

Tillamook County Library Board Minutes – February 16, 2017

Board Members Present: (y) Shiela Zerngast, (y) Betsy Chase, (y) Chris Chiola, (y) Bob Favret, (n) Cheryl Hantke, (y) Ruth LaFrance (y) Neal Lemery

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau, (y) Jessica Darling

Guests Present: none

Call to Order: The meeting was called to order by Shiela Zerngast at 12:04pm.

Public Input: none

Approval of the Minutes: Motion to approve made by Ruth LaFrance and seconded by Bob Favret, all in favor.

Approval of Budget and Bills: Motion to approve made by Bob Favret and seconded by Betsy Chase, all in favor.

Director's Report:

The contract is out to bid for the RFID automated check-in system. The goal for completion is the end of the fiscal year, June 30, 2017. Sarah Beeler and the Library IT department visited the Hillsboro Public Library to view their system. The new system will free up staff time for more direct patron interaction activities, a goal outlined in the Futures Plan.

An updated security camera system will be installed before the end of the fiscal year.

Furnace bids will be opened on March 7th.

The park bid documents are being developed by the architect, Richard Turi. An updated application, with bid figures, will be submitted to TURA for funding when bids are received.

The Reference budget will be increased slightly next year to pay for hoopla. Over 9.25% of our population has registered for the hoopla app. Our promotion was so successful that Hoopla called to request information on how we achieved the high usage statistics. Hoopla is averaging 350 check outs per month which is evenly divided between movies, e-books and audiobooks.

Penny Hummel is updating the FAQs . Information about the park project and nonpartisan information about the levy will be added to the FAQs.

Sara gave an update on the progress of the park and shared site drawings and foundation plans. The street lights will look like the lights on Main Street. The project is ready to go to bid. The projected completion date is September 1, 2017.

East Elementary School has invited the library to their March 9th Book Festival, 4:30 to 7:30pm. Sara and Bill will provide storytime on the Bookmobile.

The library mascot costume, Captain Book, is going well. The designer hopes to have the costume completed by the end of March. Captain Book's debut could be tied to a focus on the Mango Pirate Language course.

Sara will be presenting an overview of the budget to the Board of County Commissioners on February 28th at 2 pm. The meeting should last about a half hour.

Betsy Chase presented an overview of partnerships, with a review of how it relates to page 12 of the Futures Study.

The next board meeting will be Thursday, March 16, 2016.

Shiela Zerngast adjourned the meeting at 1:10pm.

Sincerely and respectfully submitted,

Jessica Darling