



**Tillamook County**  
**PUBLIC WORKS DEPARTMENT**  
*Department of Solid Waste*  
*Waste Prevention and Recycling*



503 Marolf Loop Road  
Tillamook, Oregon 97141  
PH (503) 815-3975  
FAX (503) 842-6473

Email: [recycle@co.tillamook.or.us](mailto:recycle@co.tillamook.or.us)  
[www.co.tillamook.or.us/solid-waste](http://www.co.tillamook.or.us/solid-waste)

*Land of Cheese, Trees and Ocean Breeze*

TILLAMOOK COUNTY  
**Solid Waste Advisory Committee Meeting**  
Tuesday, July 16, 2024 – 3:00 pm - 5:00 pm

Port of Tillamook Bay, Conference Room, 4000 Blimp Blvd., Tillamook

**Microsoft Teams:** Meeting ID: 215 832 940 051, Passcode: xE6gMy

- |   |             |
|---|-------------|
| 1. Call to Order, Welcome and Introductions   | 3:00 – 3:05 |
| 2. Approval of Minutes for May 14, 2024       | 3:05 – 3:10 |
|   | ACTION      |
| 3. Officer Elections                          | 3:10 – 3:20 |
|   | ACTION      |
| 4. NVSS Emergency Rate Increase Request       | 3:20 – 3:30 |
| 5. Oregon Recycling Modernization Act Survey  | 3:30 – 3:50 |
| 6. DEQ Opportunity to Recycle Report Approval | 3:50 – 4:00 |
| 7. DEQ Stormwater Civil Penalty SEP           | 4:00 – 4:10 |
| 8. Franchised Hauler Updates                  | 4:10 – 4:20 |
| 9. Staff Report                               | 4:20 – 4:30 |
| 10. Transfer Station Report                   | 4:30 – 4:45 |
| 11. Public Comment                            | 4:45 – 5:00 |
| 12. Adjourn                                   |             |



**Tillamook County**  
**PUBLIC WORKS DEPARTMENT**  
*Department of Solid Waste*  
*Waste Prevention and Recycling*

503 Marolf Loop Road  
Tillamook, Oregon 97141  
PH (503) 815-3975  
OR (503) 842-3419

Email: [recycle@co.tillamook.or.us](mailto:recycle@co.tillamook.or.us)  
[www.co.tillamook.or.us/solid-waste](http://www.co.tillamook.or.us/solid-waste)

---

*Land of Cheese, Trees, and Ocean Breeze*

---

**Solid Waste Advisory Committee Meeting Minutes**

---

**DATE:** May 14, 2024

**PLACE:** Port of Tillamook Bay (POTB) Conference Room, 4000 Blimp Blvd., Tillamook *and*  
Virtually—Call-in Number: (971) 254-3149, Conference ID: 892 233 618

**MEMBERS PRESENT:** Robert Poppe (Chair, Solid Waste Franchisee—City Sanitary, Aaron Averill (Don Averill Recycling), Jessi Just (Recycling Industry—Heart of CARTM), Virtual - Ken Henson (public at large), Justin Kanoff (Dairy Industry), Dan Blue (Recology Western Oregon)

**MEMBERS ABSENT:** Tim Hall,

**STAFF PRESENT:** Justin Weiss—Solid Waste Program Manager

**GUESTS PRESENT:** *Virtual*—Gretchen Sandau—DEQ

Speaker 1 ([00:02:02](#)):

Hey Justin, I can't hear you. It looks like you're muted.

Speaker 2 ([00:02:18](#)):

The light up there got to change color. You did something.

Speaker 3 ([00:02:21](#)):

Jesse, can you hear us now?

Speaker 1 ([00:02:23](#)):

Yep. There it is. Thank you.

Speaker 3 ([00:02:26](#)):

Still mute button. Thank you for that. Okay. Mr. Poppe,

Speaker 2 ([00:02:30](#)):

Bobby Poppe, city sanitary service representing the haulers of the county

Speaker 4 ([00:02:34](#)):

And Dan Blue, government relations manager, Recology, Northern Oregon.

Speaker 3 ([00:02:40](#)):

Justin Weiss, Solid Waste Program Manager, Tillamook County people via teams. If you could do a quick introduction.

Speaker 1 ([00:02:49](#)):

Hi, this is Jesse. Just I am representing a heart of card, the recycling seat.

Speaker 3 ([00:03:00](#)):

Hey Jesse.

Speaker 5 ([00:03:02](#)):

Sean Blanchard County Treasurer.

Speaker 3 ([00:03:05](#)):

Sean, thanks for joining.

Speaker 6 ([00:03:09](#)):

Hi, this is Gretchen Sando with the Oregon DEQ

Speaker 3 ([00:03:13](#)):

Gretchen. Thank you for attending. I believe that's it for now. As I mentioned Mr. Hudson, Mr. Kna, two of the SWAC members should be joining here shortly. So we will at this point move over item number two, approval of minutes for April. We'll revisit that once we have our appointed members join here shortening, we can make a motion and approve those minutes hopefully. So we will keep moving on to agenda item three, rate review requests. We'll start with the Stucco Valley sanitary service who is not requesting a rate review at this time, but Sandra died. The owner operator of the Stucco Valley Sanitary did submit a cover letter and a rate review for the upcoming fiscal year. Now I'll just read through it here. And this was submitted on March, so right on the deadline here that we appreciate ology and the Stecco Valley adhering to that extension to the March 31st deadline.

Speaker 3 ([00:04:12](#)):

So Nestucca Valley letter, said, dear Justin, I would like to thank you for all your work you've done during this transition period for solid waste. I've appreciated your request and open communication for input from us as a group. The stucco Valley's sanitary service will not be requesting a rate increase at this time. As I have expressed in the past three years in my cover letters, I have experienced delays in the purchase and delivered three trucks, lack of commercial drivers and truck help, full-time, operations manager and many others. Supply chain issues and please do not have all three trucks in service. A full-time Operation manager, CDL driver and a seasonal truck helper. I've established a company 401k employee retirement fund, which includes matching funds which began in January of 2023. In August of 2023, I demolished the family residence, which shares the property lines with the existing commercial property and established a large parking area which has greatly improved storage for equipment and maneuverability for the trucks.

Speaker 3 ([00:05:04](#)):

This is reflected in the property lease line items to NVSS. All these factors have aligned with my past cost reporting. As I have projected, I will not be requesting a rate increase at this time. I will continue to review the financials as we move forward in 2024 to determine if an emergency request will be prudent to prevent the request for a larger increase for 24 25 fiscal year. NVSS has not enacted an increase in customer rates since July of 2017. I look forward to continuing to serve the residents and visitors to South Ook County. Best regards, Sandy Dot. So the question I was going to propose to Swac here was if there had any been any precedent of any emergency movements to submit rate requests closer to the new fiscal year. Sure we can rationalize it, but if any, I know we don't have a full SWAC member here or we'll have a few joining here shortly, but wanted to get any input, any thoughts on if that's happened in the past and how that works?

Speaker 7 ([00:06:11](#)):

Say that again Justin,

Speaker 3 ([00:06:16](#)):

Is that you?

Speaker 7 ([00:06:17](#)):

That is me.

Speaker 3 ([00:06:19](#)):

Hey, welcome. Thanks. I can't see my team's attendance list here again Kent. So in Nesco Valley Sanitary's letter, Sandy mentioned that I will continue to review the financials as we move forward in 2024 to determine if an emergency request will be prudent to prevent the request for a larger increase for 24 25. So Sandy, in an email had mentioned per the ordinance that there can be the emergency requests and I'm just curious if Swac has dealt with these in the past, what that would look like as the fiscal year is fast approaching. So just want to see if there was any thoughts or input on that topic. Ms. We,

Speaker 7 ([00:07:00](#)):

Yeah, my question really is, I believe this is the third or maybe fourth year in a row that Sandy has not requested a rate increase while other haulers have. Do we have any, and I don't know if Mr. Poppy's there, but I know that he regularly has conversation with Sandy or with Ms. daca. Sorry, if there's any reason to concern, I mean cost have done nothing but go up.

Speaker 3 ([00:07:37](#)):

Yeah, I was a bit surprised by that as well, Ken. It's been that long, but I'm sure there is some rationale.

Speaker 2 ([00:07:45](#)):

Yeah, I mean I don't want to speak for, but we have had conversations about that very topic and their situation. I think it's just a little bit different. They had a little bit higher base rate to start from and they've also had quite a bit of growth compared to the other haulers in the county as far as customer counts go. So that enables them, as long as they're gaining customer count, it helps them to I believe defer putting on a rate increase because their revenue's still increasing year over year. But she would have to give you specifics about it, but I wouldn't be concerned because I know that they're paying attention to that in the profit margin stuff.

Speaker 7 ([00:08:34](#)):

Fair enough. Thank

Speaker 2 ([00:08:35](#)):

You. And it does show down at the bottom if you scroll down a little bit, can they see online? We're seeing here, yeah, sharing their estimated profit margin is only 6.4%, so I hadn't seen this when I talked to her, but I'm assuming that they'll keep an eye on that and then if it's low like that next year they'd be coming increase obviously.

Speaker 3 ([00:09:04](#)):

Yeah, yeah. I was a bit shocked to see the operating margin almost kind of cut in half there. It's a big drop, but I'm sure, like I said, Sandy seems to be on top of it and that's what she's doing there with the numbers. So I trust her path forward. What was I going to Sayable rate, I think you're asking if

Speaker 4 ([00:09:24](#)):

There have been midyear adjustments

Speaker 3 ([00:09:25](#)):

Before? Yeah, that was more of a question. I don't have any history on that but

Speaker 4 ([00:09:29](#)):

I've seen it in other jurisdictions just before extenuating circumstances that come up. But

Speaker 2 ([00:09:36](#)):

I have no idea if it's been done here. We haven't done any mid-year adjustments since we all agreed on the timeline for rates to all go for the, there used to be five but four franchise hauls to all stay on the same timeline just so that it was easier for, so we didn't have to go in front of the commissioners or the committee four or five times throughout different times of the year and explain everything over and over again. But as far as I know, not since then, which that was like 2017, maybe 18, something like that. And the only deviation from that I can

remember was I think April got a price change due to fuel costs escalating really quickly and they did a fuel surcharge type thing, bid year or whatever it was not on the normal timeline of rate setting, but there's no reason we can't do it. We just try to stay on the timeline for efficiencies sake, taking up the commissioner's time.

Speaker 3 ([00:10:52](#)):

That seems logical. So yeah, in the email that Sandy sent me it seemed like maybe it would be something prior to the fiscal year taking off. So some kind of rate increase right before we get there and yeah, we'll take it as it comes. Sandy's been good at email correspondence and if she reaches out I'll reach out maybe to you Bobby or Ken and we can talk behind the scenes if it doesn't align with the Slack meeting and just get your thoughts to move that forward. But getting a text about joining, lemme just make sure everyone who would like to join can join. I don't see anyone waiting

Speaker 2 ([00:11:52](#)):

You need to, Dave, if he wants to come to the meeting, he has to come in person.

Speaker 3 ([00:11:56](#)):

Did Dave text you? No. Yeah, that was Dave McCall. Just sorry my that's not the, yeah, we can get Dave here in person. Okay, so the other question I had was Sandy's, the allowable range is eight to 12% per the ordinance for profit margins. I imagine there's no concern dropping below that, but I'm curious why they just didn't put a cap on it no more than 12. Why is that lower boundary there

Speaker 2 ([00:12:35](#)):

To ensure that that companies are financially Yeah, it's like a target range.

Speaker 3 ([00:12:45](#)):

So yeah, it was a little bit of alarm to all of us that it was 6.4, she had to ask for a rate increase but she's below that 8% threshold.

Speaker 2 ([00:12:53](#)):

Well, and I noticed on if you scroll up to their income, they didn't make any changes to the estimate so I mean if they do keep experiencing any growth down there, that number should go up. But I know that she talked about it and I won't want to let her speak to it. I don't want to let her explain it but I know she is on top of it. This is

Speaker 3 ([00:13:24](#)):

Alright. No, thank you for chiming on that Bobby. Okay, so Nauck Valley, we'll not be requesting a rate review at this time, but I will continue to be in touch with Sandy and let everyone know via email if we do need to make some movement before our next SWAC meeting or the new fiscal year kicks off. So moving on from item A three a Miss Taco Valley, our sanitary service inform the email that they will not be requesting a rate review at this time and I believe they did submit one last year and that had been their first within a couple year span. My question I'd like to post to Swac is there is an annual financial review form that's due each year regardless of the requesting and that's the one that NES Valley shared here, is that correct?

Speaker 2 ([00:14:14](#)):

Yes.

Speaker 3 ([00:14:16](#)):

This will be something I'll need to reach out to our sanitary because I got a confirmation that they will not be requesting a rate review but I did not receive any financial documents and I know they were going through some changes last fiscal year getting some new people on board. So I will follow up with them regarding the financials and hopefully get those submitted to me here very soon. We passed our sanitary, we have Recology in western Oregon. Recology had requested an extension due to some IT issues and so they submitted theirs right on time at

the end of April here May 1st extension. So we appreciate that. So I'll just read this letter and go through some of my high level findings and then we do have Dan Blue with Recology here and I'll let him add a few words if you'd like to. Thank you.

Speaker 3 ([00:15:06](#)):

So if you will apology you Dear Justin, in compliance with the terms of our franchise agreement, please find the enclosed the following documents that make up the annual financial reports for the Tillamook County rate review. Number one rate review report which concludes the following 2003 calendar year, actual expenses and all allowable expenses that we reasonably anticipate will be incurred in the upcoming rate year beginning July 1st, 2024 B. The allocation method used to allocate shared expenses. C, the operating ratios for the proceeding calendar year in the upcoming rate year and projected ratio with new proposed rates. And then item two, proposed rates for Tillman County service areas. One additional document, the third party financial review is not yet available and will be sent separately in the coming days. Do you have that now? And I do, yes. Dan shared that with me this morning so I have not had a chance to review it, but that is something I will turn my attention to after the meeting here.

