)/Rachel Hagerty, Chief of Staff  
A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed Order #23-004.
12. ✓ Board Concerns – Non-Agenda Items:  
33:38 ↗ Commissioner Yamamoto Testifying at Board of Forestry/Commissioner David Yamamoto
13. 37:42 Board Announcements

**Chair Skaar recessed the meeting at 10:44 a.m. to go into executive session pursuant to ORS 192.660(2)(h)**

**Chair Skaar reconvened the meeting at 10:51 a.m. – 2023-01-04 – BOCC MEETING AUDIO.MP4 PART II**

**ADJOURN – 10:51 a.m.**

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## JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Radio: KTIL-FM at 95.9
  
- **Board Meetings: Wednesdays at 9:00 a.m.**
  - County Courthouse: Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Live Video: [tctvonline.com](http://tctvonline.com)

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## MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

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## **PUBLIC COMMENT**

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

### **In-Person Procedures**

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

### **Virtual Procedures**

- Register by sending an email to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us) by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
  - Full name, area of residence, and phone number.
  - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

### **Written Procedures**

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us).
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

## **AGENDAS**

### **COMMUNITY UPDATE**

CALL TO ORDER: Tuesday, January 3, 2023 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Oregon Department of Transportation
10. Board of Commissioners
11. Cities
  - a. Manzanita
  - b. Nehalem
  - c. Wheeler
  - d. Rockaway Beach
  - e. Garibaldi
  - f. Bay City
  - g. Tillamook
  - h. South County

### **ADJOURN**



## **MEETING**

CALL TO ORDER: Wednesday, January 4, 2023 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

## **LEGISLATIVE – ADMINISTRATIVE**

5. Discussion and Consideration of a Contract for Goods with Knife River Prestress for the Illingsworth Creek Bridge Deck Materials Project/Chris Laity, Director, Public Works
6. Discussion and Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Parks and Recreation Advisory Committee/JoAnn Woelfle, Director, Parks Department
7. Discussion and Consideration of a Prevailing Wage Contract for Construction with Billeter Marine, LLC for the Memaloose Boat Ramp Dredging Project/JoAnn Woelfle, Director, Parks Department
8. Discussion and Consideration of a Second Amendment to the Granicus Service Agreement with Granicus, LLC for Short-Term Rental Program Online Services/Sarah Absher, Director, Community Development
9. Discussion and Consideration of an Order and Resolution in the Matter of the Reappointment of Mary Faith Bell to the Northwest Oregon Housing Authority Board of Directors/Mary Faith Bell, Commissioner
10. Discussion and Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Library Board/Mary Faith Bell, Commissioner
11. Discussion and Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Tourism Advisory Committee (TAC)/Rachel Hagerty, Chief of Staff
12. Board Concerns – Non-Agenda Items
13. Board Announcements

## **ADJOURN**

## OTHER MEETINGS AND ANNOUNCEMENTS

**New Year's Day** is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, the Health and Human Services Department and clinics, and the State Circuit Court will be **CLOSED** on **Monday, January 2, 2023**.

The Commissioners will hold an executive session on **Tuesday, January 3, 2023** at **3:00 p.m.** pursuant to ORS 192.660(2)(i), to conduct a performance evaluation. The executive session will be held at the Courthouse in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook, Oregon. The executive session is not open to the public.

The Commissioners will hold a Board Briefing on **Wednesday, January 4, 2023** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will hold an executive session on **Thursday, January 5, 2023** at **3:00 p.m.** pursuant to ORS 192.660(2)(i), to conduct a performance evaluation. The executive session will be held at the Courthouse in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook, Oregon. The executive session is not open to the public.

The Tillamook County Compensation Board will meet on **Friday, January 6, 2023**, at **1:00 p.m.** The teleconference number is 1-971-254-3149, Conference ID: 976 694 511#.

The Commissioners will attend a fiscal year 2022/2023 Budget Committee mid-year update on **Friday, January 6, 2023** at **2:00 p.m.** The meeting will be held at the Courthouse in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will hold an executive session on **Friday, January 13, 2023** at **9:00 a.m.** pursuant to ORS 192.660(2)(i), to conduct a performance evaluation. The executive session will be held at the Courthouse in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook, Oregon. The executive session is not open to the public.

**Martin Luther King, Jr. Day** is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics, and the State Circuit Court, will be **CLOSED** on **Monday, January 16, 2023**.

# BOARD OF COMMISSIONERS' BOARD MEETING

Wednesday, January 4, 2023

	Present	Absent		Present	Absent
Erin Skaar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rachel Hagerty	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Faith Bell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bill Sargent	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Yamamoto	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

PLEASE PRINT

Name

Email or Address

Item of Interest

*Sarah Oberster*

*JCD*

*Will Chappell*

(Please use reverse if necessary)

# TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING

WEDNESDAY, JANUARY 4, 2023

## PUBLIC COMMENT SIGN-IN SHEET

PLEASE PRINT

NAME	AREA OF RESIDENCE	NAME OF ORGANIZATION (IF ANY)	AGENDA ITEM
<i>None</i>			