TILLAMOOK COUNTY TRANSIENT LODGING TAX (TLT) GRANT PROGRAM FOR TOURISM RELATED FACILITIES

TLT GRANT APPLICATION

Project Name: Cape Kiwanda Beach Access Improvement Amount Requested: \$ 132,659

Name of Applicant

Tillamook County Parks Department Address: PO Box 633 Garibaldi, OR 97118

Phone Number: 503-322-8443 ext 3 Email Address: jwoelfle@co.tillamook.or.us

Name of Project Contact

Address

Phone Number **Email Address**

(if different from applicant)

Phone Number: 503-322-8443 ext 3 Email Address: jwoelfle@co.tillamook.or.us

Name of Property Owner(s)

Tillamook County Parks Department

Address: PO Box 633 Garibaldi, OR 97118

Size

Address: Pacific City, Oregon

Property Information Tax Lot Number 4S1124AA01600

Zoning

If applicant is the intended long term holder of the property interest, check this box. Otherwise provide additional information here.

Attach fully executed Land Use Compatibility Statement

1. **Project Description**

Provide a complete description of the project's intended function, design and structural components. Attach a plan view drawing of the facility showing its position on the property with all related parking, driveways and accessory structures. Also attach any available design drawings, plans and specifications.

The beach access is located off of Cape Kiwanda Drive in Pacific City, see Appendix A.

The current beach access is one lane which creates a bottle neck for the flow of traffic to and from this popular beach. The one lane repeatedly gets blocked by vehicles getting stuck at the base of the ramp. This in turn backs traffic up both on the beach and into the parking lot and subsequently on to Cape Kiwanda Drive. Added to this, pedestrian traffic also walks up and the vehicle ramp making it a very unsafe, congested area.

This project proposes to improve the beach access and egress by adding a second lane to the beach access ramp and a separate pedestrian access walkway on the south side, enabling a much safer environment for tourists, recreationist, local residents and emergency responders. Currently, Dory Boats, vehicles, pedestrians and emergency vehicles share this single lane to

access the beach. This proposal is to widen the beach access for vehicles and provide a separate pedestrian walkway. The project will add a pedestrian walkway (curb and access) on the south side of the beach access to reduce conflicts between pedestrians and vehicles. This will improve safety for all users (i.e. pedestrians, vehicles and emergency responders). This project also includes drainage improvements to stop erosion at ends of ramp, and the removal of the non-standard guardrail.

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This is a phased project. The first round of TLT Grants paid for the project engineering and cost estimating. The funding requested for the Second Phase of this project is for \$132,659 for construction of this facility. Attached are the current engineering drawings, cost estimates and proposed schedule.

2. Describe how this project will have a positive economic impact on the county and local community; how will it lead to increased and sustained jobs; how it will enhance current services or provide an identified need; and how it will increase community capacity for tourism.

This project will improve the visitor's experience, increasing Cape Kiwanda's capabilities to accommodate tourism, and result in improved social and economic conditions. Cape Kiwanda is one of the Oregon Coast's most prized possessions, and Haystack Rock is its crown Jewel. It is reported to be one of the most visited sights on the Oregon Coast and is the gateway to the Three Capes Scenic Loop and the rest of the Tillamook County. The primary barrier at this site to accommodating tourism is the provision of safe and easy access to the ocean beach. The county parking lot at Cape Kiwanda has approximately 140 parking spaces. Additionally, on busy weekends year round and every weekend in the summer there are often up to three times that number of vehicles that choose to park on the beach. Currently, the access to the beach for these vehicles is a one-lane access ramp resulting in congestion, frustration and safety issues for pedestrians.

This project improves the safety of pedestrians and vehicles as well as emergency responders accessing the beach which would improve the tourists' experiences and expand tourism. Our ability to generate a positive economic tourism experience is dependent on helping to create a safer and more enjoyable time spent in Tillamook County. Widening the beach access ramp and adding a separate pedestrian walkway will improve safety in the area and help in expediting the routine turnover rate of users.

Pacific City is home to one of the last Dory fleets in America. These historic flat bottom boats are beach launched via truck and trailer making Pacific City an attractive destination for fishermen who lack access to traditional ports and berthing. Renewed interest in line caught seafood has pushed the number of active dories close to 300 boats. Tourists flock to the area to watch the Dory Fleet launch and return. The improved beach access ramp and separate pedestrian walkway will make this a much safer and more enjoyable activity while providing for more tourist and beachgoers.