Speaker 3 ([00:16:05](#)):

Based on our discussion we may do a conditional approval based on what has been submitted. I'll take a look at the additional items submitted today just to make sure everything looks like it all jives and then we would take it to the board of commissioners thereafter. So thank you for getting that in today, Dan following with the letter. Thank you for your patience and for the extra time to submit these documents to you. As we have been working through lingering impacts of a cybersecurity incident that impacted all of our quality sites during the last six months, we're happy to report that all systems are back online and ology has taken considerable steps to prevent future incidents from occurring site. Despite the setbacks we occurred on the ground services continued without noticeable impact to customers. We want to recognize our coast operations team who utilize both memory and experience to continue to provide safe and uninterrupted services over the past months regarding the current rate review, inflationary and other pressures continued through 2023 and projections indicate that we will continue to see increased costs in key areas that affect our collections operations.

Speaker 3 ([00:17:08](#)):

Here are some key drivers. Labor costs are up at the coast due to filling remaining vacancies and also for employee retention. Disposal is up both to doing to both increased labor costs and pass through disposal costs at the transfer station. Fuel is up from previous years though there has been some softening lately in fuel prices and supply chain issues continue to impact access to parts and equipment in addition to labor increases in our shop maintenance service areas, areas based on our projections for the upcoming rate year, July 1st, 2024 and June 30th, 2025 and to maintain the target operating ratio of 90% going forward where college is proposing a 5% rate increase across all service rates. We appreciate the opportunity to provide these essential services to our neighbors in Tillamook County. We take this obligation seriously. We are committed to keeping our operations running as expected. We look forward to attending an upcoming council meeting either in person or virtual. Dan will reaching out soon to coordinate scheduler. Please if you have any questions and please reach out at this phone number or email or Dan Blue respectfully, Chris Gary general manager. So yeah, Dan has been in contact and we'll based on findings here and voting that will let you know Dan go before the board of commissioners getting into the numbers that Recology submitted. Just for clarification, Dan, the North Coast collection total would be all in your operations, correct? North Coast and then you parsed out the Tillamook County bill. So the total revenue for the Tillamook County region 750,000 and with that 5% increase, you see about a jump of 41,000 in revenue there.

Speaker 4 ([00:18:58](#)):

Yeah, the revenue requirement is at six number down on the far right, 38,069. Yeah, that's two ways to look at

Speaker 3 ([00:19:10](#)):

Which week. What did you do?

Speaker 4 ([00:19:11](#)):

The far right column, the 38 4 5 9, that's the new revenue that we would see through the rate adjustment. Far right column. Got it. Six one.

Speaker 3 ([00:19:21](#)):

Yep.

Speaker 4 ([00:19:23](#)):

It's a little bit comes off of that from the collection services. I'm not exactly sure what that number is. 240

Speaker 3 ([00:19:32](#)):

Bucks. I see what you're saying. Proposed rate adjustment and then subtraction there. Okay. Labor expenses, you mentioned those have been going up, you been adding position since some staff. We

Speaker 4 ([00:19:42](#)):

Did some rate adjustments this last year or too

Speaker 3 ([00:19:45](#)):

In terms of the internal pay scale for employees and all that. Exactly. We got to kind of keep up and cost of living and inflation. It's tough for everyone nowadays, so yeah, none of the numbers really stood out. I didn't check all the math, but to check a couple numbers and the math that's accurate there. Looking at the operating margin there, it's at the bottom. We've got currently about a 9.13 operating margin with that 5% increase of folks you have just under that 10% profit threshold there. So well within your range. And do you recall what the rate increase was? I know that was your first meeting last year. I think it might've been

Speaker 4 ([00:20:30](#)):

4%. It was right around there. It was close to CPI last year, CPI this year, March to March West Coast Urban was 3.5%. I think what we're using for our modeling going forward was a 3.9% inflationary increase. So that's part of what we're account for at that 5% rate increase.

Speaker 3 ([00:20:55](#)):

Yeah, that lines up with two slacks ago we had the increased for tipping fees and we also increased non Aprils cost per tonnage hauled and those are all around 3% matching that CDI

Speaker 4 ([00:21:11](#)):

Think Cowlitz County also around that 3% increase

Speaker 3 ([00:21:18](#)):

And we missed Poppy myself do go before the commissioners last Wednesday and he was approved for Commissioner Olson. Well he was approved for a rate increase in both the city sanitary service districts as well as Oceanside Service District. Right around that 5% mark is what we were at in city Sanitary and Oceanside. So that matched us up there and yeah, I didn't have any glaring needs. You also shared great detail in terms of what the new rates would be, a full rate sheet, so that's useful to look at. Yeah, I think at this point Dan, I looked at the numbers, you've got the new rates, which is great to kind of see what the different cart services are.

Speaker 4 ([00:22:06](#)):

I think our most common customers probably in the 90 gallon weekly curve, the impact on their rate would go from 53 88 to 56, 57 to 2 69 increase. You can see that on the screen.

Speaker 3 ([00:22:30](#)):

Have you been seeing over the last fiscal three year customers adding? Has it been kind, staying?

Speaker 4 ([00:22:34](#)):

We had a whole lot of growth in our relatively small service area.

Speaker 3 ([00:22:38](#)):

Yeah, north Rockaway to Manzanita. Yeah,  
Speaker 4 ([00:22:42](#)):

I wish Katie was here to answer that, but I have not heard, oh hey, we're getting a bunch of new customers coming in, so

Speaker 3 ([00:22:50](#)):

Just noticed a lot of construction. But Manzanita, there are a lot of new houses, just curious if they're reaching out. But yeah, that could be another conversation some point. Yeah. Anything else Dan that you'd like to add? Big picture? Yeah, I didn't see any issues. I think that you're at the 10% operating margin and things that's there and reasonable. Anything you'd like to add on? Yeah,

Speaker 4 ([00:23:14](#)):

I would just say it has been a little bit of a rough six months for us and we really appreciate the county allowing that extra month to get these rewards in. As you saw the last one came in this morning and that's just an indication of how challenging it's been for our financial team to our state reporting requirements, our reporting requirements to you, the rate review process, everything has just been backed up because of that and so we just want to thank everybody for allowing us that grace and next year, knock on wood, everything's going to be fine. It'll be a normal year. I also want to acknowledge that our operations team, as we said in the letter, really didn't miss a beat and we didn't take any new calls about service complaints. We certainly have some issues with full times because our customer service reps couldn't access customer accounts like they were just blind talking to customers. And so I want to acknowledge their efforts as well to continue to provide good services and we're finally fully coming out. So that's really all I want to add. We also want to make this adjustment for the same reason that we don't want too much time to go by and have to come back with a bigger rate adjustment. Nothing really is changing in terms of the inflationary drivers at this point in time. So that's all I do.

Speaker 3 ([00:24:45](#)):

Well thank you for contributing and yeah, happy to be patient with you. It's kind of world we live in now with cyber attacks and ransomware and all that fun stuff. Technology's a blessing, but yeah, it can also be used against us, so I'm glad you're coming out on the other side and things are looking better. It'll be a smooth fiscal year coming up college. So at this point then I would pose that we move to conditionally approve the rate events proposed, recommend the commissioner's approval of the rate increase. Thank you. We have four nine, we need Mr. K. So Mr. Koff said he'll hopefully be joining here at three 30, so thank you Ken. So I think we will have to table that with the minutes until hopefully Mr. Justin Canop join shortly. What's that Ken?

Speaker 7 ([00:25:57](#)):

I said unfortunately I think that's the case.

Speaker 3 ([00:26:00](#)):

Yes, I believe you're correct. So is there any discussion, any thoughts? When Mr. Koff does join, he's not going to have heard what we discuss, so can we maybe provide a recommendation to him or we do not approve or any thoughts from any of the SWAC members on the proposed break review? If not, you can just say thumbs up and it looks appropriate. Getting a thumbs up for Mr. Popper and everyone in Microsoft teams world. Are you only able to see me or is the camera above the TV working? Can you see the room?

Speaker 7 ([00:26:40](#)):

I cannot see the room. I can see on my screen you and the other participants, Jesse, Gretchen and Sean as well as what you're sharing on your screen with us, but I can't see the room.

Speaker 1 ([00:26:58](#)):

Yeah, same here. Justin, I can see you and your screen share.



Speaker 3 ([00:27:02](#)):

Alright, I was just curious if you could see Bobby's thumbs up, but that is not the case. I can verbally say I'll work to get that camera. It'd be nice if we could be a little more interactive instead of staring at my face the whole time, but no big deal. So yes, we've got us, do we want to just table that boat and so we get a quorum and then we can move on the agenda to other items that are not actionable? Yes, I believe that's the best course of action. We'll table that and circle back and hopefully Hey Justin,

Speaker 1 ([00:27:35](#)):

I'm sorry I was having keep having trouble finding my microphone to unmute myself, so I'm happy to actually vote. I was listening, but I just want you to know there's some lag time here. I was struggling to find the mic button.

Speaker 3 ([00:27:53](#)):

Okay, yeah, no problem. Thanks for chiming in. So going to, it sounds like we have support from the present SWAC members. We will table it until Mr. Koff hopefully joins here soon and that will give us a forum to vote to move the request in front of the commissioners for final proof. So we will move on to item four, the agenda report on results of the budget meeting. So in your swac packet, I did share the budget. Again, we've looked at this over the last two meetings. I'm not going to go into much detail on the numbers, but just thought I'd share. This is what was presented in front of the solid Waste Budget committee, which included three county commissioners, solid waste budget committee appointed members, Leanne Welch, who was present. We appreciate her being there. She enabled us to reach the quorum threshold and actually move the process along.

Speaker 3 ([00:28:47](#)):

Treasurer Sean Blanchard was there and then the two other appointed members, Mr. Kevin Stoker was unable to attend due to a training in the Portland area. He mentioned he did have a chance to review the budget, was possibly going to submit some comments via the email. I did not receive any comments from him, but we do appreciate him serving on the board and hopefully he'll be able to attend next year as he just initiated a two year term. On the budget committee. Leanne Welch mentioned that she will most likely not be returning, so we will likely have an upcoming vacancy for the next fiscal year budget process. And then Mr. Ken Henson, who's an active Swac member and also on the budget committee, was unable to attend the budget hearing due to the commitments, but Ken did submit the email that he had reviewed the budget multiple times with Swac and voted to approve it via email as we did and had no issues with moving forward.

Speaker 3 ([00:29:41](#)):

We had a good discussion. It was my first budget committee hearing a lot of good back and forth. Leanne Welch, who used to work with Public Works as their director, had intimate knowledge of all their operations and had some great questions. And one of the things she did bring up was that we have not scheduled to hire or fill the outreach and education position. We had a good conversation a few months back about pros and cons and a lot of us felt like it was a needed position to fill. So Leanne continually throughout the meeting was kind of looking for pockets of money we maybe pulled from. And we had a good conversation about what a part-time education and outreach position would look like. It's at 19 hours, that's the threshold where benefits would not be administered. And so Sean did some quick calculations and that was looking at about 27, 20 \$8,000 for that 19 hours a week position.

Speaker 3 ([00:30:37](#)):

And we thought there'd be kind of a blurring curve. It's been tough to fill that position in the past because of the pay scale mixed with some of the responsibilities. The job administration had grant writing and some higher level outreach and administrative tasks and it was more at the transfer station attended level kind of in that 17 to \$20 range. So I know it went out my first year with the county. They promoted it, didn't get a single applicant. And based on the budget things are getting a little bit tighter with revenue decreasing as we're seeing less tonnages move. And so we unfortunately had, as you can see as we scroll down for this budget, last year we had eight and a half projected or possible positions to fill. We knocked it down to six and that's six with me was transfer station

attendance. And then we budgeted for a part-time code enforcement position that we're hoping to fund jointly with community development and that we need the health department so that six and a half numbers.

Speaker 3 ([00:31:37](#)):

So we had a great discussion about what are some possible alternative routes and we really all landed on a consensus that we'd like to reengage with the heart of card who's had some conversations. Jess and Justin is the executive director for full disclosure, but I've had some conversations, but Dave was still around about contracting them. We did a couple smaller events. We did a EWA collection event that they coordinated and executed. They did we're on their second now revamp and kind of redesigned of the master recycled curriculum program. And as I mentioned at previous meetings, I supplied letter of support to the heart of card and they received a \$25,000 grant for education outreach efforts, rebranding of the master cyclist program. So we've built some good traction in terms of successful smaller contracts, procuring some grants, and I know Jesse just and the heart of partner is very passionate about education, outreach, upcycling.

Speaker 3 ([00:32:37](#)):

They do have their annual Trash Bash coming up this weekend, the trash art show Thursday, the trash fashion show Saturday, and a lot of fun events. So they put on a great event, all eco-conscious and sustainably driven. And so this is something I'd like to pursue once we get into new fiscal year. What Leanne did identify was that we had some nice contingencies buildup, which was kind of Chris LA's big push as he's more intimately knowledgeable of the budget and he always likes to have that money there to get you through the first month of the new fiscal year when the bills are coming in and you don't have that revenue yet. That ending fund balance, sorry, the contingency down there we go. Operating contingency. So the 250,000 there will help us get through anything that does come up, any little small or big costs that pop up again that July operating costs.

Speaker 3 ([00:33:38](#)):

I'll have to talk with Jesse just with the heart card a little bit more, but I know she had put in some work detailing what the education outreach position looked like and what card could provide and had thrown around some dollar numbers. And so as I mentioned, part-time position, 27,000 maybe for 25, 40. I'm not sure what the number exactly what heart of card would take on, but I'd like to work with them a little bit more if we find an agreement, draft agreement that we could put before swac. And I really appreciate their help with kind of growing, especially with 2025 and the RMA coming and big changes to the recycling stream and what we're going to be taking and getting that message across to people. I think it'll be good to have an ally as someone who can dedicate their time and passion as I'm getting kind of trapped in a lot of that administrative invoicing and things of that nature, unfortunately.

