

TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

BOARD OF COMMISSIONERS

Erin D. Skaar, Chair
eskaar@co.tillamook.or.us

Mary Faith Bell, Vice-Chair
mfbell@co.tillamook.or.us

David Yamamoto, Commissioner
dyamamoto@co.tillamook.or.us

CONTACT

Tillamook County Courthouse
201 Laurel Avenue
Tillamook, Oregon 97141
503.842.3403
www.co.tillamook.or.us

COMMUNITY UPDATE MEETING

Tuesday, July 11, 2023 at 8:00 a.m.
Teleconference and KTIL-FM at 95.9

BOARD MEETING

Wednesday, July 12, 2023 at 9:00 a.m.
Board of Commissioners' Meeting Room 106
County Courthouse, Teleconference, and Live Video at tctvonline.com

AGENDAS

COMMUNITY UPDATE – 2023-07-11 COMMUNITY UPDATE AUDIO.MP4

CALL TO ORDER: July 11, 2023 8:00 a.m.

1. 00:26 Welcome and Board of Commissioners' Roll Call
2. 00:47 Coastal Caucus
3. 11:53 Tillamook County Community Health Center
4. 15:16 Nehalem Bay Health Center & Pharmacy
5. 16:06 Tillamook Family Counseling Center
6. 19:17 Sheriff's Office
7. 25:34 Emergency Management
8. 27:37 **UNSCHEDULED:** Territory and Entities Served/Garrett Reeves, Regional Mitigation and Recovery Coordinator, Oregon Department of Emergency Management
9. 28:31 Board of Commissioners
10. Cities
 - 48:20 Manzanita
 - 49:59 Rockaway Beach
 - 52:19 Garibaldi
 - 54:18 Tillamook
 - 59:50 South County

ADJOURN – 9:02 a.m.

MEETING – 2023-07-12 BOCC MEETING AUDIO.MP4

CALL TO ORDER: Wednesday, July 12, 2023 9:02 a.m.

1. 02:10 Welcome & Request to Sign Guest List
2. 02:12 Pledge of Allegiance
3. ----- Public Comment: There were none.
4. 02:35 Non-Agenda Items: There were none.

LEGISLATIVE – ADMINISTRATIVE

5. 02:41 Discussion and Consideration of a Contract for General Services with Day Wireless Systems for the Upfitting Police Vehicles Project/Matt Kelly, Undersheriff, Sheriff's Office

A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed the contract.
6. 04:53 Discussion and Consideration of Intergovernmental Agreement with Oregon State University and its Extension Service to Provide Educational Programs in Tillamook County/Wiley Thompson, Regional Director, Oregon State University Extension Services

A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed the agreement.
7. 11:13 Discussion and Consideration of Professional Services Agreement #23/24-002 with Green Tree Dental for Federal Qualified Health Center (FQHC) Oregon Health Plan Medicaid and Non-insured Dental Services/Marlene Putman, Administrator, Health and Human Services

A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed the agreement.
8. 14:04 Discussion and Consideration of a Fifteenth Amendment to Intergovernmental Agreement 169528 with Oregon Health Authority for the Financing of Public Health Services/Marlene Putman, Administrator, Health and Human Services

A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Chair signed the amendment.
9. 16:41 Discussion and Consideration of a Public Health Regenerative Leadership Synergy (PHEARLESS) Grant Application for Post-Pandemic Community Leadership Collaboration Support and Development/Marlene Putman, Administrator, Health and Human Services

A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board approved the application.

10. 21:35 Discussion and Consideration of an Application to the City of Manzanita, Oregon for Annexation of the Remainder of the Manzanita Transfer Station into the City Limits of Manzanita/Chris Laity, Director, Public Works
- A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed the annexation request letter.
11. 30:18 Discussion and Consideration of a Special Use Permit Application to the Oregon Parks and Recreation Department for Non-Traditional Activity at Bob Straub State Park/JoAnn Woelfle, Director, Parks Department
- A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Chair signed the permit application.
12. 33:29 Discussion and Consideration of Loan Agreement #2023-MHF-5 Multifamily Rental Housing with Daryn Murphy for the Murphy Bayside Commons Project/Sarah Absher, Director, Department of Community Development
- A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed the loan agreement.
13. 41:33 Discussion and Consideration of a Personal Services Agreement with X4 Health for Tillamook Houselessness Strategic Plan Operational Support/Commissioner Erin Skaar
- A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed the agreement.
14. 43:45 Discussion and Consideration of an Order in the Matter of the Appointment of a Member to the Tillamook County Library Board/Commissioner Mary Faith Bell
- A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board signed Order #23-047.
15. 47:33 Discussion and Consideration of a Fiscal Year 2023 United States Forest Service Application for Payment to States, Public Law 117-58, Election to Receive Payment/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Yamamoto and seconded by Vice-Chair Bell. The motion passed with three aye votes. The Board approved the application.
16. 53:08 Board Concerns: There were none.
17. 53:19 Board Announcements