3. Describe how this project would improve the visitor experience, attract new visitors or encourage a longer stay and return visits; how it will increase non-peak destination spending by visitors; and how it aligns with Visit Tillamook Coast tourism priorities.

The new two-lane beach access ramp with a separate pedestrian walkway will give all tourists/users a safer feel, which enhances the positive experience at Cape Kiwanda. If tourists feel safer they will want to stay longer and tell their friends about their rewarding experience, which will attract new visitors and stimulate return visits. It is a proven fact that these visits increase spending in the local communities. This positive and rewarding experience will also help to immeasurably increase tourist visits during the shoulder season.

The local fishing and surfing are among the best on the coast. Experiencing tide pooling, whale watching, fishing for Salmon and Steelhead on the Nestucca River, Pacific City offers tremendous shoulder season potential for tourist/visitors. This project improves tourism facilities and infrastructure that will aid in supporting and encouraging increased shoulder season visitation.

4. Who will operate and maintain (O&M) the completed project and how will O&M be funded over the life of the project? Submit a written O&M plan signed by the party who will be performing the O&M.

The Operation and Maintenance for this project will fall under the responsibility of the Tillamook County Parks Department. Please see attached O&M Plan (Appendix B) signed by the County Parks Director.

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5. Describe the extent of community support for this project. Does the project have multi-agency support and/or match through dollars, labor, donations, or technical assistance from one or more sources.

Emergency responders (i.e. Tillamook County Sheriff's Office and Nestucca Rural Fire Protection) started conducting Cape Kiwanda planning and safety meetings to address public safety issues at Cape Kiwanda County Park. This group grew to a large diverse number of stakeholders who have been meeting to develop ideas to enhance and improve the user experience and safety around Cape Kiwanda. This diverse group includes the Tillamook County Commissioners, Pacific City Doryman's Association, Nestucca Valley Chamber of Commerce, The Pacific City Woods Citizens Advisory Committee, Tillamook Sheriff's Department, Tillamook Public Works, Nestucca Rural Fire Protection District, Tillamook County Parks, Oregon State Parks, and a number of interested community members. These agencies support improved infrastructure at the Cape Kiwanda Parking Lot and beach access ramp. See Appendix C for letters of support.

Tillamook County is preparing the State Parks Permit and the County Development Permit. These costs are not included in the Grant application. The Nestucca Ridge Development Group paid for the original improvement plans for the beach access ramp and separate pedestrian walkway. The project used these plans as a starting base for the current updated plans. The

County Engineer (Liane Welch) is performing the Project Management and overall coordination for implementation at the County's cost.

6. Is the project ready to be constructed? Has due diligence been done regarding bids, zoning, permits, funding designs, and plans? What more needs to be done before the project can begin?

The County hired HHRP Engineering to design the improved beach access ramp and separate pedestrian walkway improvements. Attached are the design schedule and design drawings at 60% (Appendix D). The schedule shows final design to be completed by March 2016. Yes, the project is ready to be constructed. Tillamook County is preparing the State Parks Permit and the County Development Permit. Once construction funding has been obtained, bid documents will be prepared. A Land Compatibility Statement has been completed and is attached (Appendix E). Due diligence has been done. The last element to be completed is the final bid for construction. Once bids are completed construction could begin within 30 days.

7. Who will manage the project? What is their experience with project management? What will be the roles and responsibility for each of the project partners?

Liane Welch, P.E., Public Works Director will be responsible to deliver this project. Ms. Welch has over 28 years of engineering experience delivering projects. In the last 3 years, she has been responsible to deliver the 3rd Street improvements in Tillamook, reconstruction of Brooten, Latimer and Long Prairie Roads, Wyss Bridge replacement, Lommen Bridge design and construction, and many other projects. The County will administer the construction contract and complete the design.

8. By what date will this project be completed? Attach a detailed schedule showing the dates that each project component (e.g. design, site prep, permitting, start of construction, final completion and occupancy) will be accomplished in order to achieve completion.

We believe that once a construction contract is executed, it would take approximately 60 days to complete construction. It is understood that the TLT grants are funded by March 15, 2016, if approved. The attached construction schedule (Appendix F) is for the summer of 2016. The schedule will be accelerated as much as possible to minimize impacts to the tourists' season and community.