Speaker 3 ([00:34:29](#)):

So yeah, that was a exciting development. It's been in my mind, but it's good to hear that the commissioners behind that. We had a good talk about the proposed budget and where we can draw those funds to cover that position. And yeah, I think if we're looking at the 25 to 50,000, we should have enough to cover that and it would be more cost effecti than going for a full time with all the benefits and all of those things. So something that I'm going to pursue moving forward, most likely as we get into the new fiscal year, I'll take a deeper look at that, but just wanted to update you all. Otherwise we had good conversation about different plastics, recyclings, commissioner Olson and what goes away and sorting and all those things. So yeah, no other glaring issues. And the final decision was to vote to approve the proposed fiscal budget for 24 25.

Speaker 3 ([00:35:21](#)):

So I want to say thank you to Swac, everyone who's chimed in all the back and forth. We've had multiple conversations on this and really helped me navigate this process. It's been my first time going through the ULA County budgeting process and yeah, learned a lot, only a couple sleepless nights, but overall, yeah, it went fairly well. And I think we're ready for the new fiscal year, so we'll have a couple more. Hopefully the ology will go for the board. I have a dairy compost is going to have a CPI adjusted rate for their composting efforts. And so there'll

be a few more fiscal contracts to get before the board, but as I mentioned, we were able to get the budget approved and I think that all becomes official towards the end of June. There's the final budget hearings and approval. So thank you again for everyone for helping out with that process. Any questions on the results of the budget meeting? Any thoughts, comments, concern?

Speaker 3 ([00:36:27](#)):

Thought I heard to click on the computer, but no one's speaking, so we will take that silence as no comment. Okay. We'll move down to item number five on the agenda, the DEQ till transfer station stormwater inspection, update through the budget four 20 and four 30 change there. Looks like I may be out of order on these. My apologies. Okay, this was shared with me last Thursday. So as we've discussed, EET conducted a stormwater inspection at the halfway. It's consistent. Anyone on the teams hear me? Probably through my computer. You can. Sounds good. Yeah, I can hear you too. All right. We just have the computer screen go blank on us so no one in the room can see.

Speaker 3 ([00:37:55](#)):

There are some packets floating and I we'll keep moving along, keep things progressively. I can still see your screen share. Fabulous. Okay. So again, still water inspection from September of last year. They knew there was some serious violations. They had done inspection in 2017. Their report stated they found many of the same infractions, unfortunately 2023. So I think that was the big push for them to come down a little bit harder in terms of the fines in civil penalty. So they initially assessed a \$55,000 civil penalty for the violations that they did find on site. So we went through a contested agreement process or a contested case hearing process where we submitted documentation for some inspection reports that were missed that we had done. Some sweeping, had cleaned out some of the sumps and the frog pond there. It had been some maintenance on site.

Speaker 3 ([00:38:57](#)):

So we put together a nice report, had a call with them, discussed all the details, and we were able to get roughly a \$20,000 reduction in the fines. So it went from 55,000 down to, you can see at the bottom here, \$35,229. So it's honestly a little bit more than I thought when we get deducted. They were a little more lenient on some of the sweeping requirements because Aaron Averil had been doing his un sweeping. There was no invoices to prove that he was doing sweeping himself. So I think that is what accounted for. The additional decrease. Obviously it would've been nice if it would've been more. We've taken some great corrective action in the last six, seven months. We got, I just spent it's waste department put about \$18,000 into some new angle iron concrete burns at the tipping floors to maintain the stormwater flow in and out.

Speaker 3 ([00:39:55](#)):

So a bit of a financial commitment there, but it should last us hopefully 10, 20 years get the job done and be sturdy as some temporary or some plastic ones have took place and it just didn't hold up to the weather and traffic. And so yeah, we're putting some money into the infrastructure. I'm hoping that the new RMA law, we need more space to house and collect all these recycling. And so I'm hoping that we can do some more infrastructure upgrades with some money from the producer responsibility organization who's going to be running the RMA law 2025.

Speaker 3 ([00:40:30](#)):

And so with the \$35,000 civil penalty, we have a couple options. We could just pay the fine, or as we discussed at the last Slack meeting, we could do an environmental supplemental project and DEQ reached out via email. Aaron Taylor's the lawyer, she mentioned that Breyer, I forget her last name with the Tillamook Habits, habitat for Humanity, was interested in doing the environmental project with us. I'm not sure how she found out, but there has been some public notices and perhaps she's knowledgeable of the program. I did leave a message with her yesterday, love to collaborate with her and see what kind of project we could do for \$35,000. So how that project works is the fee total is 35. We put 80% of 35,000 into the project and the remaining 20% goes to DEQ as an administrative cost, I believe, or their portion of the civil penalty.

Speaker 3 ([00:41:22](#)):

So we could use the funds locally to hopefully reinvigorate the environment, do a cleanup, some type of project with Habitat for Humanity who's a nonprofit. So I think it will be a good venture. They've given me, I believe I mentioned until Friday to submit, so I reached out yesterday. We kind of just want to get the preliminary ideas from Habitat Humanity, what they're looking at, and then hopefully move forward. I'll be working with Chris LA and working to make sure that that project, the budget and the scope of it makes sense for solid waste. So that's our plan moving forward. We hope to put some of that fine money and it is been a good learning experience for myself and Don G for recycling in terms of what's expected with our stormwater permit and what we need to do moving forward. So they're running things a little bit tighter there, keeping it nice and tidy and I appreciate their efforts to make improvements. So yeah, lots of detail if anyone like to dive through, but question, yeah, does

Speaker 4 ([00:42:25](#)):

For that environmental project program, does the recipient have to be a nonprofit or could it be another government or could it be a private sector that 80% have to go to certain type of entity?

Speaker 3 ([00:42:39](#)):

Yeah, I was looking at the specifications yesterday. I don't think it does need to go through any specific entity, nonprofit. The government entities private, but it does have to be, I think within the county boundary, if I recall. Keep it local. Okay. Curious. But yeah, open to any other, might not work out with Habitat. If you have any ideas or thoughts on Mr. Canis experience with this process instead, he'd be happy to help. So as we do get further in the process may reach out for assistance from him or his thoughts. But

Speaker 4 ([00:43:12](#)):

Yeah, nothing off the top of my head. I was just curious, but it was restricted anyway,

Speaker 3 ([00:43:19](#)):

This will need you signed and returned and yeah, I'll be kind of been and shaken on this all week to come to a resolution path forward on that. So any questions on that? And this gets into

Speaker 7 ([00:43:33](#)):

Yeah, Justin?

Speaker 3 ([00:43:35](#)):

Yeah, go ahead Ken.

Speaker 7 ([00:43:37](#)):

So when will we determine what our course of action is? Either we pay or we start a project. When will that determination be made?

Speaker 3 ([00:43:50](#)):

DEQ has given me a deadline of this Friday to make a decision on either course of action. I had hoped to present a little more detail on what Habitat was thinking today so that we could discuss the project. Unfortunately, I just didn't have time and I haven't heard back from Habitat. So yeah, I would've liked to discuss what they were thinking and get everyone's thoughts on it. Would love to hear if you do have any thoughts, Kim, but it seems like if we could put some of the money into helping a local organization or do something for the community, it'll be a little bit more lifting on my end in terms of managing and coordinating the project. But I think it's the right way to go. But happy to hear you have any thoughts or concerns about us moving forward without you knowing exactly what the project may be?

Speaker 7 ([00:44:37](#)):

No, I don't. I would trust your better judgment if we could put \$35,000 to work for our community as opposed to paying it for someone else. I would applaud that effort. And I know you said that you were hoping the penalty reduction would be greater than it was. I think we should hold our heads high that a 36% reduction in that fine is, that's no small amount. It's 20 grand.

Speaker 3 ([00:45:12](#)):

Yeah, no, thank you for that, Ken. I appreciate it. I put a lot of work into the report that we share with DEQ and had the lawyers look at and DEQ did mention that they were grateful that we had put so much effort into the detail in the organization and the pictures and they appreciated the report being so tidy and clear. So yeah, unfortunately put a good amount of time and effort into this, but these things do happen. As I mentioned, it's a learning lesson for the future and we're making improvements as we speak. So yeah, I work with Chris Latey, talk with Habitat Humanity, move things along. There is some big question that comes up. Maybe I'll send out an email to Swac and you guys can just chime in you guys about what your thoughts are before you pull the trigger on that. But yeah, I think it makes sense to keep the money local if we can and put it to a good cause here in Tillamook County. So any further?

Speaker 7 ([00:46:09](#)):

Yeah, I'm sorry. Just one last thing to tie up. My thought is I would trust your better judgment to determine what the right project is to invest that 35,000.

Speaker 3 ([00:46:22](#)):

Thank you, Ken. Mr. Koff, can you hear me?

Speaker 8 ([00:46:29](#)):

I can.

Speaker 3 ([00:46:31](#)):

Great. Welcome. Thanks for joining.

Speaker 3 ([00:46:36](#)):

So if we have no further discussion on the updated Tillamook transfer station, stormwater MO what? They turned it M-A-U-M-O-A, not relevant, there's no further comment on that. We will circle back to our two voting items now that we have Mr. Knoff present. The first item would be to approve minutes. Sorry for the heavy scrolling everyone, I hope you're not getting motion sick. But we have the minutes from our April meeting and my fiance Jessica Gonzalez was kind enough to attend and record the minutes and prove that she's not present today. So we will go down alternate routes for the minutes. But yeah, hoping to approve the minutes from our April 9th meeting. Do you need a motion? I would need a motion. I move to approve the minutes from the April 9th meeting of county. So it's all was advisory card. Thank you Dan.

Speaker 7 ([00:47:50](#)):

I would second that.

Speaker 3 ([00:47:53](#)):

Thank you Ken. Minutes are approved for April. All in favor say aye. Aye. Aye.

Speaker 7 ([00:48:08](#)):

Aye.

Speaker 3 ([00:48:10](#)):

Very good. Thank you. Yeah, because we have it on a corner with a few meetings, the voting process getting resting on me, but I appreciate everyone being here today. That's Ken's job to call for the vote, by the way. But since he's not here, it's a little hard.

Speaker 7 ([00:48:25](#)):

It is a little hard and I am deferring that authority to Justin for this meeting.

Speaker 3 ([00:48:33](#)):

Thank you Ken. The other item we tabled until we had a quorum was the rate review request submitted by Recology of Western Oregon. We had a discussion, we had positive comments, no glaring concerns regarding the rig request from Recology from the present SWAC members just to update you Justin, if you had any concerns or if you had a chance to look at the Recology submittal prior to the meeting. But Swac was in favor of moving forward with it. They Recology did submit one financial item to me today, which I not have had a chance to review. So we

were going to move forward with a conditional approval based on my final review of the submitted documents today. And if I find everything to look appropriate, I would then move it forward in front of the board of county commissioners in the near future. So I would call for a motion to approve ECOLOGY'S 24 25 rate review request.

Speaker 9 ([00:49:41](#)):

Yeah, just real quick, Justin, did you say you had any concern with what you've seen delivered to you?

Speaker 3 ([00:49:49](#)):

No, I did not. They're asking for a 5% increase and that's going to put them just under the 10% profit margin for the fiscal year. Inflation fuel costs. They've added some staff to their office. So that's where we're kind of going from the 3% increase for the tipping fees, they're going beyond that a little bit, but they have some additional costs on top of that. And that's right in line with city sanitary 5% increase, which was approved at last week's county commissioners meeting. So no Justin, I did not have any issues with the proposed rate review and rate increase. Any other questions, Justin's or concerns?

Speaker 9 ([00:50:36](#)):

No, it looked good to me with what was provided in the Swac packet. So

Speaker 3 ([00:50:47](#)):

I would again move to make a motion.

Speaker 2 ([00:50:49](#)):

I would like to make a motion that we recommend that the commissioners approve the rate request increase for Recology Western Oregon, contingent of review of

Speaker 3 ([00:51:05](#)):

The

Speaker 2 ([00:51:06](#)):

Financial documentation.

Speaker 3 ([00:51:08](#)):

Got it. Jesse?

Speaker 1 ([00:51:13](#)):

Oh, sorry, I was just going to second that if you need it.

Speaker 3 ([00:51:16](#)):

Yeah, second would be great. So I will call for a vote on the additional approval based on submittal of some more recent documents today based on my review of those that we will approve that the rate review request overboard, the board of commissioners in the coming weeks for Recology in Western Oregon. All in favor

Speaker 2 ([00:51:38](#)):

A Aye.

Speaker 9 ([00:51:39](#)):

Aye.

Speaker 3 ([00:51:42](#)):

And does Dan Blue have to exclude himself?

Speaker 2 ([00:51:47](#)):

But it still counts.

Speaker 3 ([00:51:48](#)):

Counts, correct. Alright, thank you. All the guidelines. Okay, so that's our two action items that we did table. So we had a quorum. So I appreciate everyone as we jump back along the agenda. Mr. Blue, is it time that you need to, I got a couple more minutes, but it sounds like you're through fast. Yeah, we're flipping along here. We will head back down to item six on the agenda. Senate bill 5 4 3 to go packaging containers. So this was something that through our research with the DDQ and talking to people at the home and garden show about packaging that was

brought to my attention. I did not know this law was passed. I believe in 23. It's going to be enacted in January of 25.

Speaker 3 ([00:52:41](#)):

And this is regarding to go food containers, the use of styrofoam. So law prohibits food vendors from using polystyrene foam containers and sales prepared food prohibits food vendors from providing single use food wear containers to consumers unless they meet a certain criteria and prohibits person from selling or distributing polystyrene. We do do a lot of styrofoam recycling within the county currently don't take a lot of the food containers because of contamination and those materials In terms of garbage, I don't see a lot of those food containers. And as I became aware of this bill, I racked my brain around where do I see styrofoam throughout the county. I see a lot of the paper to go containers. I'm just curious if any of you have any insight on any styrofoam packaging out there, any restaurants. And then we do have Gretchen on the call who I was hoping could maybe provide a little insight.

