

Tillamook County Library Board Minutes
May 19, 2022; 12:00 p.m.
In-person Meeting

Board Members Present:

Betsy Chase, Sayde Walker, Tim Josi, Madeline Olson, Jennifer Byrne,

Staff and Others Present:

Geri Godber, Bill Landau, Jordan Wolfe, Ruth LaFrance

Call to Order:

The meeting was called to order by Sayde Walker at 12:01 p.m.

Public Input

There were no public comments.

Approval of April 2022 Minutes and Budget: 5 Minutes

Tim Josi moved to approve the minutes from the April 19, 2022, meeting of the Tillamook County Library Advisory Board. Madeline Olson seconded. All were in favor; the motion carried.

Betsy Chase moved to approve the budget and financial reports for April 2022 as presented. Madeline Olson seconded. All were in favor; the motion carried.

Director's Report: 10 Minutes

Director Godber gave her Director's Report. Sayde Walker formally welcomed Bill Landau back as the Interim Director. The board members appreciate him coming back to work in his position. Betsy Chase asked Geri about the tech assessment and updates on the Oceanbooks IGA and MOU with the IS Department. Geri informed the group those were begun, but have been pushed to the back burner of other more pressing matters.

Business Items: 65 minutes

Election Recap and Volunteer Appreciation: 15 minutes

These two topics ended up being discussed in a combined manner during the meeting. The board thanks Ruth LaFrance for her work with the Library! Yes PAC. Ruth listed the volunteers who helped with the campaign: Jean Schultz, Betsy Chase, Stephen Brier, Mike Dill, Jennifer Byrne, Madeline Olson, Sayde Walker, Tim Josi, June Ekborg, and the many people who helped distribute the door hangers. In total, approximately 4500 door hangers were placed around Tillamook County homes. The levy renewal passed with roughly the same positive percentage as the 2017 election. It was agreed that it could be beneficial to have Penny Hummel do an analysis of the election results by precinct.

Board Vacancy: 10 minutes

Teresa Rivenes is moving out the Tillamook area and has resigned her position with the board. Sayde is going to email county officials about a press release and vacancy announcement. The applications will be collected and reviewed. The board will make a recommendation to the Tillamook County Commissioners who will make the official appointment to the library board.

TCL Policy Manual: 20 minutes

The board was sent the policy manual to the board to review and sent Geri updates. The updated manual was sent included in the board packet. Sayde asked about the process for reviewing the manual and updating it in the future. Geri explained policies are updated as needed, but it would be a good idea to set an annual review of the manual. Tim Josi moved the TCL Policy Manual be approved as presented. Madeline Olson seconded. All members were in favor. The motion passed. The manual will be sent to county counsel for review.

Board Development: 20 minutes

The group reviewed the board development handouts in the packet. The group discussed the United for Libraries competency handout to see where they have opportunities for improvement. Below are the areas named by members as possible opportunities for improvement:

- Fundraising- members are not always aware of what the various FOL or support groups have going on
- Connection between the board and support groups
 - Formal connection: an informal connection exists via library staff
 - Possibly have meeting at a branch instead of Main
 - All board of the support groups get together once a year
- Lobbying/Advocacy
 - What do they do?
 - Local and State legislation that affects libraries – visit representatives and write letters
 - Conference attendance
 - State Legislative Day
- Get staff, board, and support groups together once a year
- Possibly have a staff, board member directory with pictures
- Attend staff in-service day
- On-Boarding Process
 - COVID changed the process for the most recent board members
 - There should be a more thorough process so new members can understand how things work and feel more comfortable contributing to things
 - Have mentors for new members

How to proceed?

- Monthly videos
- Read and reflect i.e. book/article discussion
- Board member succession plan – will be on the June 2022 agenda

Updates:**Library Director Recruitment: 5 minutes**

Sayde Walker gave an update on the process. There were 12 or 13 applicants. The search committee met and narrowed the applicants down to 5 people who will be interviewed via Zoom May 26th and 27th. From there the 2 or 3 finalists will be invited to interview in person on June 9th and 10th. The search committee is working to select questions for the interviews. Bill will be looped in for scheduling staff involvement during the on-site interviews.

Tillamook County Library Foundation Update: 5 minutes

The light poles are being installed. The stage construction will begin June 1st. The walking labyrinth will be installed in July.

Commissioner's Update: 5 minutes

Commissioner Bell was not in attendance thus there was no update.

Future Meetings:

The June 2022 meeting will be held on Zoom..

Adjournment: The meeting adjourned at p.m. 1:33 p.m.

Completed on May 19, 2022 by Geri Godber.