ADJOURN – 9:56 a.m.

JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Radio: KTIL-FM at 95.9

- **Board Meetings: Wednesdays at 9:00 a.m.**
 - County Courthouse: Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Live Video: tctvonline.com

MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

PUBLIC COMMENT

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

In-Person Procedures

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

Virtual Procedures

- Register by sending an email to publiccomments@co.tillamook.or.us by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
 - Full name, area of residence, and phone number.
 - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

Written Procedures

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: publiccomments@co.tillamook.or.us.
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

AGENDAS

COMMUNITY UPDATE

CALL TO ORDER: Tuesday, July 11, 2023 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
 - a. Manzanita
 - b. Nehalem
 - c. Wheeler
 - d. Rockaway Beach
 - e. Garibaldi
 - f. Bay City
 - g. Tillamook
 - h. South County

ADJOURN

MEETING

CALL TO ORDER: Wednesday, July 12, 2023 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

LEGISLATIVE – ADMINISTRATIVE

5. Discussion and Consideration of a Contract for General Services with Day Wireless Systems for the Upfitting Police Vehicles Project/Matt Kelly, Undersheriff, Sheriff's Office
6. Discussion and Consideration of Intergovernmental Agreement with Oregon State University and its Extension Service to Provide Educational Programs in Tillamook County/Wiley Thompson, Regional Director, Oregon State University Extension Services
7. Discussion and Consideration of Professional Services Agreement #23/24-002 with Green Tree Dental for Federal Qualified Health Center (FQHC) Oregon Health Plan Medicaid and Non-insured Dental Services/Marlene Putman, Administrator, Health and Human Services
8. Discussion and Consideration of a Fifteenth Amendment to Intergovernmental Agreement #169528 with Oregon Health Authority for the Financing of Public Health Services/Marlene Putman, Administrator, Health and Human Services
9. Discussion and Consideration of a Public Health Regenerative Leadership Synergy (PHEARLESS) Grant Application for Post-Pandemic Community Leadership Collaboration Support and Development/Marlene Putman, Administrator, Health and Human Services
10. Discussion and Consideration of an Application to the City of Manzanita, Oregon for Annexation of the Remainder of the Manzanita Transfer Station into the City Limits of Manzanita/Chris Laity, Director, Public Works
11. Discussion and Consideration of a Special Use Permit Application to the Oregon Parks and Recreation Department for Non-Traditional Activity at Bob Straub State Park/JoAnn Woelfle, Director, Parks Department
12. Discussion and Consideration of Loan Agreement #2023-MHF-5 Multifamily Rental Housing with Daryn Murphy for the Murphy Bayside Commons Project/Sarah Absher, Director, Department of Community Development
13. Discussion and Consideration of a Personal Services Agreement with X4 Health for Tillamook Houselessness Strategic Plan Operational Support/Commissioner Erin Skaar

14. Discussion and Consideration of an Order in the Matter of the Appointment of a Member to the Tillamook County Library Board/Commissioner Mary Faith Bell
15. Discussion and Consideration of a Fiscal Year 2023 United States Forest Service Application for Payment to States, Public Law 117-58, Election to Receive Payment/Rachel Hagerty, Chief of Staff
16. Board Concerns
17. Board Announcements

ADJOURN

OTHER MEETINGS AND ANNOUNCEMENTS

The Commissioners will hold an executive session on **Monday, July 10, 2023** at **1:00 p.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The executive session is not open to the public.

The Commissioners will hold an executive session on **Monday, July 10, 2023** at **2:00 p.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The executive session is not open to the public.