Speaker 3 ([00:53:38](#)):

Gretchen, if you did have any on the bill and the rollout. There are some potential fines involved and so we'll need to work to kind of educate restaurants, get them in compliance and them not styrofoam if they are using such. I can think of a few places in Rockaway I've been to recently that do have the styrofoam containers. So yeah, I would appreciate if you're out and about getting to go food, let me know what any restaurants text me and so we could just, I could do a little site visit or potentially with work with the heart of card to do education in the future between the two of us start bringing restaurants on board. So just want to put this in front of everybody if you weren't aware. As I said, I just kind of learned this about a month ago. And really utilize your help and finding people who need that education to make the necessary change that's going to be mandated in this senate bill here from the state legislation. Go ahead.

Speaker 1 ([00:54:36](#)):

Yeah, I'm curious. It doesn't look like it includes polystyrene number six, non foam, and I think that's what the Indian restaurant Rockaway uses, that it's a clear plastic and I'm pretty sure it's PS six. It's just not foam.

Speaker 3 ([00:55:01](#)):

That's a good point, Jessica. They said there are some exclusions and I'm sure, yeah, there's going to be some materials that are going to kind of slip through the cracks or allow that exemption and more and more materials are coming out. We're seeing new things here and there pop up so

Speaker 1 ([00:55:17](#)):

Well, and I imagine that a lot of our outreach is going to be discouraging moving to plastic, especially PS number six, not expanded because that would be probably a cheap and easy substitute.

Speaker 3 ([00:55:38](#)):

We want to do a little research, maybe provide a couple options, kind of steer 'em away from number fives are going to be part of the new recycling law, some of the plastic films. But yeah, we'd hate to have to switch over to material that we can't recycle and that's just going into garbage. And so I

Speaker 1 ([00:55:54](#)):

Think there's also a number five clam shell too. I've seen, I'm trying to remember where I saw it. It's a thick white clam shell, that's a number five. I mean, we saw this with the plastic band bag. Grocery stores started just getting thicker plastic bags and printing. This is reusable on them. And that was kind of the workaround there. So yeah, don't want to be a downer. I'm just noticing that that workaround happened pretty quickly with the bag ban.

Speaker 3 ([00:56:34](#)):

Yeah, that's a great point, Jesse. Yeah, there's always going to be little workarounds or materials that are going to be problematic. So I think this is a good step in the right direction, but we'll do a little deeper read on it, hopefully work with Jesse going forward. And yeah, if anyone present, if you do see any restaurants, you can let me know so we can get a list going of who needs to change their behaviors to fall into compliance with the law. So that is it in terms of the Senate bill. Anyone have anything else to add? Any comments, questions, concerns? Please do so now,

Speaker 10 ([00:57:12](#)):

Haven't read this letter. Comply.

Speaker 3 ([00:57:17](#)):

There are some fees. Commissioner Rolson, I believe towards the end of the bill, any person who violates provisions incurs a civil penalty not to exceed 500 for each violation. And that's for e-waste. Yeah, I was reading through here, I think it was between a hundred, no one could see my screen, but yeah, a hundred for each day of violation. So there are, there's some teeth to the law where they couldn't force it. I'm not sure who would be enforcing it, but yeah, there are some potential fines involved in Section eight. Commissioner.

Speaker 10 ([00:57:54](#)):

Yeah, I see it there. So how would that enforced respond, curiosity, somebody turn you in and then they investigate it or what

Speaker 3 ([00:58:07](#)):

Gretchen did I hear you? Did you unmute and chime in or, not to put you on the spot, but did you have any insight on this for us?

Speaker 11 ([00:58:15](#)):

I don't. I was just going to say this is honestly the first time hearing about this as well, and so I am more than happy to do some more digging and learn more about it. If you do have questions about this, feel free to send them my way and I will do my best to find the folks to get answers for you.

Speaker 3 ([00:58:39](#)):

Thank you for that support, Gretchen. As I do a deeper dive and hopefully work with Jesse. Yeah, maybe in the new fiscal year, July, August, we'll reach out if we have any clarifying thoughts or questions. So appreciate that.

Speaker 4 ([00:58:52](#)):

Just a comment about that, Portland instituted a styrofoam take out container ban like decades ago and a young solid waste manager named Lee Barrett became known as Portland Styrofoam cop. But that's been in place for a very long time. And I think it's just people self reporting. If they go out to a restaurant and you might hear about it from a customer, DEQ may hear about it from a, I would describe an enthusiastic environmental environmentally focused individual might fall. But otherwise I don't know that DEQ is going to go out and mystery shop and restaurants for that. That's just my experience with it in the Portland metro area.

Speaker 3 ([00:59:37](#)):

Yeah, right Dan? It's tough to do that. Technic forces, especially the formula there are that many restaurants. But yeah, word gets out and people are pretty proactive in the pro environment in that,

Speaker 4 ([00:59:47](#)):

Well when they be in straws, people work like, hey, that bar had a straw in their cocktail. So I wouldn't be surprised by that going

Speaker 3 ([00:59:56](#)):

Forward. So I think we'll get a little bit of that around here. As Gretchen said, I just learned about this, she wasn't aware of it. So word based spread and there'll be some advocates locally. Again, I think it's a good thing, but we just got to be careful about what we ship to and what the resulting stream. If we move away from the polys, that

Speaker 4 ([01:00:14](#)):



A lot also allows for durable reusables for people to bring their own reusable container, which previously or currently is not allowed because of food safety requirements, but I think it allows for waste reduction and waste prevention element as well. But I

Speaker 3 ([01:00:33](#)):

Remember seeing that as a separate law was

Speaker 4 ([01:00:34](#)):

In that maybe it's a separate,

Speaker 3 ([01:00:35](#)):

Yeah, the restaurants now can fill reusable, self brought container. So I think that's another good step. Okay, well thank you for your comments on that Dan. Sure. There's no other comments on to go packaging containers. We'll move along to franchise holler updates. Go around the room real quick before you meet Dan. Sure,

Speaker 4 ([01:00:57](#)):

Yeah, ology. Yeah, we're happy to let folks know, maybe already know we're finally franchising class county services. We provide collection services for most of class county. Class of county has been working on franchising that system for a few years now and it's finally come into fruition. And so we went before their board last week to answer any questions. It's currently in public comment period. A big change for our existing customers in CLA County is that everybody in rural Clasp County will get curbside recycled provided to them. So that's a big step. It's can take 12 to 18 months to implement, but we're really excited about that. What else

Speaker 3 ([01:01:49](#)):

For you have any idea how many customers that's going to add?

Speaker 4 ([01:01:51](#)):

It's about worth that. Well, it's not new customers. They're existing but they only have garbage service currently. Got it. So it's going to be about, we have to order about 4,000 recycling carts, buy a new truck, hire a new driver, and then roll out those carts. And the new rates are probably going to be eight to \$9 more per month, but they will not see that rating base until they, their roll cart at the curb. And once they receive their roll cart at the curb, one mitigating cost element is that they hopefully can move some of the material that's currently in that garbage cart into the recycling cart and either go to a smaller container like the 32 cart versus their 90 cart or maybe go to every other week or monthly garbage service. I have a family of four and I have a 90 gallon recycling cart and a 35 gallon hole cart for garbage. And we're able to do that and my garbage is super light by the time you get all over recycling out of it. So that's our update. Things are otherwise going well the past, the last six months challenges lots of summertime events up and down the coast. And again, I appreciate your flexibility in working with us. That's all I got.

Speaker 3 ([01:03:12](#)):

I know you have upcoming the working in North County Wheeler cleanup and calling supporting them with screen, so we appreciate that. And there's an application process, is that correct for Yes. These kind of community cleanups and things of that nature?

Speaker 4 ([01:03:25](#)):

Yes. For anyone who seeks sponsorship or support from us, either in kind or through direct financial sponsorship, we have a pretty rigorous compliance process, which is for us to maintain real transparency about how we utilize our resources. You have to fill out an application online, it goes through an internal review process and it takes about four to six weeks. So if there's any organizations that are looking for recology support, just reach out to me and I can put them in touch with people who coordinate that effort. So it's a little bit of a hassle for those seeking financial support. It's not like we can just say, oh sure, we're going to give you 500 bucks. We don't have that

discretion anymore. It's much more of a thorough process where it goes all the way to our C-suite for approval for any kinds of contributions.

Speaker 3 ([01:04:20](#)):

Thanks for sharing that. Good working, doing Mr. Poppy? Anything going on with C Sanitary as we're getting close to summer here?

Speaker 2 ([01:04:30](#)):

Just, I mean, after reviewing the first quarter numbers, everything went well. The projections looked good that I brought to the board of commissioners as far as our rate review we're in line with what we anticipated financially. And then, yeah, we're just this week we're staging starting to stage containers for the official start of summer, which would be Memorial Day where we have start a couple more routes and all the state parks, the OHV parks up, the Wilson Trask all open their gates and then have people able to use the Jones Creek, Keenan Creek for reading all the other parks up there. But there's quite a few. And yeah, we're in the process of staging all those containers and getting them ready for our summer vacation mode.

Speaker 3 ([01:05:29](#)):

Do you just flex employees or do you have a summer help that you bring on?

Speaker 2 ([01:05:33](#)):

Yeah, so we actually hired on what we call a work study high school kid to do. They can't obviously do the route, but they start to take on some of the tasks for cart delivery type stuff that frees up half day person that actually has their CDL and stuff to not have to do the other menial type tasks. So yes, we do get extra staff seasonally. It's not one for one, that person does the stuff that I'm talking about, but yeah, the

Speaker 3 ([01:06:09](#)):

School and that's to get credit through the high school. Is that how that works?

Speaker 2 ([01:06:12](#)):

Yeah, I tell the, and then hopefully if they want to stay on during the actual summer, then they're not in school so they can

Speaker 3 ([01:06:20](#)):

That's cool. That's great.

Speaker 2 ([01:06:21](#)):

We have that person on staff as of now, depending how it goes. And then, yeah, we went through all our employee reviews. We do that in the first quarter and gave merit based raises and that kind of stuff. Like Dan saying, the pay scale obviously for CDL drivers keeps going up at a past our rate than the standard pay scale I would guess going up in other industries. So we happen to keep drivers to retain drivers. We've been having to keep those pay scales going up on a more regular basis than we're used to in the past, but it's better to retain the employees that are already trained to get new drivers and train them. So yeah, I anticipated that and our rates. So that's happening and so hopefully our drivers are happy with that and we can keep them all around.

Speaker 3 ([01:07:32](#)):

That's great. Okay, thanks Stanley. Thank you for your time. Evening everybody, the board. Okay, thank you.

Lemme know if you have any questions. Thank,

Speaker 2 ([01:07:44](#)):

And I did not hear from Will or anyone at our sanitary about anything that they wanted brought up at the meeting, so yeah.

Speaker 3 ([01:07:56](#)):

Yeah, I'll, like I said, receive an email from our sanitary, not requesting a rate review. Our sanitary has not been present. I think this would be the third meeting. We enjoy them being here, contributing and I'm going to be

reaching out to them regarding their annual cost reports. So we'll just check in with them. It's nice to have all the holidays here and just get around the table and have a discussion. But yeah, I haven't heard anything from them. And then Sandy with the Second Valley sanitary touch the email on some of their operations and budgeting, but she is not present or Brett who attended last meeting I believe is not here to chime in. So that will conclude the franchise holler updates. Thank you for that. Moving into the staff reports for today, staffing a couple changes. We do have a staff member who's been on leave since May of 2023, returning to work tentatively in a couple days this Thursday, May 16th.

Speaker 3 ([01:08:56](#)):

So that individual was previously assigned to the Manzanita Transfer Station. Based on me being permanent program manager now and putting my head together with Chris Lacy, we've decided that that individual will now spend three days in Pacific City. It'll be Friday, Saturday, Monday to Manzanita, so Thursday and Sunday. So that will shift their primary work location to Pacific City, but still assisting with Manzanita on some of their busier days. So it'll get the help as we get into the summer, we'll be good flex position to move between the two sites and reinforce our operations. So I'm also hopeful that that will free up the Pacific City lead to help me take on increased administrative tasks and build our skillset to take on more in terms of administrative tasks for the solid waste department. So bringing one back our staffing, it'll be a good thing and we'll kind of free up some staff to help with additional tasks. So looking forward to that coming up here. Justin? Yes, Ken,

Speaker 7 ([01:10:02](#)):

How many, when that staff member returns to work, how many staff members are you down now?

Speaker 3 ([01:10:11](#)):

We will be down zero staff members. So based on the proposed budget, we've got six positions, one plus five, it's three in Manzanita, one permanently in Pacific City, and then the returning individual will flex between the two. So that puts us at six. I think maybe last fiscal year there was a potential for another attendant on the books, but based on the new budget, this would be full staffing for our transfer stations.

Speaker 7 ([01:10:43](#)):

What about administratively?

Speaker 3 ([01:10:47](#)):

That's a good point. I did want to mention that I just found out on May 20th that, so Morgan Niles, who had been attending our SWAC meeting for many months earlier this year, she transferred from Parks was backfilling Rebecca Hopkins position, who was the part-time solid waste administrator, so helping with invoicing and all that. So Morgan was helping, she left on maternity leave month and a half ago, so May 20th I believe a new temp. I believe it's through BBSI will be employed by the road department, which has some allocated time to assist with solid waste. So yeah, I'm hoping to again offload some of the administrative tasks in terms of invoicing these assistance with that, which will be nice. But again, it's training, again, putting that time into training someone up who's going to be gone in likely a couple months. I'm not sure if Morgan Niles will be returning to public works. She may or may not be. So still a lot of uncertainty around that position.

Speaker 3 ([01:11:55](#)):

But yeah, it is crucial and I really do need some help there. So new person coming on the 20th and then again, some more unknowns on the horizon, Ken, but thank you for bringing that up. It is crucial for the administrative roles. And then again as I mentioned with Pacific City Lead hopefully being freed up a little bit more, I'm hoping to educate them, train them, and have them take on a little bit more with potential to move into transfer station supervisor position, which would take on more supervisor roles in Tillamook and more administrative tasks. And we built that into the budget for the next fiscal year to potentially do that promotion. So that is the update on the administrative side for staffing. Where

Speaker 10 ([01:12:38](#)):

Does that person live? Who would be working both in Manzanita and City? City? Do

Speaker 3 ([01:12:44](#)):

They live in the Tillamook area?