Attachments: Appendix A: Project Location

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Appendix B: O&M Plan

Appendix C: Letters of Support Appendix D: Design Plans Appendix E: Land Use Form

Appendix F: Construction Schedule Appendix G: Engineers Estimate

BUDGET

Provide a complete facility project budget.

As per attached Appendix G: Engineers Estimate

Bid Items:

\$122,778

Anticipated Items:

\$ 30,882

Total Bid Items

\$153,659

(For detailed breakdown see attached Appendix G: Engineers Estimate)

Local Matching Funds:

Tillamook Regional Medical Center \$1,000
Tillamook County Parks Department \$10,000
Pelican Brewing Co/Kiwanda Hospitality Group \$10,000

Total Local Matching Funds

\$21,000

TLT Grant Funds Requested: \$132,659

AUTHORIZATION FORM

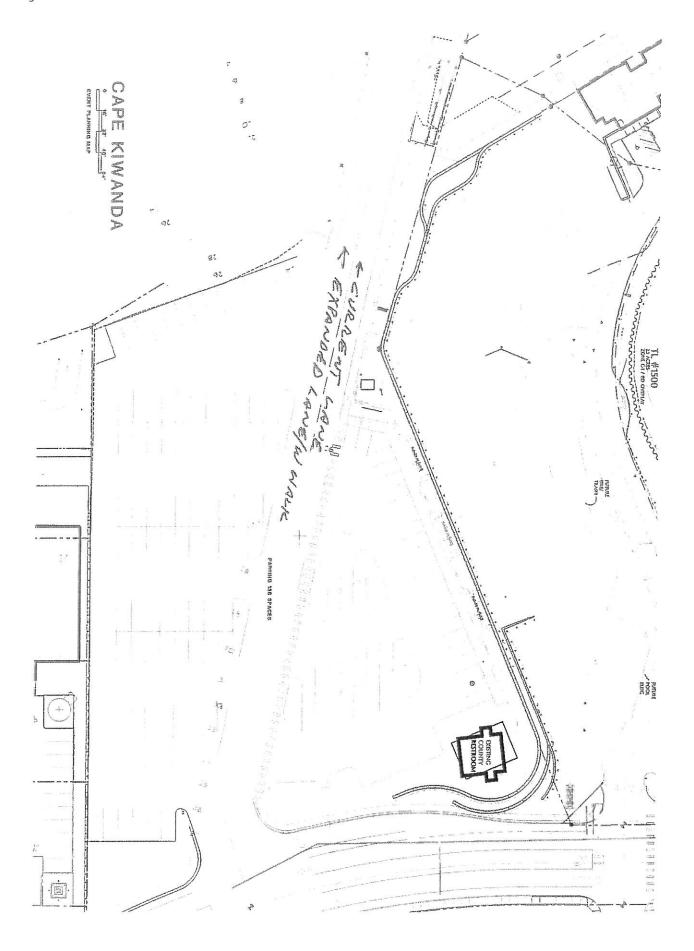
We hereby certify that the facts, figures and representations made in this application, including all attachments, are true and correct to the best of our knowledge, and this application is made with the approval of the eligible applicant or sponsor organization:

Grane Welch	1.15.16
Signature of Project Director	Date
Liane Welch	
Print Name of Project Director	Date
DEWERT LONGER CER	f (.15.16
Signature of Property owner (if different than applicant)	Date
Delbert Schleichert	
Print name of Property owner	Date
N/A	
Signature of Eligible Applicant Chair (if applicable)	Date
N/A	
Print Name of Eligible Applicant Chair	Date
Dellatt Elilectent	1.15.16
Signature of Sponsor (Responsible Party)	Date
Delbert Schleichert	
Print Name of Sponsor (Responsible Party)	Date

Approximate Timeline for Phase Two, Tourism facilities grants

Proposed Tourism Facilities Grant Schedule. Phase 2, October 1, 2015					
Publication of notice	October 1, 2015				
Distribution of application and information	October 1, 2015				
Receipt of applications deadline	January 15, 2016				
Initial completeness review tourism staff	January 20, 2016				
Evaluation by county legal team	January 28, 2016				
Applicants present to TAC; TAC scores and ranks; recommends to EDC	February 9, 2016				
EDC analysis and recommendation to Board of Commissioners	February 16, 2016				
Board of Commissioners meeting on grant recommendations	February 24, 2016				
County notification to accepted grantees	March 1, 2016				
County contracts signed	March 15, 2016				
Funding schedule	March 15, 2016				