The Commissioners will hold a Board Briefing on **Wednesday, July 12, 2023** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING

WEDNESDAY, July 12, 2023

PUBLIC COMMENT SIGN-IN SHEET

PLEASE PRINT

NAME	AREA OF RESIDENCE	NAME OF ORGANIZATION (IF ANY)	AGENDA ITEM
<i>There were no signups</i>			



CITY OF MANZANITA

P.O. Box 129, Manzanita, OR 97130-0129
Phone (503) 812-2514 | Fax (503) 368-4145 | TTY Dial 711
planning@ci.manzanita.or.us

OTHER LAND USE APPLCATIONS

DATE: 07 / 12 / 2023

FILE #: _____

APPLICANT INFORMATION:

Applicant/Owner Name: Tillamook County	Company: Tillamook County
Mailing Address: 201 Laurel Ave, Tillamook, OR	Zip: 97141
Phone(s): 503.815.3975	Email: recycle@co.tillamook.or.us

SITE INFORMATION:

Site Address: 34995 Necarney City Rd, Manzanita	
Map & Tax Lot(s): 3N-10W-29D-2000	Zone:
City Limits: <input checked="" type="checkbox"/>	Urban Growth: <input checked="" type="checkbox"/>
BRIEF DESCRIPTION: The majority of this property lies within city limits, but part of it is in the UGB. The Manzanita	

Partition- \$525.00

Subdivision- \$1,200.00

- Enter Text

Conditional Use- \$682.50

- Enter Text

Site Plan Review- \$682.50

- Enter Text

Zone Change- \$656.25

- Enter Text

Annexation- \$1050

- Enter Text

Manzanita Transfer Station Annexation Legal Description:

A portion of that tract of land described as Parcel II, Deed Book 138, Page 264 of Tillamook County Deed Records more particularly described as follows:

Beginning at the Northeast Corner of Section 32, Township 3 North, Range 10 West of the Willamette Meridian, said point being marked by a 3" diameter Tillamook County Brass Cap as shown on Rewitness Card #151, Tillamook County Survey Records; thence southerly along the east line of above described Section 32, bearing South 0°07'41" West a distance of 230.13 feet to a 3/4" Iron Rod; thence North 87°54'46" West a distance of 507.87 feet to a 1" Iron Rod, thence North 2°05'14" East to a point on the north line of above described Section 32; thence easterly along the north line of above described Section 32 to the Northeast Corner thereof. Said point being the **True Point of Beginning**. The above described bearings and distances were derived from Map A-4609, Tillamook County Survey Records.



Tillamook County Board of Commissioners

201 Laurel Avenue, Tillamook, OR 97141

Phone: 503-842-3403

TTY Oregon Relay Service

Erin D. Skaar, Chair

Mary Faith Bell, Vice-Chair

David Yamamoto, Commissioner

July 12, 2023

To: City of Manzanita, Planning Commission & City Council

RE: Annexation of the Remainder of the Manzanita Transfer Station Into the City Limits

Tillamook County owns the real property located at 34995 Necarney City Road in Manzanita, also identified as 3N-10W-29D-2000 and has operated a solid waste disposal site there since at least 1953 when the property was transferred to the county. Following its closure as an open dump site, the site was converted into a transfer station and recycling center, which is currently operated by the Tillamook County Solid Waste Department.

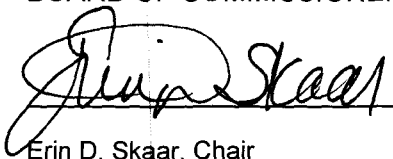
At this time, approximately $\frac{3}{4}$ of the northern portion of the site is included within the city limits of the City of Manzanita, and approximately $\frac{1}{4}$ of the southern portion of the site is within the Urban Growth Boundary of the City of Manzanita. The city limits boundary runs through the area of operations.


We believe that it would benefit all and provide jurisdictional clarity if the area of the site currently located outside the city limits were to be annexed into the city limits.

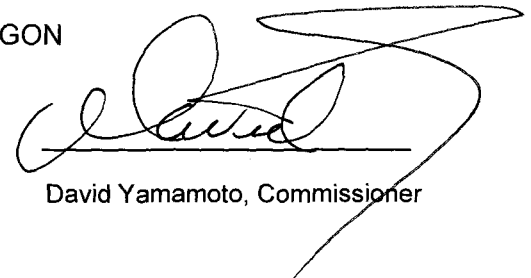
We therefore request that the City of Manzanita approve the annexation of the remainder of this lot into the city limits.