Speaker 10 ([01:12:47](#)):

Okay, just thinking if they live at one end, that's a 70 mile, 65 mile commute.

Speaker 3 ([01:12:53](#)):

Yeah, yeah. No, it worked out nicely. That individual is kind of centrally located Pacific City three days a week, so that'll be their primary site. So when they do travel demands that need, we will be covering their overtime once if they're not going to their desired designated place of work, they're on the clock once they leave. So as she are traveling to Manzanita, they'll be on the clock at that point. So it's going to be a little bit extra cost incurred there, but I think it's important

Speaker 10 ([01:13:21](#)):

For, you have somebody who knows both cases of them that would help.

Speaker 3 ([01:13:25](#)):

Yeah, this person had been flexed to both in the past for someone gets sick training, so it'll be good to have that backup. Yeah, if someone needs a sick day, needs to take some time off thinking

Speaker 10 ([01:13:36](#)):

I wouldn't want to drive 65 miles each way. That's 130 mile round trip.

Speaker 3 ([01:13:42](#)):

Yeah, yeah. I pulled the lead out of Manzanita Pacific City and that's a long drive for him. He kind of dreads it, but he wants to help out and cover. So yeah, it's a lot of drive time, but they're luckily centrally located, which is good. Any other thoughts and comments on staffing move into quick brief on hazardous waste? We just had our May event on May 4th. We were quite busy. We had a total of 137 vehicles, which is one of the busier events. I recall staffing our last event in April. Saw some of the lowest turnout I can recall. Weather was definitely a factor. There was snow warnings and we only had about 77 cars I believe, and a lot of downtime. But this event was nonstop cars from nine to one o'clock we were go, go, go. So again, we've got one coming up in June as well as a business event June 7th and eighth that's coming up.

Speaker 3 ([01:14:38](#)):

And as I mentioned previously, I'm hoping to do a review of the hazardous waste program. We do have an upcoming one year extension for the existing cleaner contract, so that'll be for the forthcoming fiscal year. We'll proceed with them as we've got the relationships and the contract in place. But after that it's going to be open to maybe a reduced contract, maybe we do six Justin Koff recommend maybe going quarterly. So I've talked with Clean Earth and some people if we do less events, that's mean they're going to bring multiple cars and twice the amount of materials and we do have the events and that seems logical, but that would just kind of shift the collection days around. So there's some factors to think about in terms of reduction of dates, but it is quite popular. And during our budget meeting, the Commissioners Commissioner Scar and being Welch on the budget committee mentioned how popular the program is and how appreciative they are of the hazardous waste program. And we do consistently get great turnouts. So it is something that the community responds to and does want to participate in. So I'm a little reluctant to cut it too much, but that'll probably be, as I said, kind of a fiscal year 25, 26 ask as we'll kind of readjust based on the new contract meeting reach with Clean Earth or some other hazardous waste service provider. So we shall see on that.

Speaker 3 ([01:15:59](#)):

Quick update on Master Recyclers class conducted a meeting with the heart of Carter Cardone, executive director Jesse Jess, as well as Deer Island Studios discuss rebranding of the Master Recyclers program with a new logo and website County will link with the mention parties again in late May. So the Deer Island Studio Fellows, they're good first meeting. They're going to do some preliminary sketches, mockups ideas, brainstorming. We're going to

get together with them in late May, potentially after we're past the heart of Carless Trash Bash and now we've made it kind of through the budgetary process for the county. So we'll be sitting down with them later this month, perhaps early June, to talking more detail about what the new logo, the rebranding materials that we are hoping to host a revamped class this summer, early fall we did have kind of segueing into the next item.

Speaker 3 ([01:16:51](#)):

We had a great turnout at the Home and Garden Show in terms of collecting names, phone numbers, emails to hopefully fill the master cycles course. I've got about 10 pages, which are almost now all entered into the spreadsheet, but some good context for us to hopefully recruit people to attend the course was a good amount of interest in participating. I had some people at Hazardous Waste ask how they can volunteer and I directed them toward the Master Recyclers program. So I'm optimistic that we'll have a good participation and a nice new shiny logo and revamped content for the Master Recyclers program. Again, the Home and Garden Show, we just completed April 20th, the 21st at the fairgrounds, Rema Recyclers, come on Saturday to assist with outreach raffles, we had numerous raffles set up for, let's see here. We had two Carbon trash Bash tickets. One yard of compost was donated by Dairy Compost and we had some other guests, the number of plastic games with plastic and jars.

Speaker 3 ([01:17:51](#)):

And so the good turnout, I was a little surprised there was a good amount of vacancies in the Home and Garden show. I heard that turnout this year was a little bit less than in pastures from the vendors, but still a great event. A couple pictures that included in the packet. We had a nice big space. We had the guys in Manzanita put together a compost bin out of some of these pallets. We put together some cornhole out of upcycle plywood we could say, and that was good for engaging with the kids. I made kind of a recycling game out of that. So yeah, it went well. It was a little rushed and chaotic with everything else going on and hopefully Heart of Card will be able to assist with these in the future in getting these set up and executing. But overall, I think it went really well. So that was the Home and Garden show. And then as I mentioned, we have a couple hazardous waste events coming up. We have the business one on June 7th and the public one on June 8th. So any questions, thoughts, comments on the staff report?

Speaker 3 ([01:18:58](#)):

Moving to the transfer station report, yard degree voucher program, we're getting a lot of questions about when that's going to kick off. Very popular. People want it, people need it. And the commissioners have moved forward with moving that into the public comment period. So that was a few weeks back. They approved the, I think there was two applications, one from the sheriff, one from the Department of Forward Street for the Title three funds, I believe roughly about \$75,000 for sitting there. And there may be another influx of cash that could be administered at a later date, but I believe that \$75 marks a little bit less than in previous years. ODF recently informed me that they also have secured some additional funding to support the RW program, which is great to hear. So beyond the title three funds, they've been telling me they're really working to get this instituted year round, not be solely dependent on title three and they really see the value and want to keep moving forward with it.

Speaker 3 ([01:19:52](#)):

So I've been working with ODS and appreciate their efforts there and we should, as I mentioned, we're in the 30 day public comment period. I believe that commenced on May 1st. So I believe early June we'll be back in front of the board of commissioners for final decision allocation of the money and that probably puts us at a mid-June yard debris voucher kickoff. So I know we've had some delays in the past and they've extended it on the backend, so imagine we might be doing that, pushing it back a little bit and we shall see. So we'll have another update at our next swac meeting on that, but it should be coming down the pipeline, the RW voucher program, Manzanita a transfer station. We're now on our summer schedule open Mondays and we also completed some asphalt striping our last closed day to get the traffic flow clear and concise, exciting development.

Speaker 3 ([01:20:48](#)):

I don't think in my tenure as program manager, we've moved any plastics either as the county or as Don GI recycling. So Aaron, everyone and I finally managed to make some connections talk with Green Planet 21 and we shipped out a truckload of PET number one plastic bales for both the Tillamook and Manzanita transfer station. This was a few weeks ago. In late April we shipped out 44 bales between the two sites. We were receiving a hundred dollars per ton for the bales. And yeah, they just filled up Manzanita with what we had then went to Tillamook, filled a remaining truck and it worked out fairly well. So we're working with them moving forward to secure a truck and buyer for HDPE plastics. So the color and frosty number twos and they're actually, I just got confirmation they're coming out this clear as day to pick those up, so it'll be good to get those out, get 'em recycled, free up some space to help the transfer stations.

Speaker 3 ([01:21:44](#)):

So that's something I want to keep working on as the RNA approaches is getting those markets, getting those plastics moving because we are tight on space and as we're going to be adding more recycling to our to-do list, we're going to have to be efficient keeping things moving and keeping space available to store these recyclables. So positive development there. Not much going on in Pacific City. We're in summer hours now, so that adds a Sunday one to four timetable. So we are open on Sundays now, which people do appreciate down in Pacific City and happenings at the Tillamook transfer station. Lean Welch on the budget committee brought up a need for infrastructure and asphalt improvements on the entry road in front of the franchise building. I know this is something that Chris LA of Public Works had done in the past, putting down some asphalt to patch up some of the cracked area, particularly by the franchise tipping floor as well as the main road is getting quite weak in the middle as I saw some stormwater running right into that.

Speaker 3 ([01:22:42](#)):

So I'll be working with Chris LA to reach an breathable time and cost to complete that task. I want to keep the road accessible clean for patrons. I also recently noticed two trucks with trailers unloading yard debris and designated drop off area in Tillamook as discussed by this community on multiple occasions. It's been a problem in the past. I heard about it, seen some pictures, but never actually seen it on site. They were two, they were staggered perfectly to block with the entire entrance and they were moving at a leisurely pace, taking their time. So I'm just curious if any of the haulers, I think we only have one present at this point. We had any issues and we're not in yard to voucher season, but we did have it last year. Has there been any improvements or any changes or still a big issue? Bobby?

Speaker 2 ([01:23:29](#)):

I think currently it's just an issue because they haven't chipped the yard debris the

Speaker 3 ([01:23:37](#)):

Pile. So the

Speaker 2 ([01:23:38](#)):

Pile is back to being out to where it was an issue before. But if they get to chipping it, I'm not sure what the, Aaron's not here to answer, but I'm sure there's a reason why they haven't chipped it. But if it's chipped and the cars can back up out of the way of the building, it's obviously not an issue. But yes, in its current state it does completely block off the entrance to the franchise taller area of someone dumping yard debris. So I don't believe that's going to be a permanent situation.

Speaker 3 ([01:24:14](#)):

I know the chipper was down for a little bit, Aaron had to get it fixed and he's really looking at the volume. He's like, I'd love to upgrade, but they're \$600,000 and so he's trying to reconcile how to keep up with it. But yeah, that makes sense. If there's more room there, they can back in a

Speaker 2 ([01:24:29](#)):

Little bit. Yeah, I mean they did theoretically solve the problem by extending the pad over so that you can get the other, rotate the vehicles 90 degrees and be on the other side of the building, but the way that it's filtered out, they're back to being perpendicular to the building.

Speaker 3 ([01:24:50](#)):

Yeah, I won't get too deep. I know there's lots of conversations that was part of it and I don't want to go down that road again, but yeah, keep

Speaker 2 ([01:24:56](#)):

As long as it's out of the way for in the next week or two, I would say we're going to be fine.

Speaker 3 ([01:25:02](#)):

Right. Kick off the voucher program.

Speaker 2 ([01:25:06](#)):

I mean for us, summer actually starts at the end of the month, like I said with Memorial Day then we have a lot more trips up to the transfer station so it becomes a bigger time eater upper if there's people in the way.

Speaker 3 ([01:25:21](#)):

Wait, wait, wait. Okay.

Speaker 2 ([01:25:23](#)):

Okay. I'm assuming you lot have chipped by then?

Speaker 3 ([01:25:27](#)):

I think so, yeah, I think I saw it running it a couple of days ago. Okay, I'll check in with Aaron, keep that pile down. But yeah, we can keep that pile manageable. Perhaps it's not as big of an issue but in the big picture for recyclable and ideally maybe there's a different location or we talked about maybe redesigning the flow of traffic in there so we shall see. But it sounds like we're making do right now with what we have. So it's good to hear. Let's see, replacements, starlink dish, we got that in the last week of April and that was installed by the IS team shortly thereafter. Vayner Broadband had previously been supplying the internet see services on April 30th, so they're no longer providing, so we're up against a little bit of a timeframe, but everything lined up except for once they switched over to starlink, there were some technical issues with the tickets getting automatically emailed to the haulers.

Speaker 3 ([01:26:17](#)):

So they've instituted a print and hand workaround to get those tickets. I just drove by this afternoon, told them that it had made some progress, so they're going to attempt to go back to the email system so that it's all seamless, easy for the haulers to get their scale tickets. We'll see if that works, but is told me it was a little bit harder than they thought they were working on it over time and hopefully we're there but we shall see in the coming days if we've remedied that situation and yeah, they're testing the new connection soon. So that concludes the transfer station report. Any questions, comments, or concerns on that from anyone?

Speaker 10 ([01:26:58](#)):

That's the speed of Lake you happen know

Speaker 3 ([01:27:02](#)):

They did mention it. The IT guy was really excited. He threw out a number 300 and mega for anything they're going to need to do up there. So they were getting some good returns on it, so they were happy.

Speaker 10 ([01:27:14](#)):

What reason I ask it being kind of beta tested around some places that works really well, some not so much.

Speaker 3 ([01:27:21](#)):

Yeah, we've had it in Manzanita Pacific City for maybe six months and it's been pretty reliable, pretty fast. I will say over the last month working in Manzanita, some days it's been cutting in and out for 10 seconds. It just stops and some loading and it slows you down a little bit. So I'm not sure if that's cloud coverage or solar storms,  
Speaker 10 ([01:27:41](#)):

I don't know.

Speaker 3 ([01:27:44](#)):

Yeah, I think it's a great technology. It is a little pricey. I was paying Vader Broadband, I think 40 a month. This is 120 a month, but we were hoping that it's going to be reliable because in Manzanita we had RTI and it was a landline and storms would really knock it out and it's really intermittent, so it's definitely been an improvement with Starlink.

Speaker 10 ([01:28:03](#)):

Where do you have it up at? The transfer at Tillman Transportation.

Speaker 3 ([01:28:07](#)):

Tillamook. It's on top of the scale house when you come in and then yeah, Manzanita, it's up on top of the building.

Speaker 10 ([01:28:15](#)):

Were you paying that amount? Each one or?

Speaker 3 ([01:28:18](#)):

Yes. 120 per dish unit. Yeah. So 360.

Speaker 10 ([01:28:22](#)):

I just wonder, I was thinking about til the light wave and the broadband we have here, maybe they should string it up for you.

Speaker 3 ([01:28:31](#)):

Yeah,

Speaker 10 ([01:28:31](#)):

I'll talk to him.