Appendix A Project Location and Beach Access Photo's



Appendix A
Project Location and Beach Access Photo's



Appendix A Project Location and Beach Access Photo's Appendix A Project Location and Beach Access Photo's

TILLAMOOK COUNTY PARKS DEPARTMENT

Maintenance and Operation Plan Cape Kiwanda Beach Access Ramp and Pedestrian walkway

Scope

The Maintenance and Operations Plan for the Cape Kiwanda Beach Access Ramp, in respect to the TLT Grant, is restricted to that infrastructure located on the East from the top of the ramp where it leaves the parking lot, North and South to the edge of the concrete structure and Westward to the beach sand and or the end of the concrete structure. Generally the structure to be maintained includes two traffic/vehicle lanes and a separated pedestrian walkway, all constructed from concrete, etc.

Maintenance functions:

1. Sand Removal

Ramp

Pedestrian Walkway

2. Concrete Planks

Placement

Removal

3. Facility/Infrastructure Inspection

Sand Conditions

Ramp

Pedestrian Walkway

Safety Conditions

Ramp

Pedestrian Walkway

Signage

Vandalism

4. Stakeholder Communications

Bi Annually – Written Status Condition

5. User Communications

Feed Back - Verbal, E-mail, Meeting, Etc.

Maintenance Schedule / Time Line:

Maintenance functions 1 and 2 will be performed primarily by outside contract services. This has been the practice at Cape Kiwanda for well over a decade and has been successful. The additional work functions will be included in the existing annual service contract for Cape Kiwanda. Estimated Cost: Function 1 \$ 2,400.00

Function 2 \$ 4,800.00

Maintenance functions 3, 4, and 5 will all be performed by Tillamook County Parks personnel.

Number 3. Facility/Infrastructure Inspections will be most frequently handled by Temporary Parks Staff located in South County. However, a through inspection will be performed Winter, Spring, Summer and Fall of each year by Permanente Parks Buildings and Grounds Maintenance personnel. All noted and needed corrections will be made either by Parks staff or contracted out. Estimated Cost: \$2,120.00

Numbers 4 & 5 Stakeholder Communications, User Communications will be the primary responsibility of the Parks Administration Unit/Staff. There will be an on-going outreach to users to gather information in order to know how well the existing structure and seasonal and annual maintenance being performed is in fact meeting the user's needs. On a bi-annual basis, information, data, records, correspondence and needed repairs and the like will be shared with the Stakeholders, Parks Advisory Committee and Board of County Commissioners. Estimated Cost: \$ 1,200.00

Total Estimated Annual Cost: (Estimate costs based on routine annual maintenance – not including any major repair or renovation capital costs) \$ 10,520.00

Signature of Parks Director

1.15.16



Tillamook Regional Medical Center 1000 Third Street Tillamook, OR 97141 (503) 842-4444 www.AdventistHealth.org/TRMC

January 13, 2016

To Whom It May Concern:

Tillamook Regional Medical Center (TRMC) is pleased to provide this letter of support for the Cape Kiwanda Beach Access Improvements project.

As the Ambulance service provider for all of Tillamook County, we have Advanced Life Support level ambulance crews stationed at four locations, including at Pacific City. We work closely first responders from all public safety agencies around the County, including Nestucca Fire & Rescue, to provide high quality emergency medical services.

We support the proposed improvements to the beach access at Cape Kiwanda, and believe, along with our community safety partners, that this project will improve multi-user safety in this area and relieve congestion to allow first responders, emergency medical services and public safety agencies better access when emergencies arise.

As part of our hospital's Community Benefit program that seeks to help meet identified community health and safety needs, Tillamook Regional Medical Center will provide up to \$1,000 in funding to match grant funds awarded and to help ensure the project will be successfully completed.

Sincerely,

David A. Butler CEO & President

DB/ma



June 26, 2015

Nan Devlin Tourism Director Visit Oregon Coast Tillamook County Economic Development Council

Dear Nan,

For nearly the last year, a group of diverse stakeholders has been meeting to discuss concerns over the impact that tourism has on the Cape Kiwanda and Pacific City area. As one of the Oregon Coasts prized jewels, Cape Kiwanda sees over a million visitors per year. Our little community of 1000 or so residents is often overwhelmed by a temporary population that can exceed 10 times our permanent residents.