Sincerely,

BOARD OF COMMISSIONERS FOR TILLAMOOK COUNTY, OREGON


Erin D. Skaar, Chair


Mary Faith Bell, Vice-Chair


David Yamamoto, Commissioner

Oregon
Parks and Recreation Department

Special Use Permit
Non-Traditional Activity
Application and Instructions

(Oregon Administrative Rules (OARs) 736-Divison 16 Non-Traditional Park Activities)



Revision Date: November 2020
OPRIS Forms

This page intentionally left blank

PURPOSE AND APPLICABILITY

Oregon Parks and Recreation Departments' (OPRD) rules for Special use Permits is intended to secure public health and safety, protect park resources and facilities and assist in maintaining facilities and services in instances where a person requests to use state park land or facilities for non-traditional park use. These special use permit rules:

Allow access to park land for a wide variety of non-traditional park uses by requiring a special use permit if the event or activity, including commercial filming:

- a) Is an organized group activity or event attended by over 50 people;
- b) Is an activity associated with a construction project that is not specifically provided for under contract;
- c) Uses park lands, structures and/or facilities in a manner not expressly provided for under recreational park rules;
- d) Uses a portion of a park property to the exclusion of other persons or the department;
- e) Places structures, and/or facilities, not normally used in recreational activities;
- f) Could disturb the natural, cultural, scenic or recreational resources on park land;
- g) Could pose a safety concern for other park users or those involved in the event or activity;
- h) Includes temporary, short-term and non-exclusive vending, advertising or sales activities; or
- i) Includes financial transactions conducted on park land.

Additionally, Park Rules-OAR 736-Division 10 and Ocean Shore Rules-OAR 736 Division 21 may apply to a specific request, such as:

- Commercial still or video projects which utilizes more than handheld equipment, such as props, sets, lighting, or sound;
- Modifies or embellishes park property, with the placement of temporary structures, such as tents, chairs, arches, and similar structures on park property in a manner outside of normal recreational use;
- Uses public-address, amplification or lighting systems, other than those designed for personal use.

The above list does not cover all activities that require a permit, only to assist in determining if your activity requires a permit. If there is any uncertainty regarding the need for a permit, please contact park staff at the location where you would like to hold your activity. For activities on the ocean shore contact the Coastal Region Office at 1-541-563-8500. If you do not know the office location for the park you want to hold your activity, contact our information center at: 1-800-551-6949 for assistance.

Additionally, it is highly suggested to contact park staff before completing or submitting an application; first-to assure the location is a permit-able location, and second-to assure the location is available on your anticipated date. Activity requests are first come, first served, with the exception of ongoing events that have been conducted for five years or more, these annual activities are given priority over new events.

FEES, WAIVERS, REDUCTIONS, AND EXEMPTIONS

An applicant must submit a non-refundable permit application fee of \$100.00
(The application fee is waived if the department charges the applicant a monthly or annual rental lease or access fee.)

The applicant shall pay to the department in advance of the event the following daily use fees:

- Daily use fee based on group use rate; or
- Commercial film use.
- Overnight use fee, if applicable;

A worksheet is provided in this packet to aid you in calculating your permit fees.

The department may increase, or decrease fees after the event when:

- The attendance varies more than 10 percent;
- The activity is conducted in partnership with the park or department;
- An employee is required to be on-site to monitor or assist in the activity.
(Rate assessment is \$20.00 per hour, per employee-minimum four hours)

The department may waive fees:

- For Public Agencies
- In lieu of in-kind services
(These are services the department normally would **PAY** for and have a monetary value)

APPLICATION EVALUATION CRITERIA

Once a completed application is received it will be evaluated against the following criteria:

- a) **Consistency with local, state, and federal laws** – all activities must comply with the law and rules governing the park land where the activity will occur;
- b) **Compliance with park rules governing special use permits** – the activity must comply with Oregon Administrative Rules on non-traditional park use OAR 736, division 16;
- c) **Disruption of traditional park use** – activities should not totally exclude the public from the park, although exclusive use of some areas of the park can be allowed, and the impact of the activity on areas surrounding the park and neighbors are also considered;
- d) **Impact on public health, safety or welfare** – activities should not put the public or the participants at undue risk, although measures taken by the organizer to mitigate such risk will be considered in the evaluation;
- e) **Impact on natural and cultural resource values** – activities should not adversely impact natural or cultural resources within the park and must comply with any resource management plans, policies, or procedures adopted for the park;
- f) **Applicant's ability to finance, plan and manage the activity** – an evaluation will be made regarding the applicant's ability to fulfill any sanitation, safety, medical care, fire control, security, crowd, noise, and traffic control requirements, as well as any measures required to protection of park resources which are set forth by the park in the conditions of the permit;
- g) **Previous experience in conducting similar activities** – the evaluation will take into consideration any previous experience or certifications the applicant has in conducting similar activities in the past;
- h) **Measures proposed to mitigate negative impacts** – if the activity will have negative impacts consideration will be given to measures proposed to lessen or eliminate those impacts;
- i) **Ability to fully meet the terms and conditions of the permit** – the evaluation will consider evidence presented by the applicant regarding their ability to fully meet any requirements placed on them by the terms and conditions of the permit, including past performance conducting other activities in OPRD;
- j) **Positive impact on the local community, environment, or park** – any positive impacts of the activity on the local community through support of tourism and their economy, the environment through restoration and preservation efforts, or park land and facilities through enhancement efforts will be considered when evaluating the permit application.

SPECIAL USE PERMIT CONDITIONS AND REQUIREMENTS

The applicant assumes full responsibility and liability for damages or injury to any member of the public arising out of the activity or use, including personal injury and property damage, and for any damage to park property, including natural and cultural resources;

The applicant shall indemnify and hold harmless the State of Oregon, its Parks and Recreation Commission and members thereof, the Oregon Parks and Recreation Department, and its officers, agents and employees against any and all damages, claims or causes of action arising from or in connection with the activity or use;

The applicant shall provide the department proof of current liability insurance coverage which names the State of Oregon, its Parks and Recreation Department, its Parks and Recreation Commission, and the officers, agents, and employees thereof as additional insureds. The insurance coverage shall have limits of not less than \$1,000,000. For activities or uses that are assessed as having high-risk exposure (e.g. fireworks displays), insurance of \$4,000,000 shall be required. The department safety and risk manager may reduce or waive insurance limits if one or more of the following apply:

- If the applicant is a Cooperative Association with a current agreement with OPRD
- If the activity or use being permitted is being conducted in partnership with OPRD
- If the applicant is a public agency; or
- A reduction has been approved by OPRD based on a risk assessment.

The applicant or its principal representative is at least 18 years of age, or 21 years of age if alcohol is to be served at the activity or use;

A person may not assign a special use permit to any other person;

The department may, in its discretion, cancel a special use permit effective immediately on notice to the applicant in the

event of any emergency, significant law enforcement problem, or substantial threat to public welfare, safety or property arising from or affecting the activity.

The department may cancel a special use permit effective immediately upon any breach of other permit conditions.

The department may stop the activity or use, and require the applicant to clear the activity or use area of visitors, in the event of any emergency, significant law enforcement problem, substantial threat to public safety or park resources or a violation of park rules arising out of or related to the activity or use.

The applicant shall terminate the activity or use immediately upon receipt of notice from the department that the permit has been canceled and shall thereupon be responsible for the immediate cleanup and restoration of the park area.

The department retains the right to enter onto any park land at any time for purposes of inspection or management.

The permittee shall dispose of all solid and liquid waste in a manner approved by the department and shall not permit debris, garbage or other refuse to accumulate or be discharged into any waterway or ocean shore area.

The permittee shall not cut, destroy, remove, or permit to be cut, destroyed or removed any vegetation on park land except with the written permission of the department.

The permittee shall conduct all operations within the permit area in a manner which protects natural and cultural resources, protects water quality, and does not contribute to soil erosion or growth of noxious weeds.

ADDITIONALLY

Applications will not be accepted more than nine months in advance of the activity or use commencement date;

Unless an exception is approved by the park manager or designee, the department will not consider a special use permit application received less than 30 days prior to the commencement date of the activity or use.