Speaker 3 ([01:28:34](#)):

Yeah, be good to have. Well, I didn't even know, I'm sure there was someone else providing a spectrum, but it'd be good to have backups, starlink. It's been pretty consistent and reliable, but you never know.

Speaker 10 ([01:28:43](#)):

Well Towa is a county, so to work out a deal.

Speaker 3 ([01:28:49](#)):

Yeah, I'm intrigued. I didn't know we had that.

Speaker 10 ([01:28:52](#)):

Yeah, we, that's nearly every government building. Most of the businesses are on that now. Green.

Speaker 3 ([01:29:01](#)):

Thank you for sharing that, commissioner. All those schools all over the county everywhere. That must be reliable, so. Okay. Any other comments on transfer station before we open it up to any public comment? Do not hear any public comment. Anyone online in person? No comment. I'll adjourn the meeting at 4:32 for the May 14th saw. Waste advisory committee meeting. Thank you everybody for attending. Appreciate it.



Speaker 7 ([01:29:37](#)):

Thank you Justin. I appreciate it. My apologies for not being there in person.

Speaker 3 ([01:29:43](#)):

You good to hear voice. Thanks Justin. Thank you. Have a great week. The Trash bash. Thank you. Yeah, all there. You're a busy guy. Say business is picking up.

June 26, 2024

Tillamook County  
Solid Waste Manager  
Justin Weiss  
503 Marolf Loop Rd  
Tillamook, OR 97141

Dear Justin,

Thank you for taking the time to discuss our emergency rate increase on Wednesday.

When we submitted our rate report in April, I assumed that 2024 revenue would be comparable to last year and expenses would be within our forecast. If this had occurred, the average return over the two years would have been approximately 10%. Therefore, I didn't submit a rate increase in April. However, as we move into summer, vacation/tourist revenue is trending lower than in previous years. In addition, expenses are also increasing at a rate higher than our earlier estimates. The combination of decreased revenue and increased costs compelled me to submit this unexpected rate increase for August 1.

While increasing collection fees is not popular with our customer base, our rates have remained unchanged since 2017. The requested increase averages 6.1% for the NVSS customer base.

I sincerely apologize for the inconvenience of this late submission to you and the county administrators. We are prepared to contact our customers via email and post with the notice of an immediate increase in the next billing period which with approval would be August 1.

Thank you for your immediate action and help, Justin. It is greatly appreciated. Please let me know if committee members have questions for me. They are welcome to reach me at my personal cell phone number (503)739-0185.

Best Regards,

Sandra (Sandy) Dye  
President/General Manager  
NVRGS, Inc  
[sandy@nvssgarbage.com](mailto:sandy@nvssgarbage.com)

attachments: 2024/2025 requested rates; NVSS 2024 Rate Review

**Tillamook County Franchise Hauler Rate Review Report**  
*Updated for August 1, 2024 Increase*

Franchisee:

**Nestucca Valley Sanitary Service**

Line		Total		
		2023 actual	7/1/24-6/30/25 projected with rate change	% change
<b>REVENUE</b>				
1	Route collection Services	\$ 1,565,919	\$ 1,638,956	4.7%
2	Drop Box Services	\$ 46,264	\$ 49,734	7.5%
3	Drop Box disposal pass-through revenue	\$ 138,793	\$ 143,211	3.2%
4	Recycling revenues	\$ 11,528	\$ 11,528	0.0%
5	Roll Cart / Container Sales revenue	\$ 22,332	\$ 1,800	-91.9%
	<b>Total revenue</b>	<b>\$1,784,837</b>	<b>\$1,845,230</b>	<b>3.4%</b>
	Number of regular route customers as of January 1, 2023*	2,043		
	Number of regular route customers as of July 1, 2023*	2,216		
	Number of regular route customers as of January 1, 2024*	2,064		
	Regular route tonnage for 2023:	2,521.7	tons	
	<i>*Regular route customers are usually cans, carts, dumpsters, based on service listings.</i>			
	Number of drop box pulls in 2023:	415		
	Drop box tonnage for 2023:	931.6	tons	
<b>EXPENSES</b>				
<b>Operational expenses</b>				
6	Disposal expense (franchised)	\$ 319,945	\$ 344,629	7.7%
7	Disposal expense (other)	\$ 100	\$ -	-100.0%
8	Recycling collection expense	\$ 13,496	\$ 15,116	12.0%
9	Recycling processing expense	\$ 232	\$ 255	10.0%
10	Labor-related expenses			
11	Labor expense	\$ 226,554	\$ 265,339	17.1%
12	Taxes, insurance	\$ 44,475	\$ 52,784	18.7%
13	Other labor-related expense	\$ 65,926	\$ 90,892	37.9%
14	Operations-related expenses			
15	Fuel	\$ 58,118	\$ 63,930	10.0%
16	Repairs and Maintenance	\$ 62,560	\$ 70,383	12.5%
17	Depreciation & Lease Expense (schedules included)	\$ 160,992	\$ 159,580	-0.9%
18	Facility Lease	\$ 33,716	\$ 43,364	28.6%
19	Equipment expense	\$ 32,894	\$ 25,000	-24.0%
20	Insurance expense	\$ 34,426	\$ 45,384	31.8%
21	Other operational expense (incl. franchise fees)	\$ 49,265	\$ 53,422	8.4%
	<b>Total operational expenses</b>	<b>\$ 1,102,700</b>	<b>\$ 1,230,078</b>	<b>11.6%</b>
	Number of route collection trucks as of January 1, 2023	3		
	Number of route collection trucks as of January 1, 2024	3		
	Number of drop box collection trucks as of January 1, 2023	2		
	Number of drop box collection trucks as of January 1, 2024	3		
<b>Administrative expense</b>				
21	Management services	209,303	219,768	5.0%
22	Administrative services	95,840	100,632	5.0%
23	Postage, phones, office supplies, utilities, etc.	35,343	38,585	9.2%
24	Advertising and outreach expenses	717	1,050	46.5%
25	Education, Training, Publications, dues	-	-	
26	Employee Retirement	16,619	18,000	8.3%
27	Other admin. Expenses	76,061	67,443	-11.3%
28	<b>Total administrative expenses</b>	<b>\$433,882</b>	<b>\$445,478</b>	<b>2.7%</b>
	Return on income before taxes (revenue - allowable costs)	\$248,254	\$169,673	-31.7%
	<b>Operating margin</b>	<b>13.9%</b>	<b>9.2%</b>	<b>-4.7%</b>

## NVSS 2024 Schedule of Service Fees

### Current and Proposed Rates

#### Trash Cans/Rollcarts

	Current Rates	2024 Rates	\$ ▲	% ▲
Weekly 36 cart / 32 can	\$ 32.50	\$ 34.50	\$ 2.00	6.2%
Weekly 65 cart	\$ 61.60	\$ 65.40	\$ 3.80	6.2%
EOW 36 cart / 32 can	\$ 22.95	\$ 24.35	\$ 1.25	5.4%
EOW 65 cart	\$ 30.80	\$ 32.70	\$ 2.00	6.5%
65 gal cart (per pick-up)	\$ 15.40	\$ 16.35	\$ 0.95	6.2%
95 gal cart (per pick-up)	\$ 20.55	\$ 21.80	\$ 1.25	6.1%
On-call customers	\$ 8.25	\$ 8.75	\$ 0.50	6.1%
Disposal per can / 32 can or 36 cart	\$ 8.15	\$ 8.65	\$ 0.50	6.1%
Disposal per can / 65 cart	\$ 15.40	\$ 16.35	\$ 0.95	6.2%
Disposal per can / 95 cart	\$ 20.55	\$ 21.80	\$ 1.25	6.1%
Extra (bag / box / etc.)	\$ 8.15	\$ 8.65	\$ 0.50	6.1%
Extra stop	\$ 6.65	\$ 7.05	\$ 0.40	6.0%

#### Containers

	Current	2024 Rates	\$ ▲	% ▲
1.5 yard per pick-up	\$ 44.30	\$ 47.05	\$ 2.75	6.2%
2 yard per pick-up	\$ 55.15	\$ 58.55	\$ 3.40	6.2%
3 yard per pick-up	\$ 77.45	\$ 82.25	\$ 4.80	6.2%
4 yard per pick-up	\$ 108.15	\$ 114.85	\$ 6.70	6.2%
5 yard per pick-up	\$ 120.90	\$ 128.40	\$ 7.50	6.2%
Container Rent	\$ 12.00	\$ 12.75	\$ 0.75	6.3%
Short-term Container Rent	\$ 8.85	\$ 9.40	\$ 0.55	6.2%
Delivery / set / Return Fee	\$ 50.95	\$ 54.10	\$ 3.15	6.2%

#### Roll-off / Drop Box containers

	Current	2024 Rates	\$ ▲	% ▲
15 Yard - Deposit	\$ 400.00	\$ 425.00	\$ 25.00	6.3%
20 Yard - Deposit	\$ 600.00	\$ 640.00	\$ 40.00	6.7%
30 Yard - Deposit	\$ 800.00	\$ 850.00	\$ 50.00	6.3%
Dropbox Rental per day / first 24 hours no charge	\$ 14.00	\$ 15.00	\$ 1.00	7.1%
Dropbox Monthly Rental	\$ 150.00	\$ 160.00	\$ 10.00	6.7%
Disposal @ TTS per ton	\$ 94.25	\$ 97.25	\$ 3.00	3.2%
Dropbox Truck Hour Charge	\$ 109.00	\$ 120.00	\$ 11.00	10.1%

#### Extra/Additional Charges

	Current	2024 Rates
Go Back Charge*	\$ 27.00	\$ 30.00
NSF Fee	\$ 26.00	\$ 30.00
Restart service for non-pay only	\$ 31.00	\$ 31.00
Hourly Truck Charge	\$ 109.00	\$ 120.00

# Reference Document for the Online ORSOP Questionnaire

For reference only. Complete the questionnaire at <https://recycle.proof-cloud.com/fmi/webd/OregonSurvey>.



## Introduction

The purpose of this reference document is to help support you in completing the ORSOP questionnaire. It is designed to help you gather the data necessary to effectively identify system expansion needs for local governments and service providers in Oregon. This work is part the Oregon Recycling System Optimization Plan (ORSOP), as proposed by Circular Action Alliance (CAA) in the [Producer Responsibility Organization Plan](#). This questionnaire will build upon the information collected by Oregon DEQ in the [2023 Local Government Needs Assessment](#). The Needs Assessment was conducted before the [Uniform Statewide Collection List \(USCL\)](#) was developed, which meant that stakeholders were not able to meaningfully identify all of their system expansion needs.

**If a local government participated in the Needs Assessment in 2023 and would like to be reimbursed for adding or expanding recycling services, this planned expansion or addition of services must be identified in the questionnaire.**

On May 15, 2024, Circular Action Alliance (CAA) provided [resources](#) to local governments to prepare for this questionnaire and the next phase of data gathering and program design.

In addition to this questionnaire, RRS will be scheduling interviews in each watershed. The watershed interviews will be used to supplement information collected in the questionnaire and identify opportunities to optimize existing infrastructure and/or new investments.

The information gathered in the questionnaire and watershed interviews will be essential to the ORSOP and will be used to identify the system expansion needs of local governments and service providers as they comply with the obligations of both the [Opportunity to Recycle Act \(OTR\)](#) and the [Recycling Modernization Act \(RMA\)](#).

The purpose of the ORSOP is to work with local governments and service providers to:

- Identify eligible expenses for reimbursement by CAA;
- Prioritize requests to be consistent with regulated priorities and to be as efficient as possible;
- Coordinate city and county requests within watersheds;
- Highlight geographic considerations that need to be taken into account when scheduling investments;
- Incorporate both local government and related service provider feedback.

With the information collected in the questionnaire and interviews, CAA will resubmit a revised program plan to the Oregon Department of Environmental Quality that outlines the local government system expansion and new program funding requests and the schedule for funding those investments over the program plan period (July 1, 2025– December 31, 2027).

**The information collected through this questionnaire will be part of the ORSOP and is therefore NOT considered confidential. Information provided by local governments and their service providers will be shared, in part or in whole, as part of the schedule of investments in the next Program Plan Submission.**

Eligible costs under the ORSOP include:

- Start-up costs for on-route collection programs;
- Equipment necessary for moving, compacting, baling, and loading [USCL](#) recyclables for shipment from a recycling reload facility;
- The portion of new reload facilities (if deemed necessary) related to the management of [USCL](#) materials; and
- Start-up and operational costs for recycling depots / drop-off sites (including hiring and staff training).

If you need support or assistance with filling out this questionnaire, please sign up for office hours with a CAA representative using this [link](#).

**INSTRUCTIONS** – This questionnaire will request information about expected eligible expenses needed to meet state obligations related to the Opportunity to Recycle Act ([OTR](#)) and the Recycling Modernization Act ([RMA](#)).

The questionnaire asks for information about a specific city or county jurisdiction. Local governments may designate a service provider to complete and submit the entire questionnaire on their behalf, or unique login information may be provided for multiple service providers to respond independently. Service providers responding to the questionnaire should provide information specific to the city or county jurisdiction that is the subject of the questionnaire. Service providers may be asked to complete multiple questionnaires for each jurisdiction in which they provide service.

The questionnaire auto-saves after each question so there is no need to complete it in one sitting. Please complete a section before stepping away. You can skip questions and return to the questionnaire later. Make sure to go back through the questionnaire and answer all questions before submitting. There will be an option to answer “I don’t know” when attempting unanswered questions.

Finally, this survey is not an official request for funding, and completion of the survey is not a guarantee of funding. CAA will establish a separate process to apply for funding. CAA will be assessing funding requests in accordance with statutory requirements and the review criteria included in its approved program plan. All funding determinations will be made by CAA in accordance with applicable law and consistent with the investment schedule proposed in the PRO program plan.

\*Hauler input needed for this section. Meeting with City Sanitary Service and R-Sanitary completed.

