

Tillamook County Library Board Minutes
June 16, 2022; 12:00 p.m.
Online Meeting

Board Members Present:

Betsy Chase, Tim Josi, Madeline Olson, Jennifer Byrne, Madeline Olson

Staff and Others Present:

Wendy Stout, Bill Landau

Call to Order:

The meeting was called to order by Tim Josi at 12:05 p.m.

Public Input

There were no public comments.

Approval of May 2022 Minutes and Budget: 5 Minutes

Betsy Chase moved to approve the minutes from the May 2022 meeting of the Tillamook County Library Advisory Board. Madeline Olson seconded. All were in favor; the motion carried.

Betsy Chase moved to approve the budget and financial reports for May 2022 as presented. Madeline Olson seconded. All were in favor; the motion carried.

Director's Report: Bill Landau, Interim Director - 15 Minutes

Human Resources:

- Training is underway for the many new employees.
- Bill has taken over doing all employee reviews for the time being.
- Madison Grey is officially on maternity leave from Manzanita as of 6/16/2022
- Bill extended the deadline for the Library Branch Manager "until filled."
- We have had staff members with COVID and have learned how to follow county protocol.
- The Library Policy Manual has been reviewed by Joel in the legal department. He made a number of suggestions. Bill recommended to table the issue until the new library director, Don Allgeier gets here and can add his expertise. When Don has completed changes, it should go to legal again, then to the Library Advisory Board, and finally to the BOCC for their final approval.

Buildings and Grounds, IS Department, & Financials:

- The security alarm at Main seems to be fixed.
- The Library is on the agenda for a final approval of the budget on Wednesday, June 22, 2022, 10:35am

Community Engagement, Programming, and Library Resources:

- The Summer Reading Program launched June 15 with lots of people getting registered across the county. It will run from June 15 – August 10, 2022. We had over 150 people sign up for SRP the first day!
- Angel is now in charge of Social Media (Facebook and Instagram) and growing our followers by leaps and bounds.
- Courtney has taken over as webmaster for tillabook.org website.
- The staff have been adding programs back to the branch activities. The attendance has been very promising and continues to improve. Bill and Angela have had three ukulele sessions for the public with excellent participation.

- We are participating in the Dairy Days parade and will close the library until 1:00pm that day, however, restrooms will remain open for the convenience of the public.

Potential Library Partnerships:

- Bill participated in a three-hour web meeting with many of the coastal libraries on June 6. Carson Block was the mediator in this exploratory look at possibly linking up the more libraries to create a united group of sharing libraries on the coast. Very preliminary but many exciting ideas were discussed.

Business Items: 65 minutes

Board Succession Planning

Betsy provided documents for Board Succession Planning. There was discussion about how the county has filled vacancies in the past. Betsy provided a chart for board term expirations from 2019 to illustrate how it plays out to the future, thru 2028. She suggested the board look at how to modify this schedule so not so many people go off the board at the same time.

Betsy explained the typical process to get board appointments. First we advertise with a press release. Then we receive application, review applicants against desired skills, talents and attributes. Next step is to recommend top candidates to Library Advisory Board. BOCC would then receive the recommendations. In the past, there were interviews with BOCC and library board. The board questioned whether this was too involved and if we should consider fine tuning the process.

The board would like to have an opportunity to edit the application form itself to be more specific to the library board. It was suggested to form the nominations committee to include Mary Faith, Sayde, and Betsy and empower them to make changes to the application so we can move forward with recruitment before the next board meeting.

There was a discussion about whether the board wants to meet in person for regular board meetings or continue online? Jennifer Byrne suggested if we are searching for a diverse board, we may need to consider NOT having the meetings at noon, in consideration of those who work, as it may be a barrier to getting new board members.

Updates:

Tillamook County Library Foundation Update: 5 minutes

No report

Commissioner's Update: 5 minutes

Commissioner Bell was not in attendance thus there was no update.

Future Meetings:

The July 2022 meeting will be held on Zoom..

Adjournment: Tim Josi adjourned the meeting at 1:13 p.m.

Minutes Completed by Bill Landau