As you probably know, Tillamook County has struggled over the last few years to fill the gaps in the budget due to the loss of timber revenue. Our County Commissioners have done an admirable job of allocating funds, and I don't envy their responsibility. Nevertheless, the Cape Kiwanda area has had to make due with resources that are nowhere near commiserate with the level of visitors we see every year.

As the owner of two businesses here in town, it is vital for my success to increase the number and quality of customers that frequent my establishments. Every weekend I watch traffic congestion build up in front of my shops, which are over a mile from Cape Kiwanda. Our community is woefully deficient in the infrastructure, planning, and strategic resources necessary to effectively manage a destination as popular as ours.

The EDC will be receiving two applications for TLT funding from our stakeholder group: The Cape Kiwanda Master Plan and the Cape Kiwanda Pedestrian and Vehicle Beach Access Improvement Project. Both of these concepts are vital for our Community's livability.

I wholeheartedly support both of these projects.

Sincerely,

Sean Carlton

REVESSAL

shy chenin

STUMBLING BLOCK

Workspace Webmail :: Print

Print | Close Window

Subject: Letter

From: "paul" <phanneman@wcn.net> Date: Sun, Jun 21, 2015 11:56 am

To: "Kris Weiland" <kweiland@nrfpd.com>

To: Kris Weiland From: Paul Hanneman

Dear Chief Weiland:

This email letter is in support of funding for the Cape safety program at Cape Kiwanda, specifically, the widening of the upper concrete portion of the beach access ramp. The existing one-lane creates a major traffic problem for rescue vehicles required for emergencies occurring during high visitor-days at the Cape.

You may copy this email and/or forward to your list.

Thank you for your dedication to safety at Cape Kiwands

ph

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Pacific City Nestucca Valley Chamber of Commerce P.O. Box 1088, Cloverdale, OR 07112 www.pcnychamber.org 503-392-4340

June 27, 2015

Nan Devlin Tillamook County Tourism Director Tillamook, OR 97141

RE: Support for Cape Kiwanda Pedestrian and Vehicle Beach Access Improvement Project

Dear Ms. Devlin,

The Pacific City Nestucca Valley Chamber of Commerce is an organization of nearly 120 businesses and individuals representing the business, economic, political and social interests of its members in South Tillamook County, Oregon and throughout the region.

The Chamber was formed in January 2003 by merging the Pacific City –Woods Chamber which had been in existence since the 1950s and the Nestucca Valley Chamber, which had been in existence since the 1980s.

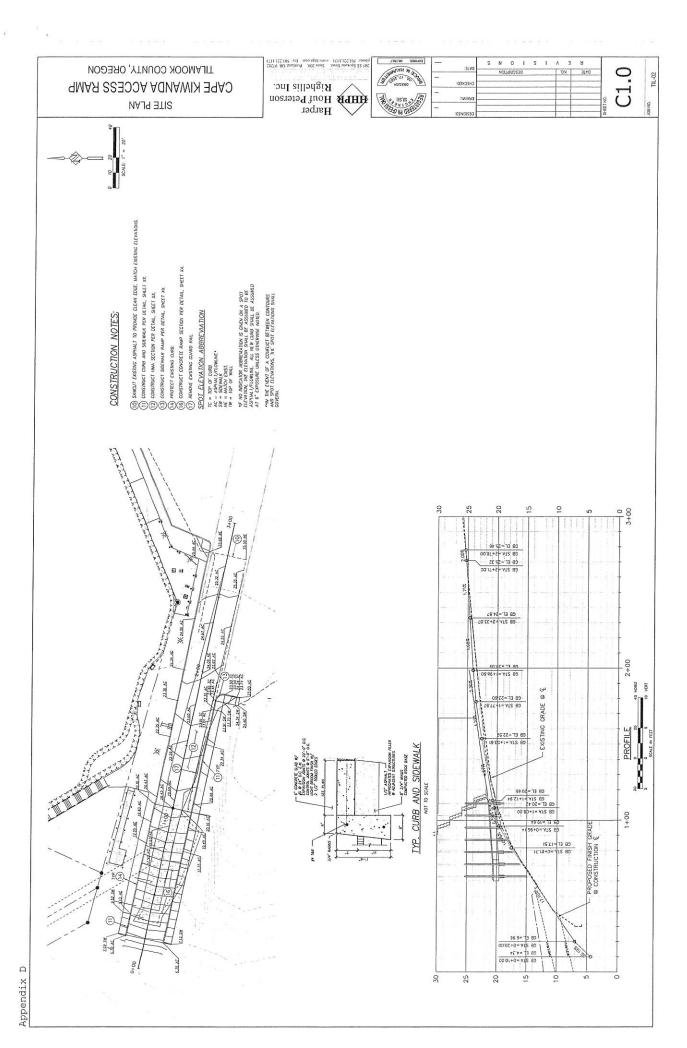
The adopted By-Laws of the organization states as its purpose "...an organization of business people, professional people and citizens working together to stimulate a prosperous business environment as well as civic, social, cultural, and educational aspects for a more vibrant community."