**Pre-screen question: Do you anticipate needing CAA funding for system expansion for on-route collections, depots, or reload facilities in the initial program period beginning July 1, 2025 – December 31, 2027?**

- a. Yes
- b. No [Send to Transportation Section]

[Show if pre-screen.a “Yes”] **Questionnaire:** [All parenthetical writing in red is questionnaire logic for setup and will not be included in content]

**Screener** [Section preface: S]

1. County: [Drop Down of counties]
2. Jurisdiction: [Drop Down of jurisdictions]
3. Are you a city/county employee or a service provider?
  - a. City/county employee
  - b. Service provider
4. [Show if S2 “Service provider”]. Please provide the name of your company if you are responding to the questionnaire on behalf of a jurisdiction: [Text Entry]
5. Which of these do you have in [INSERT Jurisdiction]? (select all that apply)
  - a. On-route collection of commingled or segregated recyclable materials.
  - b. Depot (drop-off/self-haul) collection of commingled or segregated recyclable materials
  - c. Recycling reload facilities and transportation of recyclable materials
6. For which recycling services (residential and commercial) provided (residential and commercial) in [INSERT Jurisdiction] do you seek reimbursement? (select all that apply)
  - a. On-route collection of commingled or segregated recyclable materials. [Show if selected S5a]
  - b. Depot (drop-off/self-haul) collection of commingled or segregated recyclable materials [Show if selected S5b]
  - c. Recycling reload facilities and transportation of recyclable materials [Show if selected S5c]

[Show if S6a “On-Route Collection”/ Skip if a. S6.a not chosen] **On-Route Collections (curbside)** [Section preface: OR]

This section relates to curbside collection systems for recycling in [INSERT Jurisdiction] The goal is to understand the existing collection system while anticipating the impacts that the collection requirements of the RMA and the [Uniform Statewide Collection List](#) (USCL) might have on this system. You will be asked to identify existing infrastructure and expected start-up investments necessary to successfully achieve the anticipated system expansion for your jurisdiction. You may wish to use the information captured in the [on-](#)

[route collection worksheet](#) to identify the system expansion areas needed to successfully implement the [RMA](#).

1. Please complete the table below regarding recycling operations accounts:

	Single-Family	Multi-Family (dwellings 5 or more units)	Commercial
Number of accounts currently served by all service providers in [INSERT Jurisdiction]			
Percentage of all accounts (households/businesses) [INSERT Jurisdiction] currently subscribed to recycling service			
Number of new accounts (households/businesses) anticipated being added under the RMA in [INSERT Jurisdiction]			

2. This next table is meant to assist us in understanding more about the routes operating in [INSERT Jurisdiction]. For the purpose of this question, consider a "route" to be the service provided by a truck and driver on one standard work shift.

How many can/roll cart (single-family), and frontload/dumpster (multi-family, and/or commercial) routes do you manage in [INSERT Jurisdiction]? Include routes for both commingled and source-separated materials.

What is the average number of stops on these routes? What is the frequency of service on these routes?

Type of route	Can and Curbside cart routes (up to 300-gallon carts/ tubs, Single-Family or small multi-family)	Frontload/ Dumpster routes (Large Multi-Family and commercial)
How many routes of each type?	[Numeric Entry]	[Numeric Entry]



What is the average number of stops per route?	[Numeric Entry]	[Numeric Entry]
What is the most common frequency of service for accounts on this type of route?	[List: Weekly, Every Other Week, Monthly, Other/Variable]	[List: Weekly, Every Other Week, Monthly, Other/Variable]

3. Do you expect additional routes will be needed in order to meet RMA requirements?

- a. Yes
- b. No

4. [Show if OR3.a "Yes"] How many additional routes do you anticipate?

- a. Can and Curbside cart routes (up to 300-gallon carts/ tubs, Single-Family or small multi-family) [Numeric Entry]
- b. Frontload/ Dumpster routes (Large Multi-Family and commercial) [Numeric Entry]

#### Added Service

5. Is walk-in / side-yard / long-driveway service provided to residential customers for recyclables in [INSERT Jurisdiction]? This type of service is where the driver moves carts from the residence to the point of collection and returns the cart after service.

- a. Yes
- b. No

6. [Show if OR5a "Yes"]. Is the service provided for an additional fee, or as a part of the basic service? (select one)

- a. Service automatically included with basic services for customer
- b. Opt-in service provided for an additional fee
- c. Opt-in service provided for an additional fee, subsidized for certain customers meeting age or disability criteria

7. [Show if OR6.c "Subsidized"]. How is eligibility for the subsidized service determined?

- a. [Text Entry]

8. Is on-route collection of source-separated glass provided for residence in [INSERT Jurisdiction]?

- a. Yes
- b. No

9. [Show if OR8.a "yes"] What is the frequency of residential glass collection in [INSERT Jurisdiction]?

- a. Weekly
- b. Every Other Week
- c. Monthly
- d. Other, please specify: [Text Entry]

10. [Show if OR8.a "Yes"]. How many households receive source-separated glass collection services?
  - a. [Numerical Entry]
11. Is on-route collection of source-separated glass provided for **commercial entities** in [INSERT Jurisdiction]?
  - a. Yes
  - b. No
12. [Show if OR11.a "yes"] What is the frequency of commercial glass collection in [INSERT Jurisdiction]?
  - a. Weekly
  - b. Every Other Week
  - c. Monthly
  - d. Other, please specify: [Text Entry]
13. [Show if OR11.a "Yes"]. How many commercial entities receive source-separated glass collection services?
  - a. [Numerical Entry]

### Trucks

14. How many trucks are currently used for commingled recycling collection in [INSERT Jurisdiction]?

	Truck Mechanism	Capacity (in tonnage or cubic yards—need them to select one or the other)	Number of Trucks
Type 1 Truck	[Drop-down: Fully automated side-loader; Semi-automated side-loader; Front loader; Roll off; Curotto Can; Manually rear-loaded; Split body; Other, please specify: [text entry]]	[Numeric Entry with Dropdown units: tons; cubic yards]	[Numeric Entry]
Type 2 Truck			
[Please continue to add rows as needed]			

15. If collected with dedicated trucks, how many trucks are currently used for glass collection in [INSERT Jurisdiction]?

	Truck Mechanism	Capacity (in tonnage or cubic yards—need them to select one or the other)	Number of Trucks
Type 1 Truck	[Drop-down: Fully automated side-loader; Semi-automated side-loader; Front loader; Roll off; Curotto Can; Manually rear-loaded; Split body; Other, please specify: [text entry]]	[Numeric Entry with Dropdown units: tons; cubic yards]	[Numeric Entry]
Type 2 Truck			
[Please continue to add rows as needed]			

16. Do you anticipate additional trucks will be needed for service provided in [INSERT Jurisdiction] to meet RMA requirements within the first program period (July 1, 2025–Dec 31, 2027)?

- a. Yes
- b. No

17. [Show if OR16.a “Yes”]. How many additional trucks do you anticipate needing?

- a. [Numeric Entry]

18. [Show if OR16.a “Yes”]. Please provide a brief rationale for the additional truck(s) needed [500 characters or less]

- a. [Text Entry]

**Collection Containers**

19. Please complete the table below to assist us in knowing more about the type of containers used in [INSERT Jurisdiction]. Please indicate all types of containers that apply per customer type.

Type of Customer	Single Family: Container Type	Single Family: Owner of Container	Multi-Family (dwellings of 5 or more units) / Commercial
<p>Pick type of collection container used by type of customer for co-mingled materials in [INSERT Jurisdiction]. Please indicate all containers that apply.</p> <p>Include the number of that type of container for the designated type of customer.</p> <p>Please indicate if bagged recyclables are allowed in addition to the recycling collection container indicated.</p>	<p>[Drop Down Menu (can select more than one – all that apply) with Picture of container and numerical entry next to each drop down. Rear-load dumpster; front-load dumpster; roll off dumpster; 95-gallon cart; 64-gallon cart; 32-gallon cart; &lt;20-gallon tote; other, please specify [Text Entry].</p> <p>Text entry in next column asking who owns the container] [second row]</p> <p>Are bags allowed in addition to the recycling collection container(s) indicated: [dropdown: yes, no]</p>		<p>[Drop Down Menu (can select more than one – all that apply) with Picture of container and numerical entry next to each drop down. Rear-load dumpster; front-load dumpster; roll off dumpster; 95-gallon cart; 64-gallon cart; 32-gallon cart; &lt;20-gallon tote; other, please specify [Text Entry].</p> <p>Text entry in next column asking who owns the container.</p> <p>Are bags allowed in addition to the recycling collection container(s) indicated: [dropdown: yes, no]</p>

20. Please complete the table below relating to the replacement of recycling containers in [INSERT Jurisdiction]. This table is to assist us in knowing how many recycling collection containers are replaced annually from which type of recycling service customer. Please select all types of containers that apply.

Type of Customer	Single-Family	Multi-Family (dwellings of 5 or more units) / Commercial
<p>Pick type of recycling collection container (please indicate all that apply) and include the number of containers replaced in [INSERT Jurisdiction] annually.</p>	<p>[Drop Down Menu (can select more than one – all that apply) with Picture of container and numerical entry next to each drop down. Rear-load dumpster; front-load dumpster; roll off dumpster; 95-gallon cart; 64-gallon cart; 32-gallon cart; &lt;20-gallon tote; other]</p>	<p>[Drop Down Menu (can select more than one – all that apply) with Picture of container and numerical entry next to each drop down. Rear-load dumpster; front-load dumpster; roll off dumpster; 95-gallon cart; 64-gallon cart; 32-gallon cart; &lt;20-gallon tote; other]</p>

21. Do you anticipate additional recycling collection containers will be needed in [INSERT Jurisdiction] within the first program period (July 1, 2025–Dec 31, 2027)?
- Yes
  - No
22. [Show if OR21.a “Yes”]. How many additional containers do you anticipate?
- [Numeric Entry]
23. [Show if OR21.a “Yes”]. Please provide a brief rationale for the additional containers needed [500 characters or less]
- [Text Entry]

[Show if S6.a “On Route Collection”/ Skip if S6.a not chosen] **Material Flows**

To help CAA better understand the flow of comingled recyclables collected on-route, please provide the following information:

24. To where do you deliver curbside comingled recyclables?

Delivered To:	Facility Name and Location	Number of Load per Month	Avg. Load Weight (tons)
MRF (CRPF)	[Drop Down of CRPF]	[Numeric Entry]	[Numeric Entry]
Reload Facility	[Drop Down of Reload Facilities]		
Other	[Text Entry]		

25. To where do you deliver glass?

Delivered To:	Facility Location	Number of Load per Month	Avg. Load Weight (tons)
MRF (CRPF)	[Text Entry]	[Numeric Entry]	[Numeric Entry]
Reload Facility	[Text Entry]		
Direct to End Market	[Text Entry]		
Other	[Text Entry]		

24. To where do you deliver glass?

Delivered To:	Facility Location	Number of Load per Month	Avg. Load Weight (tons)
MRF (CRPF)	[Text Entry]	[Numeric Entry]	[Numeric Entry]
Reload Facility	[Text Entry]		
Direct to End Market	[Text Entry]		
Other	[Text Entry]		

25. Please indicate which fiber (paper) category [USCL](#) materials are currently accepted in the on-route recycling program in [\[INSERT Jurisdiction\]](#).

<b>Fiber (paper) Product Categories</b> [include pictures for each category as seen in <a href="#">USCL</a> ]	<i>Select one response per row.</i>	
Corrugated Cardboard	Yes	No
Paperboard packaging	Yes	No
All Kraft paper	Yes	No
Molded pulp packaging	Yes	No
Polycoated cartons (e.g., milk cartons), aseptic cartons.	Yes	No
Tissue paper	Yes	No
Non-metalized gift wrap	Yes	No
High-grade office paper	Yes	No
Newspaper / newsprint	Yes	No
Magazines, catalogs, and similar glossy paper	Yes	No
Telephone directories	Yes	No
Other printing and writing paper	Yes	No
Paperback books	Yes	No

26. Are there **fiber** (paper) product categories not on the USCL that are currently collected?

- a. Yes
- b. No

27. [\[Show if OR26.a "yes"\]](#) List the fiber (paper) product categories that are currently collected but are not on the USCL.

- a. [\[Text Entry\]](#)

28. Please indicate which plastic category [USCL](#) materials are currently accepted in the on-route recycling program in [\[INSERT Jurisdiction\]](#).

<b>Plastic Product Categories</b> [include pictures for each category as seen in <a href="#">USCL</a> ]	<i>Select one response per row.</i>	
PET Plastic bottles larger than 2"	Yes	No
HDPE Plastic bottles larger than 2"	Yes	No
PP Plastic bottles larger than 2"	Yes	No
PET Plastic tubs	Yes	No
HDPE Plastic tubs	Yes	No
PP Plastic tubs	Yes	No
HDPE Plastic buckets, pails, storage containers, and other bulky containers	Yes	No
PP Plastic buckets, pails, storage containers, and other bulky containers	Yes	No
HDPE Nursery packages	Yes	No
PP Nursery packages	Yes	No

29. Are there **plastic** product categories not on the USCL that are currently collected?

- a. Yes
- b. No

30. [\[Show if OR29.a "Yes"\]](#). List the **plastic** product categories that are currently collected but are not on the USCL.

- a. [\[Text Entry\]](#)

31. Please indicate which scrap metal category [USCL](#) materials are currently accepted in the on-route recycling program in [\[INSERT Jurisdiction\]](#).

<b>Scrap Metal Product Categories</b> [include pictures for each category as seen on the <a href="#">USCL</a> ]	<i>Select one response per row.</i>	
Aluminum food and beverage containers	Yes	No
Steel cans	Yes	No
Dry paint cans	Yes	No
Scrap metal less than 10 pounds in weight and less than 18 inches in length	Yes	No

32. Are there **scrap metal** product categories not on the USCL that are currently collected?

- c. Yes
- d. No

33. [Show if OR32.a "Yes"]. List the **scrap metal** product categories that are currently collected but are not on the USCL.
- [Text Entry]

[Show if S6.b "Depot Collection"/ Skip if S6.b not chosen] **MAIN: Depots [D]**

**This section relates to systems for material collection at depots (drop-off collection).** The goal is to help anticipate the impacts that the depot requirements of the [RMA](#) and the [USCL](#) might have on the depot system.

