



Tillamook County Public Works

503 Marolf Loop Road, Tillamook, OR 97141

County Road Phone: 503-842-3419

Solid Waste Phone: 503-815-3975

Email: pubwks@co.tillamook.or.us

TTY Oregon Relay Service

Land of Trees, Cheese, and Ocean Breeze

Tillamook County Public Works Application for Road Closure by Others

Applicant Name: _____

Property Owner(s) Name: _____

Mailing Address: _____

Property Address: _____

Phone No. _____ Email: _____

Location: Township _____ Range _____ Section _____ Tax Lot(s) _____

Name of Road to be Closed: _____

Milepost/Location of Closure: _____

Reason for Closure: _____

Date and Time of Closure: _____

Date and Time to Reopen: _____

Notes:

Blocking a public road for longer than 20 minutes is considered a road closure.

Tillamook County Roads can only be closed by the authority of the Tillamook County Public Works Director (Chris Laity) and/or Operations Superintendent.

Send request application by mail or email (pwpermits@tillamookcounty.gov) at least 30 days prior to proposed closure.

After approval Applicant will be provided a "Call List" and must notify Agencies on list seven (7) days prior to closure.

Applicants Signature: _____ Date _____

Applicants Printed Name: _____

Road Department Signature: _____ Date _____

Road Department Printed Name: _____

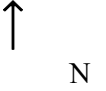
The applicant agrees, as a condition of this permit approval, to name Tillamook County as an additional insured on the referenced policy. Tillamook County must be designated at least seven (7) days prior to use/event. I understand and agree _____ (initials).

Please draw a map of the property on the next page. Include:

- **Road name,**
- **Property and Right of Way lines**
- **Edge of paved surface.**
- **Road approaches with dimensions along the lengths and widths.**
- **Off-street parking spaces (w/ dimensions),**

- **Parallel on-street parking spaces that are being proposed (w/ dimensions).**

This map will be used by the County to assess the site and determine if on-street parking can be verified for a short-term rental license.



* For Office Use Only *

Date Verified or Denied: _____

Fee Paid: _____

Special Provisions / Notes: _____

Void Verification

County Cancelled Agreement

Holder Cancelled Agreement

Date _____

Reason _____

*******CALLING LIST FOR ROAD CLOSURE BY OTHERS*******

BLOCKING A PUBLIC ROAD FOR LONGER THAN 30 MINUTES IS CONSIDERED A ROAD CLOSURE.

TILLAMOOK COUNTY ROADS CAN ONLY BE CLOSED BY THE AUTHORITY OF THE TILLAMOOK COUNTY PUBLIC WORKS DIRECTOR (Chris Laity) AND/OR OPERATIONS SUPERINTENDENT.

SEND REQUEST BY MAIL OR EMAIL (PWpermits@tillamookcounty.gov WITH THE FOLLOWING INFORMATION INCLUDED:

Notice of road closure shall include the following written information from the contractor/project manager:

- ☐ **TIME OF CLOSURE.**
- ☐ **ROAD NAME AND MILE POST OF CLOSURE [location].**
- ☐ **REASON FOR CLOSURE.**
- ☐ **ESTIMATED TIME FOR ROAD TO REOPEN.**

AFTER APPROVAL BY THE PUBLIC WORKS DIRECTOR, NOTIFY AGENCIES SEVEN (7) DAYS PRIOR TO CLOSURE.

- ☐ CONTRACTOR TO NOTIFY AND CONTACT AFFECTED RESIDENCES
 - ☐ ARRANGE FOR HOUSEHOLDS TO ACCESS A DETOUR OR HAVE ACCESS TO THE MAIN PUBLIC HIGHWAYS PAST THE PROPOSED COUNTY ROAD CLOSURE.
 - ☐ CONTRACTOR SEND VERIFICATION TO TILLAMOOK COUNTY PUBLIC WORKS BY FAX TO 503-842-6473 OR WRITTEN NOTICE THAT THE AFFECTED HOUSEHOLDS AND AGENCIES HAVE BEEN CONTACTED AND NOTIFIED OF THE UPCOMING CLOSURE PRIOR TO CONSTRUCTION.
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THE CONTRACTOR OR OPERATIONS SUPERVISOR ON THE PROJECT SITE SHALL NOTIFY THE FOLLOWING:

- ☐ Tillamook County Road Department 503- 842-3419
- ☐ Tillamook County Commissioners 503- 842-3403
- ☐ 911 Communications (Office) 503-815-1911
- ☐ KTEL Radio Station..... 503-842-4422
- ☐ Tillamook County Creamery Association (Transportation).....503-842-4481
- ☐ Tillamook PUD Operation Dispatch.....503-842-2122 & 842-7458

Appropriate Forestry Department

- ☐ U.S Forestry Service [Hebo] 503-392-3161
- ☐ Oregon State Department of Forestry 503-842-2545
- ☐ U.S. BLM 503-842-7546

Appropriate U.S. Post Office

- ☐ Cloverdale 503-392-3393
- ☐ Manzanita 503-368-6110
- ☐ Nehalem 503-368-6109
- ☐ Rockaway Beach 503-355-2111
- ☐ Tillamook..... 1-800-ASK-USPS

Appropriate School District

<input type="checkbox"/> Nestucca Valley School District #101.....	503-392-4892
<input type="checkbox"/> Neahkahnie #56.....	503-355-2222
<input type="checkbox"/> Tillamook #9.....	503-842-4414
<input type="checkbox"/> Neskowin Valley School.....	503-392-3124
<input type="checkbox"/> Neahkahnie School Buses.....	503-355-2008
<input type="checkbox"/> Nestucca School Buses.....	Cell 801-1433.....503-392-3194
<input type="checkbox"/> Tillamook School Buses.....	503-842-2601

Appropriate Communications Company

<input type="checkbox"/> RTI Nehalem Telecom	503-368-5116
<input type="checkbox"/> CenturyLink Telephone.....	541-259-7275
<input type="checkbox"/> Charter Communications.....	541-418-1962

Appropriate Solid Waste Hauler

<input type="checkbox"/> Nestucca Valley Sanitary / South County.....	503-392-3438
<input type="checkbox"/> Oceanside Sanitary Service / Zwald Transport	503-842-1005
<input type="checkbox"/> R Sanitary Service/ Bay City; Garibaldi.....	503-355-2522
<input type="checkbox"/> Western Oregon Waste/ North Tillamook County... Warrenton. office	503-861-0591
<input type="checkbox"/> City Sanitary Service/ Tillamook.....	503-842-6262

Appropriate City or Public Works Agency

<input type="checkbox"/> Manzanita Public Works.....	503-368-5347
<input type="checkbox"/> Nehalem Public Works.....	503-368-5627
<input type="checkbox"/> Bay City Public Works.....	503-377-4121
<input type="checkbox"/> Rockaway Beach Public Works.....	503-355-2982.or.355-2291
<input type="checkbox"/> Tillamook City Public Works.....	503-842-2343...or.842-2472

Note:

**For "long term" closures only [more than three days]
The following shall be notified in addition to the above:**

<input type="checkbox"/> HEADLIGHT HERALD.....	503-842-7535
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EMERGENCY COMMUNICATION CENTER WILL NOTIFY THE FOLLOWING:

<input type="checkbox"/> Tillamook County Sheriff.....	503-842-2561
<input type="checkbox"/> Oregon State Police.....	503-842-4433
<input type="checkbox"/> Office of Emergency Management.....	503-842-3412

Appropriate Fire Departments

<input type="checkbox"/> Bay City.....	503-377-2288
<input type="checkbox"/> Garibaldi.....	503-842-2127
<input type="checkbox"/> Nehalem Bay Fire & Rescue.....	503-368-6800
<input type="checkbox"/> Nestucca Rural South of Sandlake Jct.....	503-392-3313
<input type="checkbox"/> Rockaway Beach.....	503-355-2291
<input type="checkbox"/> Tillamook.....	503-842-7587
<input type="checkbox"/> Wheeler.....	503-368-5767

G: ADMINISTRATION\FORMS\ENGINEERING JANUARY 2024