More information is available:

- Full rules text governing non-traditional park use is contained in OAR 736, division 16 and can be found at <http://tinyurl.com/Special-Use-Rules>;

APPLICATION INSTRUCTIONS

1. Complete application.
2. Sign and date the application.
3. Complete appropriate fee section on calculation worksheet.
4. Complete and provide all additional information listed under "Additional Requirements" on the application. If not applicable, NA is sufficient.
5. Provide the insurance liability certificate naming Oregon Parks and Recreation Department as "Additionally Insured."
6. Application and all additional requirements may be mailed, emailed or faxed to appropriate park manager or designee.
 - a. Ocean shore permits are handled through the Coastal Region Office, P.O. Box 2139 Waldport, OR 97394. Phone: 541-220-3786
 - b. If not on the Ocean Shore, contact park where you want to have the commercial activity, for staff contact information, or;
 - c. If you do not know the office location for the park you want to hold your activity contact the Oregon OPRD information center at 1-800-551-6949 for assistance.



Oregon Parks and Recreation Department

SPECIAL USE PERMIT # _____

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO
Issuing Park:
Approver:
Date:
Additional conditions attached <input type="checkbox"/> YES <input type="checkbox"/> NO

Processing fee of \$100.00 should accompany all submitted applications, unless exempt by Division Rules.

Applicant should complete this section and attach any additional information as appropriate.

APPLICANT INFORMATION

Applicant name: Erin Skaar		Organization: Tillamook County Parks Department	
Mailing address: PO Box 633			
City: Garibaldi	State: OR	Zip: 97118	
E-Mail address: jwoelfle@co.tillamook.or.us & rhagerty@co.tillamook.or.us			
Phone: (503) 322-3477	Cell:	Fax:	

ON SITE RESPONSIBLE CONTACT

Name: JoAnn Woelfle	Cell: (503) 812-8600
---------------------	----------------------

ACTIVITY PROPOSED

Operate Bob Straub State Park boat ramp, including partial cost recovery through charging a day use fee of \$10.00

ACTIVITY LOCATION

Park/Beach: Bob Straub State Park	Specific area of use: Boat Ramp
-----------------------------------	---------------------------------

ACTIVITY DATE(s) and Time(s) (Include setup & cleanup days/times)

Start date: 7/1/2023	Start time:	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
Finish date: 7/1/2025	Finish time:	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.

DESCRIPTION OF ACTIVITIES (attach additional sheets if necessary)

Tillamook County will continue to operate the boat ramp facility as long term options (lease, management agreement etc.) are being developed in partnership with OPRD. OPRD approves of Tillamook County charging their standard day use fee of \$10.00 per vehicle to offset costs incurred in running the park area.

Additional description detail attached.

PERMIT FEES

ENTER TOTAL ON LINE C OF FEE CALCULATION WORKSHEET: \$ _____ (Attach worksheet)

*Please note a PERFORMANCE BOND may be assessed upon application review.

ADDITIONAL REQUIREMENTS: (Please attach)

- Site map indicating the specific location of activities.
- Site plan of construction of facilities, structures, embellishment, and utilities, including staging area.
- Description of parking and security arrangements
- Description of plans for use of amplified sound, alcohol, entry fees and sale of goods and services.
- Plan for timely cleanup and restoration of area use.

I have read, understand and shall comply with the application instruction, conditions and requirements for special use activities.

APPLICANT SIGNATURE: Erin Skaar DATE: 7/12/2023

Special Use Fee Calculation Worksheet

(this form auto-calculates when digitally completed)

Non-refundable Application Processing Fee-----\$100.00

Daily Use Fee(s): 1-50 people = \$50.00; OVER \$1.00 per person.			
Day 1	\$50.00 -----PLUS-----	Additional over 50: _____	= \$ _____
Day 2	\$50.00	Additional over 50: _____	= \$ _____
Day 3	\$50.00	Additional over 50: _____	= \$ _____
Day 4	\$50.00	Additional over 50: _____	= \$ _____
#Additional Days _____	X (\$50.00	Additional over 50: _____)	= \$ _____
TOTAL DAILY USE FEE(S) -----			= \$ 0.00

Overnight Camping Fees in non-camping areas; 1-25 people = \$70.00; OVER 25 = additional \$3.00 per person.			
Day 1	\$70.00 -----PLUS-----	Additional over 25: _____	= \$ _____
Day 2	\$70.00	Additional over 25: _____	= \$ _____
Day 3	\$70.00	Additional over 25: _____	= \$ _____
Day 4	\$70.00	Additional over 25: _____	= \$ _____
#Additional Days _____	X (\$70.00	Additional over 25: _____)	= \$ _____
TOTAL CAMPING FEE(S) -----			= \$ 0.00