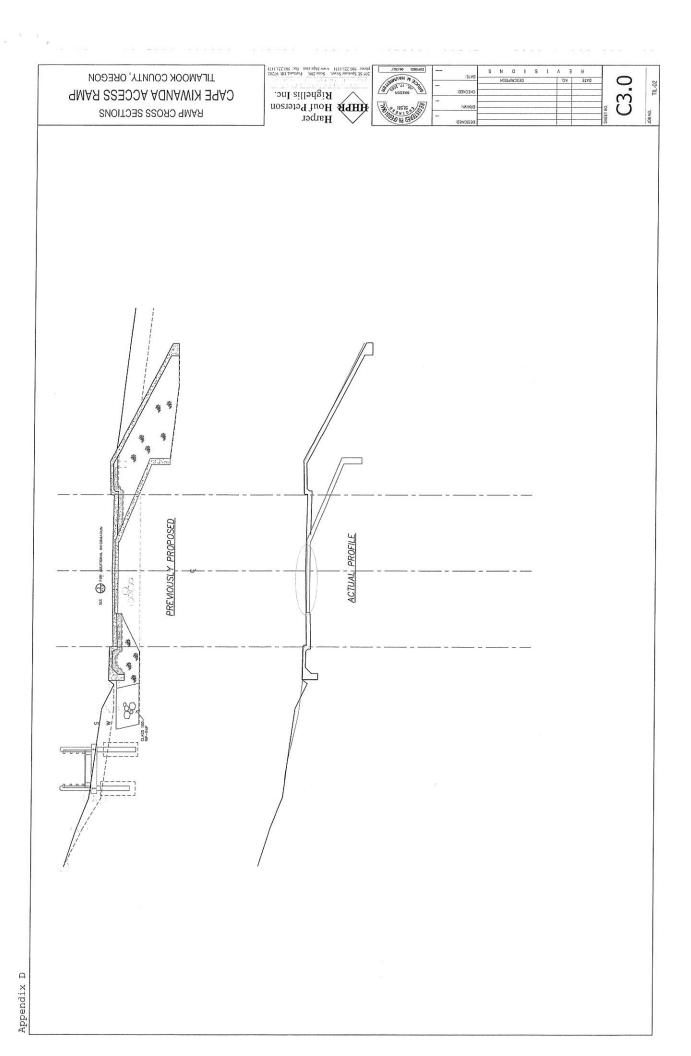
The application of Nestucca Fire and Rescue and Cape Kiwanda Stakeholders for the proposed Beach Access Improvement Project clearly tracks with the purpose of the Pacific City Nestucca Valley Chamber of Commerce. Our Community has long been concerned about safety in the Cape Kiwanda area, and the recent and significant increase in the number of visitors has exacerbated that concern. Members of our organization and our Community, along with representatives from several County and State Agencies, have been actively working to develop a solution for a number of months. The result of their efforts is the Cape Kiwanda Pedestrian and Vehicle Beach Access Improvement Project, the subject of the application. Pacific City Nestucca Valley Chamber of Commerce heartily supports this project.

It is important that we take steps now to help assure the health and safety of all who travel in this heavily congested area. Truly, we have an opportunity to improve the experience of visitors to this area. We ask that you support the efforts of the Nestucca Fire and Rescue and Cape Kiwanda Stakeholders and fund this important project by approving their grant request.

Sincerely,

Merrianne Hoffman President Pacific City Nestucca Valley Chamber of Commerce





LAND USE INFORMATION FORM

This information is needed to determine if the proposed project complies with statewide planning goals and is compatible with local comprehensive plans (ORS197.180). The completed and signed form must be submitted before EDC releases grant funds. EDC will release grant funds only if the project is neither regulated by, nor is incompatible with the local comprehensive plan and zoning ordinance. If a project is regulated by the local comprehensive plan and zoning ordinance, EDC will void Grant Contracts for projects the county or city determines to be incompatible with the local comprehensive plan and zoning ordinance. If the county or city requires additional local approvals for a project regulated by the local comprehensive plan and zoning ordinance, EDC will not release grant funds until these conditions are satisfied.

