

## **Tillamook County Library Board Minutes – December 21, 2017**

Board Members Present: (y) Shiela Zerngast, (y) Betsy Chase, (y) Chris Chiola, (y) Bob Favret, (y) Cheryl Hantke, (y) Ruth LaFrance (y) Neal Lemery

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau (y) Jessica Darling

Call to Order: The meeting was called to order by Shiela Zerngast at 12:07 pm.

November Minutes and Budget: Motion made to approve by Neal Lemery, seconded by Bob Favret, all in favor.

### **Director's Report:**

Richard Turi, architect for the library park, explained the process and potential pitfalls of putting the park out to bid a second time. The conventional bid process entails advertising for a specified length of time, public bid opening, notification period and awarding of contract. There are two concerns. The first is that the busy construction climate results in smaller public agency jobs not getting bids, or receiving inflated bids. The second concern is the ability of local contractors to meet the bonding requirement. The board will inform local contractors about the project and gauge local interest before putting the park project out to bid again.

The Foundation has received two grants to purchase statuary, one thousand dollars from both the Tillamook Urban Renewal Association and The Tillamook County Cultural Coalition.

Sara will meet with two board representatives, Betsy Chase and Neal Lemery, the last week in January to review the upcoming budget.

The Rockaway Beach Branch Librarian, Sue Luce, will be retiring in March. The library has received permission to fill the position.

The Library Journal, a national magazine for library professionals, has contacted Sara about doing an article on passing library levies.

The annual review of the 2016-2017 Strategic Plan Scorecard continued. Responsible stewardship of library funds continues because of the goals identified and tracked with the Scorecard. The actions in place direct staff and keep every level of our organization accountable to the plan. We are now in our second year of the Strategic Plan implementation and are on the right track, as evidenced by measurable data.

**Public Input:** none

**The next board meeting will be Thursday, January 18, 2017, 12:00pm – 1:00 pm.**

Meeting adjourned by Shiela Zerngast at 1:30 pm

Sincerely and respectfully submitted, Jessica Darling