

Tillamook County Library Board Minutes – June 12, 2018

Board Members Present: (y) Shiela Zerngast, (y) Betsy Chase, (y) Chris Chiola, (y) Bob Favret, (y) Cheryl Hantke, (y) Ruth LaFrance (y) Neal Lemery

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau (y) Jessica Darling

Guests: Ruth Metz, Kelsey Martinez, Karen Dye

Call to Order: The meeting was called to order by Chris Chiola at 12:10 am.

Motion made to approve the February minutes by Ruth LaFrance, seconded by Neal Lemery, all in favor.

Kelsey Martinez, Non-Fiction Librarian Report:

Kelsey has applied to the Libros for Oregon Consortium to be one of eight libraries in the state to have Spanish books bought for their collection directly from the extensive Guadalajara Book Fair in Mexico. The fair has significantly more original Spanish literature than we have, over 2000 publishing houses were represented last year. 2% of our current collection is in Spanish. Kelsey discovered this program at a presentation at the OLA conference.

If accepted, \$2000 of TCL collection money from various departments will be used for purchase. In return for the service, our outreach will be a Spanish portion of the website and newsletter and the production of a library specific translation card for use at the front desk. If our application is accepted, Kelsey will report back. Results will be measure with use data and informal feedback. The board thanked Kelsey for her initiative.

Budget Report:

We have lost two part time Library Assistant 1 positions. The Manzanita Library Assistant 2 position in process, waiting for reference checks. The Pacific City part time position Library Assistant 1 employee has given two weeks notice. The Bay City librarian will be retiring on July 7th. The board discussed the negative economic impact of not replacing positions and the detrimental effect it has on service levels.

Roof repairs are done. The builder identified some work that needs done next year on the other clock area and prepared an estimate that was passed around for review.

Director's Report:

Sara and Bill will be attending the American Library Association (ALA) conference next week and be bringing back great information.

Ruth Metz Report:

Ruth Metz presented a final review draft of the Tillamook County Library: Levy Financial Analysis.

She provided the group an in depth understanding of the complexities inherent in comparing libraries, since there are no two in the state with the same components. She narrowed her analysis to three Oregon library systems that are *'most similar'* to TCL, though our funding model is unique in our state.

She explained how comparison of the raw data can be misleading without deeper analysis. An example is a Tillamook County retirement contribution factor of 31%. County determined contributions such as these can make our system look expensive when compared to a library using a state funded retirement system with an 18% contribution.

Karen Dye, former Tillamook County Treasurer was present and provided additional historic context and understanding of the library levy.

The board will notify the Board of County Commissioner's that the study is complete, and request the joint workshop be scheduled for Ruth to present her findings as agreed. The board will invite the two BOCC candidates as one will be filling a BOCC seat beginning in December. A complete understanding of the analysis and associated issues is not possible without explanation and focused discussion. The current Treasurer, a valuable information resource for this project, will only be available for a couple of month as she is retiring.

The board decided to reconvene the Futures Committee to work in conjunction with them and the management team. They will update the strategic plan within the context of this report's information, and work on how to best address current and future service plans and related coming budget issues.

The next board meeting will be **Tuesday July 10, 2018, 12:00pm – 1:00 pm.**

Meeting adjourned by Shiela Zerngast at 2:00 pm

Sincerely and respectfully submitted, Jessica Darling