

## **Tillamook County Library Board Minutes – November 13, 2018**

**Board Members Present:** (y) Shiela Zerngast, (y) Betsy Chase, (n) Chris Chiola, (n) Bob Favret, (y) Cheryl Hantke, (y) Ruth LaFrance (y) Neal Lemery

**Staff Present:** (y) Sara Charlton, (y) Sarah Beeler, (n) Bill Landau (y) Jessica Darling

**Guest Present:** none

**Call to Order:** The meeting was called to order by Shiela Zerngast at 12:05 pm

Motion made to approve the October minutes by Neal Lemery, seconded by Ruth LaFrance, all in favor.

### **Budget Report:**

All of the tires on the bookmobile need to be replaced at a cost of \$2100. Neal Lemery made a motion to approve the October budget, seconded by Betsy Chase, all in favor.

### **Director's Report:**

The recent personnel change of a Library Assistant 1 (LA1) from full time to part time had been discussed with Human Resources (HR) and the Liaison. Guided by those discussions, that included an understanding the change would result in an open full-time LA1 position, management proceeded with the personnel change. The Liaison decided against the consensus last week.

The board discussed the issue at length. Concerns expressed included: voter dollars and voter expectations, how the lack of a full-time LA1 will affect the library experience of patrons, the decision not being made in a public forum, the union not being involved, the decision made outside the budget committee period and not being made in a planful way.

Neal Lemery made a motion to have the Board Chair sign a letter on behalf of the Library Board expressing a request that the Board of County Commissioners reconsider the reduction of staff. The decision is contrary to the adopted budget and will reduce library services. The motion was seconded by Betsy Chase, all in favor. Staff will make a list of how the loss of a LA1 position will impact the organization and patron experience.

Phase One of the Futures Committee is going well. Participants are doing work outside the meetings to prepare each week. Grants will be pursued through the Library Foundation for Phases Two and Three. Betsy Chase will help with the grant application.

The annual Report Card should be completed by next week. The annual survey response increased this year because more paper copies of the survey were available. The Director will ask to be included on the Board of County Commissioner's January agenda to present the findings.

Staff and Board Members found the learning, networking and discussions at the Oceanbooks Conference on October 26<sup>th</sup> very educational.

The tree in the park will be trimmed this week.

The Lincoln County Library system Director will be meeting with our Director at the Tillamook County Library to learn more about our system.

Shiela Zerngast announced that she will be stepping down as the chair of the board in January, due to time constraints. She suggested discussing ways to share the responsibilities of the position at the next meeting. Duties include correspondence, meetings with Commissioners, follow ups with liaison, public speaking, chairing meetings and reporting back to the group on issues. The Director will send board members copies of the bylaws and the term periods of each board member for review prior to the next meeting.

Meeting adjourned by Shiela Zerngast at 1:05

Sincerely and respectfully submitted, Jessica Darling

**The next board meeting will be Tuesday December 11, 2018, 12:00pm**