Commercial Film/Photography Use Fees: 1-5 people = \$100.00; 6-30 = \$150.00; 31-60 = \$300.00; 61 or more = \$400.00.			
Day 1	Total people: _____	Use Fee amount	= \$ _____
Day 2	Total people: _____	Use Fee amount	= \$ _____
Day 3	Total people: _____	Use Fee amount	= \$ _____
Day 4	Total people: _____	Use Fee amount	= \$ _____
#Additional Days _____	X (Total people: _____	Use Fee amount)	= \$ _____
TOTAL COMMERCIAL FILM FEE(S) -----			= \$ 0.00

- A) TOTAL ALL FEES; (auto calculates total fees, if completed digitally) ----- = \$ 100.00**
- B) PRE-APPROVED WAIVED FEES ----- = \$ _____**
- C) PLEASE PAY ----- (TOTAL=LINE A, MINUS LINE B) ----- = \$ 100.00**

*Additionally OPRD may require park staff to monitor and/or assist in an activity or use, rate for each employee = \$20.00 per hour, minimum four hours.

TO BE INCLUDED IN APPLICATION MATERIALS.

FY 2023 Forest Service Payment to States, Public Law 117-58

Election to Receive Payment

Election to Allocate the State Payment

A county's election to receive a payment and to allocate the State payment must be transmitted by the Governor's office or other appropriate executive office of the state such as State Treasurer, on behalf of the Governor. The Forest Service will not accept an election directly from a county or from any non-governmental organization acting on behalf of a county.

Election to Receive Payment

The State must transmit, for each county in which a national forest is situated, the county's election to receive a share of the Secure Rural Schools Act State payment or a share of the State's 25-percent payment based on the 7-year rolling average annual receipts. The State may use this form to transmit county elections to the Forest Service. If the State fails to transmit a county's election by the deadline of August 1, 2023 (midnight, mountain time), the county will be considered to have elected to receive a share of the State payment.

To assist States and counties in making an informed decision between the Secure Rural Schools Act and the 1908 Act Amended payment methods the Forest Service has created a worksheet with estimated payment amounts under both methods. These estimated State Payments are calculated using the formula described in the Act and the currently available data for historic payments, acreage, per capita personal income and assumes all affected counties will elect to receive a share of the State payment. The actual county shares of the State payment will be calculated only for counties that elect to receive a share of the State payment or the county payment (for BLM lands in western Oregon) and will be calculated using the updated acreage and per capital personal income amounts available in the fall of FY2023.

Election to Allocate the State Payment

Each county that elects to receive a share of the State payment must make an additional election to allocate the State payment. The guidelines for making the allocation vary depending on the amount of the county share of the State payment.

- **\$100,000 or less. (Minor distribution)** An eligible county that elects to receive a share of the State payment that is \$100,000 or less (a minor distribution) may elect to use 100-percent of its share for public roads and schools under Title I. **A county that elects to receive a minor distribution must make an affirmative election to use the 100-percent of its share for Title I purposes.** In the alternative, the county may opt to allocate 15-percent to 20-percent of its share to Title II, Title III, or a combination of both. The total percentage allocated to Title II and Title III combined must be no less than 15-percent and no greater than 20-percent. The county also may opt to return its allocation, in whole or part, to the Federal Government.
- **\$100,001 to \$349,999 (Moderate distribution)** If the county share of the State payment is more than \$100,000 but less than \$350,000, the county must allocate 15-percent to 20-percent of its share to Title II, Title III, or a combination of both. The total percentage allocated to Title II and/or Title III must be no less than 15-percent and no greater than 20-percent. The county also may opt to return its allocation, in whole or part, to the Federal Government.
- **\$350,000 or greater (Major distribution)** If the county share of the State payment is \$350,000 or greater, the county must allocate 15-percent to 20-percent of its share to Title II, Title III, or a combination of both, except that the allocation for Title III projects may not exceed 7-percent. The total percentage allocated to Title II and Title III combined must be no less than 15-percent and no greater than 20-percent. The county also may opt to return its allocation, in whole or part, to the Federal Government.

To provide maximum flexibility, projects funded under Title II must be initiated (reviewed and recommended by a resource advisory committee) by September 30, 2025, and Title II funds must be obligated by September 30, 2026. In addition, projects funded under Title III must be initiated by September 30, 2025, and Title III funds must be obligated by September 30, 2026.