1. TO BE COMPLETED BY THE APPLICANT
Applicant Name:Tillamook County Parks Department
Project Name: Cape Kiwanda Beach Access Improvement
2. TO BE COMPLETED BY CITY/COUNTY PLANNING OFFICIAL
Complete this section only after section 1, above, has been completed. Check the box below that applies
\square This project is not regulated by the local comprehensive plan and zoning ordinance.
☐ This project has been reviewed and is compatible with the local comprehensive plan and zoning ordinance.
☐ This project has been reviewed and <u>is not</u> compatible with the local comprehensive plan and zoning ordinance.
Compatibility of this project with the local planning ordinance cannot be determined until the following local approvals are obtained:
Conditional Use Permit Plan Amendment Other Development Permit Zone Change
An application has <u>X</u> has not been made for the local approvals checked above.
*Signature of Local Official Date
Print Name: Bryan Pohl Phone: (50) 843-3408 x-3122 Title: Director Email: book a co tillamosphorus
Print Name: Bryan Pohl Phone: (50) 843-3408 x-3122 Title: Director Email: bpohle co tillamoshorus

*Must be an authorized signature from your local City/County Planning Department, regardless of which box is checked above.

TILLAMOOK COUNTY – TRANSIENT LODGING TAX (TLT) GRANT PROGRAM FOR TOURISM RELATED FACILITIES – GRANT INSTRUCTIONS AND APPLICATION (2015)
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TILLAMOOK COUNTY, OREGON PUBLIC WORKS ENGINEER'S ESTIMATE - Preliminary

TILLAMOOK STATE PARK BOAT RAMP IMPROVEMENTS

JANUARY 2016
####### BID ITEMS #######

10. I	TEMS OF WORK AND MATERIALS	UNIT	QUANTITY	UNIT PRICE		TOTAL AMOUNT	
1 1	IOBILIZATION (8%)	LS	8%	\$	8,400	\$	8,400.00
2 T	EMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE (4%)	LS	4%	\$	4,200	\$	4,200.00
3 F	LAGGERS	HR	40	\$	51.75	\$	2,070.00
4 E	ROSION CONTROL	LS	1	\$	8,000	\$	8,000.00
5 R	EMOVAL OF STRUCTURES & OBSTRUCTIONS (5%)	LS	5.0%	\$	5,200	\$	5.200.00
6 C	LEARING AND GRUBBING	LS	1	\$	2,000	\$	2,000.00
7 G	ENERAL EXCAVATION	CY	505	\$	25.00	\$	12,625.00
8 J	OINT DOWELING	EA	90	\$	75.00	\$	6,750.00
9 A	GGREGATE BASE	CY	164	\$	40.00	\$	6,570.6
10 L	EVEL 3, 1/2 INCH DENSE MWMAC MIXTURE	TON	22	\$	100.00	\$	2,161.9
11 C	ONCRETE CURBS, STANDARD CURB	FT	215	\$	20.00	\$	4,300.00
12 N	ONOLITHIC REINFORCED CONCRETE RAMP	. SF	2,650	\$	18.00	\$	47,700.0
13 N	ONOLITHIC CURB AND SIDEWALKS	SF	1,200	\$	9.00	\$	10,800.0
14 P	LANTING	ACRE	1.00	\$	2,000.00	\$	2,000.00
	ote: Values in Blue are a percentage of contract BID ITEMS					\$	122,777.6

1 MWMAC PRICE ADJUSTMENT (CPF) 5% OF AC	LS	1	\$ 108.10	\$ 108.10
2 ALPHALT CEMENT ESCALATION COST	LS	1	\$ 79.26	\$ 79.26
1 CONTINGENCY FOR UNKNOWNS	LS	25%	\$ 30,694	\$ 30,694.40

UNIT QUANTITY UNIT PRICE

TOTAL ANTICIPATED ITEMS \$ 30,881.76

SCHEDULE SUMMARY

NO. ITEMS OF WORK AND MATERIALS

BID ITEMS ANTICIPATED ITEMS Total

\$ 122,778 \$ 30,882 \$ 153,659

TOTAL AMOUNT