

Tillamook County Library Board Minutes – March 16, 2017

Board Members Present: (y) Shiela Zerngast, (n) Betsy Chase, (n) Chris Chiola, (y) Bob Favret, (y) Cheryl Hantke, (y) Ruth LaFrance (y) Neal Lemery

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau

Commissioner Present: David Yamamoto

Guests Present: Penny Hummel

Call to Order: The meeting was called to order by Shiela Zerngast at 11:59am.

Public Input: none

Approval of the Minutes: Motion to approve made by Ruth LaFrance and seconded by Cheryl Hantke, all in favor.

Approval of Budget and Bills: Sara Charlton reported on a few minor adjustments (increases) to the Tillamook County Budget for Utilities, Software and Capital. Budget hearing will be held on April 11, 2017 at 2:30pm.

Approval of budget and bills postponed until the April meeting.

Director's Report: A double boiler will be installed in May. The new security camera system will be installed next week. A new sorter will be installed in the Check-in Room in May. Over 105 people visited the Bookmobile at East School. Nestucca requested library treat bags for incoming kindergarten students. Sara will be speaking at the Bay City Boosters meeting on March 31st and at Pine Grove on April 18th. Park bids are due April 2nd. Sara will be visiting Washington DC in May at her own expense.

Penny Hummel shared updates to *Questions and Answers about the Tillamook County Library System* flyer. Handout will be posted on www.tillabook.org. Changes were discussed.

Washington County Library levy information is being used as a template for Tillamook County Library levy materials. Penny is creating five documents: a longer FAQ, a one-page flyer, a shorter version of the one-page flyer, one-page flyer in Spanish and a large print version of the flyer. Information will be vetted and distributed to the public. The Washington County Library levy information distributed via social media was also discussed.

Penny, Sara and Bill will include factual levy information in the next edition of the *Library Newsletter*.

Sara shared pie charts, prepared by Jessica Darling, showing circulation by branch and various groups reserving community rooms.

Commissioner Yamamoto shared some of his concerns about community perceptions about the Tillamook County Library levy.

The next board meeting will be Thursday, April 13, 2017, 12:00pm.

Shiela Zerngast adjourned the meeting at 1:20pm.

Sincerely and respectfully submitted,

Sarah Beeler