An eligible county that fails to elect to allocate its share of the State payment shall be considered to have elected to expend 80-percent of the share for public schools and roads. The remaining 20-percent will be available to the Forest Service to carry out projects in the eligible county to further the purposes of Title II.

Instructions for transmitting county elections.

In the following table, each state and county name are already populated to assist in the preparation of the form.

Enter an X in Column B for each county that elects to receive a share of the State's 25-percent payment (the 7-year rolling average of national forest receipts). Enter an X in Column C for each county that elects to receive a share of the Secure Rural Schools Act State payment.

For each county that elects to receive a share of the Secure Rural Schools Act State payment, refer to the allocation guidelines above and then enter a numerical percentage to indicate the county's allocation of its share of the State payment:

- Column D, enter the percent of county share of State payment to be allocated to public schools and roads;

- Column E, enter the percent of county share of State payment to be allocated to title II, Special Projects on national forests;
- Column F, enter the percent of county share of State payment to be allocated to title III, County Funds for uses authorized under title III;
- Column G, enter the percent of county share of State payment to be returned to the U.S. Treasury, if any:

State Name: <u>Oregon</u>	Election to Receive Payment		Allocation of the Secure Rural Schools Act State Payment				
	25-percent of 7-year rolling average receipts	Secure Rural Schools Act State payment	Percent for Public Schools & Roads (Title I)	Percent for Title II, Special Projects	Percent for Title III, County Funds	Percent to Return to U.S. Treasury	Total of Column D, E, F, G
County Name	<i>For each county enter X in one of the columns below</i>		<i>For each county with an X in Column C, enter a percentage (number) in the columns below, not to exceed 100 total</i>				
<i>Column A</i>	<i>Column B</i>	<i>Column C</i>	<i>Column D</i>	<i>Column E</i>	<i>Column F</i>	<i>Column G</i>	<i>Total</i>
Baker(001)							0
Benton(003)							0
Clackamas(005)							0
Columbia(009)							0
Coos(011)							0
Crook(013)							0
Curry(015)							0
Deschutes(017)							0
Douglas(019)							0
Grant(023)							0
Harney(025)							0
Hood River(027)							0
Jackson(029)							0
Jefferson(031)							0

State Name:	Election to Receive Payment		Allocation of the Secure Rural Schools Act State Payment				
	25-percent of 7-year rolling average receipts	Secure Rural Schools Act State payment	Percent for Public Schools & Roads (Title I)	Percent for Title II, Special Projects	Percent for Title III, County Funds	Percent to Return to U.S. Treasury	Total of Column D, E, F, G
<u>Oregon</u>							
County Name	<i>For each county enter X in one of the columns below</i>		<i>For each county with an X in Column C, enter a percentage (number) in the columns below, not to exceed 100 total</i>				
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Total
Josephine(033)							0
Klamath(035)							0
Lake(037)							0
Lane(039)							0
Lincoln(041)							0
Linn(043)							0
Malheur(045)							0
Marion(047)							0
Morrow(049)							0
Multnomah(051)							0
Polk(053)							0
Tillamook(057)		X	85	8	7		0
Umatilla(059)							0
Union(061)							0
Wallowa(063)							0
Wasco(065)							0

State Name:	Election to Receive Payment		Allocation of the Secure Rural Schools Act State Payment				
	25-percent of 7-year rolling average receipts	Secure Rural Schools Act State payment	Percent for Public Schools & Roads (Title I)	Percent for Title II, Special Projects	Percent for Title III, County Funds	Percent to Return to U.S. Treasury	Total of Column D, E, F, G
<u>Oregon</u>							
County Name	<i>For each county enter X in one of the columns below</i>		<i>For each county with an X in Column C, enter a percentage (number) in the columns below, not to exceed 100 total</i>				
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Total
Washington(067)							0
Wheeler(069)							0
Yamhill(071)							0

****Required Contact Information****

Preparer's name and title: Rachel Hagerty, Chief of Staff	Preparer's mailing address: 201 Laurel Avenue Tillamook, Oregon 97141
Preparer's phone number: 503-842-3404	
Preparer Signature: Rachel Hagerty <small>Digitally signed by Rachel Hagerty Date: 2023.07.06 11:54:21 -07'00'</small>	Preparer's email: rhagerty@co.tillamook.or.us