

Tillamook County Library Board Minutes – July 10, 2018

Board Members Present: (y) Shiela Zerngast, (y) Betsy Chase, (y) Chris Chiola, (n) Bob Favret, (y) Cheryl Hantke, (y) Ruth LaFrance (y) Neal Lemery

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau (y) Jessica Darling

Guests: Ruth Metz, David Yamamoto

Call to Order: The meeting was called to order by Shiela Zerngast at 12:05 am.

Motion was made to approve the June minutes and budget by Neal Lemery, seconded by Cheryl Hantke, all in favor. Sara reported all repairs were covered in the FY 17/18 budget with no major overages.

The Director's Report and Strategic Plan discussion was tabled to allow adequate time for presentation of the finalized Tillamook County Library: Levy Financial Analysis.

Ruth Metz Report on Tillamook County Library: Levy Financial Analysis:

Ruth Metz reported on the final version of Analysis. She clarified recalculations made based on the County Treasurer's *Value to Compute* input. The most significant financial issue appears to be the yearly gap between the annual 10% increase in personnel costs versus the annual 3% increase in revenue.

Commissioner Yamamoto explained that Tillamook County created a twenty-year retirement program funding safety plan to addresses retirement shortfalls.

Ruth illustrated difficulties comparing cost data from other libraries in our state, as no library system in Oregon has the same composition and expenses as the Tillamook County Library. She chose to compare our system to the three systems in the state that most closely match our type and funding model.

She noted a cost savings, unique to our library, is the shared resources and expenses we have with cities across our county in our branch library structure. Neal Lemery detailed the history of the library's partnership with Rockaway and the service group that made it possible.

The report recommends:

1. Reconvene the Library Future's Committee to begin the process of public input. We will be at a financial crossroads soon and need to gather and understand our stakeholder's priorities.
2. Undertake a funding options study to advise decision making. The study could serve as a district feasibility study, if that became needed in the future, without incurring extra cost. Ruth estimated the cost for the study to be approximately \$25,000. The board felt the study would provide critical information to guide ongoing decision making, including choices about future funding models.

3. Investigate Timber Revenue Loss remedies. Ruth provided Chad Jacob's phone number to Commissioner Yamamoto. County counsel will contact Chad Jacobs to learn how other areas have mitigated revenue loss. The board requested that incoming county counsel be involved in the discussion.
4. Schedule a workshop with the Board of County Commissioners (BOCC) to understand and discuss the report. Commissioner Yamamoto will schedule the meeting. He said Wednesday afternoons are best for the commissioners and he will coordinate with Sara Charlton.

Commissioner Yamamoto mentioned that the BOCC is considering a Sheriff's levy in four to five years. He also mentioned the potential for additional timber revenue loss due to a recent Coho salmon lawsuit. He would like to see the Oregon Library Association's one hundred and forty-four Oregon Public Library standards, although they are set up to be qualitative not quantitative.

Meeting adjourned by Shiela Zerngast at 1:25

Sincerely and respectfully submitted, Jessica Darling

The next board meeting will be Tuesday August 14, 2018, 12:00pm