In the following questions, you will be asked to identify existing depot infrastructure and expected start-up investments that will be necessary to achieve the anticipated system expansion for your jurisdiction. You may wish to use the information captured in the [Depot collection worksheet](#) to identify the system expansion areas needed to successfully implement the RMA.

- How many drop-off recycling collection depots are available for use by residents in [INSERT Jurisdiction]?
  - [Numeric Entry]

[If D1a=0, skip to next section of questionnaire]

- Please list the full address for each depot in [INSERT Jurisdiction].
  - Depot 1 [Text Entry] [Show row if D1 = 1]
  - Depot 2 [Text Entry] [Show row if D1 > 1]
  - Depot 3 [Text Entry] [Show row if D1 > 2]
  - ... etc. [Text Entry] [Show row if D1 > 3 ... etc.]

[Complete the following questions section D for all depots listed in D2]

- Are any of these depots located at a reload facility or at a site with other commercial or solid waste management activity?
  - Yes
  - No

<b>Depot Facility</b>	<b>At Reload Facility?</b>	<b>Other Commercial Activity at Site?</b>
[Row options: Autofill with responses at D2]	[Dropdown options: Yes, No]	[Dropdown options: Yes, No]



		[If Yes, "Please Specify:"] [Text Entry]
--	--	--

4. What are the operating hours for each depot?

	Days Open	Opening Time	Closing Time	Alternative seasonal hours	Other
<b>Depot 1</b> [Show if D1 = 1]	[(allow for multiple sections) Dropdown options: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday]	[Dropdown options: 24hrs]	[Dropdown options: 24hrs]	[Text Entry]	[Text Entry]
<b>Depot 2</b> [Show if D1 >1]					
<b>Depot 3</b> [Show if D1 > 2]	[(allow for multiple sections) Dropdown options: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday]	[Dropdown options: 24hrs]	[Dropdown options: 24hrs]	[Text Entry]	[Text Entry]
<b>... etc.</b> [Show if D1 > 3 ... etc.]	[(allow for multiple sections) Dropdown options: Monday, Tuesday, Wednesday, Thursday,	[Dropdown options: 24hrs]	[Dropdown options: 24hrs]	[Text Entry]	[Text Entry]

	Friday, Saturday, Sunday]				
--	---------------------------------	--	--	--	--

5. On average, how many visitors use each depot on a monthly basis?
  - a. [Numeric Entry]
6. What service area is each depot intended to serve?
  - a. County-wide
  - b. Residents within a defined set of cities
  - c. Other [Text Entry]
7. What is the population of your service area? [Numeric Entry]
8. Approximately what percentage of recycling depot users lack residential garbage service and bring all their waste and recyclables to each site.
  - a. [Numeric Entry]
  - b. I don't know
9. What are the characteristics of each depot collection area? (Select all that apply)
  - a. Covered
  - b. Paved
  - c. Staffed with customer interaction at the depot area
  - d. Staffed, but personnel are not present at the collection bin area
  - e. Other (please specify): [Text Entry]
10. Please indicate which fiber (paper) USCL materials are currently accepted at each depot(s) in [INSERT Jurisdiction]. Note: This is similar to the required Opportunity to Recycle (OTR) Reporting.

[Complete the table for each depot]

<b>Fiber (paper) Product Categories</b> [include pictures for each category as seen in <a href="#">USCL</a> ]	<i>Select one response per row.</i>	
Corrugated Cardboard	Yes	No
Paperboard packaging	Yes	No
All Kraft paper	Yes	No
Molded pulp packaging	Yes	No
Polycoated cartons (e.g., milk cartons), aseptic cartons.	Yes	No
Tissue paper	Yes	No
Non-metalized gift wrap	Yes	No
High-grade office paper	Yes	No
Newspaper / newsprint	Yes	No

Magazines, catalogs, and similar glossy paper	Yes	No
Telephone directories	Yes	No
Other printing and writing paper	Yes	No
Paperback books	Yes	No

11. Please indicate which plastic USCL materials are currently accepted at the depot in [INSERT Jurisdiction].

[Complete the table for each depot]

<b>Plastic Product Categories</b> [include pictures for each category as seen in <a href="#">USCL</a> ]	<i>Select one response per row.</i>	
PET Plastic bottles larger than 2"	Yes	No
HDPE Plastic bottles larger than 2"	Yes	No
PP Plastic bottles larger than 2"	Yes	No
PET Plastic tubs	Yes	No
HDPE Plastic tubs	Yes	No
PP Plastic tubs	Yes	No
HDPE Plastic buckets, pails, storage containers, and other bulky containers	Yes	No
PP Plastic buckets, pails, storage containers, and other bulky containers	Yes	No
HDPE Nursery packages	Yes	No
PP Nursery packages	Yes	No

12. Please indicate which scrap metal USCL materials are currently accepted at the depot(s) in [INSERT Jurisdiction].

[Complete the table for each depot]

<b>Scrap Metal Product Categories</b> [include pictures for each category as seen in <a href="#">USCL</a> ]	<i>Select one response per row.</i>	
Aluminum food and beverage containers	Yes	No
Steel cans	Yes	No
Dry paint cans	Yes	No
Scrap metal less than 10 pounds in weight and less than 18 inches in length	Yes	No

13. Are there glass collections available at each depot(s) in [Pipe in address from D2.a]?

14. Are there Household Hazardous Waste (HHW) collections available at each depot?

a. Yes

b. No

15. Have you completed the “Depot collections: existing system and anticipated system expansion” document for this location?

a. Yes

b. No

16. [Show if D15.b “No”]. Please fill out the table below regarding the materials currently collected at the depot. The table is designed to gather information about how materials are collected and managed.

Material Mix	Annual Volume Estimates (in tons)	Describe How Material is Prepared for Market (Baled, Shipped Loose, Other)	Downstream Partner (CRPF, End Market, Reload Facility, Other)
[populate material mix column with all yes answers from D10, D11, D14; and include “glass”]	[Numerical Entry]	[Drop Down Menu: Baled, Compacted, Shipped Loose, Other]	[Drop Down Menus for CRPF and Reload Facility lists, Direct to End Market]
[repeat for all Depots]			

17. What portion of the site is dedicated to managing USCL materials? [Numeric Entry %]

18. What equipment is used to aid in the collection and management of materials each depot? (e.g., forklifts, balers, compactors, bins, etc.) Please list each piece of equipment.

Equipment Type, Name & Make	Estimated year of purchase	What % of time is the equipment used to handle USCL & PRO listed recycling materials?	Estimated % of idle time
EXAMPLE: Baler 1	2022	100%	75%

[Add new row for each Equipment Type]			
---------------------------------------	--	--	--

19. Which hauler or entity collects materials from the depot for transportation to a MRF (CRPF) or end market?  
a. [text box]
20. Depot Operator(s)?  
a. [Pipe in S2 jurisdiction]  
b. [Text Entry]
21. Depot Owner(s)?  
a. [Pipe in S2 jurisdiction]  
b. [Text Entry]
22. What is the current annual operating budget for the depot?
23. Do you have a map or a rough sketch of the site?  
a. Yes  
b. No
24. [Show if D23.a "Yes"]. Please upload a copy of the site map or rough sketch.
25. Do you have on-site utilities, e.g. electricity, water, sewer?  
a. Yes  
b. No
26. Is there space at the depot to accommodate the collection of new materials?  
a. Yes  
b. No
27. Please describe any current limitations to accepting more materials:  
a. [Text Entry]
28. Is there space and capacity at the depot to house a densifier for expanded polystyrene (aka Styrofoam)?  
*General requirements for an EPS densifier include:*
- i. Three-phase power supply
  - ii. Space for the footprint of the equipment (examples include the Runi SK370 and the GreenMax compactor)
  - iii. Foam storage for unprocessed EPS
  - iv. Pallet Storage for processed EPS
- a. Yes  
b. No  
c. Unsure

[Show if S6.c "Recycling Reload"/ Skip if a. S6.c not chosen] **MAIN: Reload Facilities [R]**

This section relates to systems used to **aggregate and reload commingled recyclables for transport to downstream processors or end markets**. The goal is to help anticipate the impacts that the requirements of the [RMA](#) and the [USCL](#) might have on the system of reload facilities.

In this section, you will be asked to identify existing reload facility infrastructure and expected start-up investments that will be necessary to achieve the anticipated system expansion for your jurisdiction. You may wish to use the information captured in the [reload facility worksheet](#) to identify the system expansion areas needed to successfully implement the RMA.

1. Please list the full address for each reload facility in [INSERT Jurisdiction].
  - a. Reload Facility 1 [Text Entry] [Show if R1 = 1]
  - b. Reload Facility 2 [Text Entry] [Show if R1 >1]
  - c. Reload Facility 3 [Text Entry] [Show if R1 > 2]
  - d. ... etc. [Text Entry] [Show if R1 > 3 ... etc.]

[If R1=0, skip to next section of questionnaire]

[Complete the following questions section R for all reload facilities listed in R1]

2. Does this facility have unused capacity?
  - a. Yes
  - b. No
  - c. Unsure
3. On average, how many tons of curbside recyclables are accepted at this facility daily?
  - a. [Numeric Entry]
4. How many commingled recyclables loads from [INSERT Jurisdiction] are delivered to this facility daily?
  - a. [Numeric Entry]
5. What is the total square footage of the facility? [Numeric Entry]
6. What is the approximate square footage of the area used to manage recyclable materials at the reload facility?
  - a. [Numeric Entry]
7. What service area is the reload facility intended to serve?
  - a. County-wide
  - b. Residents within a defined set of cities
  - c. Municipality
  - d. Subscription area

8. What equipment is used to aid in receiving, managing, and preparing comingled recyclables for shipment at the reload facility? (e.g., forklifts, balers, compactors, etc.) *Please list each piece of equipment.*

Equipment Type, Name & Make	Estimated year of purchase	What % of time is the equipment used to handle comingled recycling materials?	Estimated % of idle time
EXAMPLE: Baler 1	2022	100%	75%
[Add new row for each Equipment Type]			

9. Please describe any current limitations to managing more materials at the reload facility:  
 a. [Text Entry]
10. Is it possible to expand the capacity for managing USCL or PRO materials at the reload facility?  
 a. Yes  
 b. No
11. Do you have a map or a rough sketch of the site?  
 a. Yes  
 b. No
12. [Show if R11.a "Yes"]. Please upload a copy of the site map or rough sketch.
13. Do you anticipate needing additional reload facility investment to meet RMA requirements within the first program period (July 1, 2025–Dec 31, 2027)?  
 a. Yes  
 b. No
14. [Show if R13.a "Yes"]. Please describe the additional investment needs (limit to 500 characters)?  
 a. [Text Entry]
15. [Show if R13.a "Yes"]. Please provide rationale for the additional investment (limit to 500 characters)?  
 a. [Text Entry]

**MAIN: Transportation [T]**

This section relates to the **transportation of comingled recyclables** farther than 50 miles.

Under the RMA, the PRO(s) is/are responsible for reimbursing costs relating to the transportation of materials on the **USCL** from the collection point (or reload facility) to the nearest comingled recycling processing facility (CRPF) (or end market) if that location is more than 50 miles away.

Local governments may also elect to exercise the PRO transportation option, where the PRO will coordinate and pay for transportation. The goal of this section is to understand to what extent materials are transported farther than 50 miles and understand which local governments would be interested in receiving this type of reimbursement or in working with the PRO to manage transportation directly.

Please review the [transportation reimbursement consideration worksheet](#) before answering the questions in this section.

1. Do you send USCL or PRO list recyclable materials from **[INSERT Jurisdiction]** to **MRFs (CRPF)** farther than 50 miles from a reload facility?
  - a. Yes
  - b. No

[ Go to next section if T1.b=No is selected. Show remaining section questions if T1.a=Yes.]

2. On average, how many tons of recyclables from **[INSERT Jurisdiction]** are transported farther than 50 miles to a MRF (CRPF) or end market annually?
  - a. **[Numerical Entry]**
3. When thinking about the movement of commodities from **[INSERT Jurisdiction]** managed by your operations, to whom and by what mode and distance are you transporting these materials?

Material	To Whom (ex. ACME recycler)	Distance (in miles)	Transport method
[Dropdown: Corrugated Cardboard; Newspaper; Mixed Paper; Plastic PET #1; Plastic nHDPE #2; Plastic cHDPE #2; Plastic PP #5;	[Text Entry for Name and address / give option for more than one (as many as needed)]	[Numeric entry for specific distance]	[Dropdown: 3 <sup>rd</sup> Party; Self-Transport; Other]



Mixed Plastic; Aluminum UBC; Aluminum Scrap; Steel Cans; Steel Scrap; Glass Mixed; Glass Flint/Clear; Glass Green; Glass Amber/Brown; Commingled Recyclables; Other]			
---	--	--	--

4. [If S1.a=municipal employee, show this question, if S1.b=service provider, skip to T8]  
Does your jurisdiction operate a facility that receives recyclable materials from sources outside of your jurisdiction?
  - a. Yes
  - b. No
5. [Show if T5a "Yes"] From which jurisdictions do you receive materials?
  - a. [ Drop Down Field of Jurisdictions]
6. [Show if T6a "Yes"] Do you have any existing contractual relationships with those jurisdictions?
  - a. Yes
  - b. No
7. [Show if T8.a=yes] When will the existing contract with [INSERT Jurisdiction] expire?
  - a. [Drop Down Date menus so that all dates are formatted the same]
8. Is there interest in having CAA manage the transportation of UCSL materials to downstream entities if that location is more than 50 miles away?
  - a. Yes
  - b. No
9. Which reload facilities receive residential curbside recyclables from [INSERT Jurisdiction]?
  - a. [Dropdown list of reload facilities listed at R1]
10. What kinds of trucks are used to haul materials from your reload facility to the MRF (CRPF)?

Stream Type	Truck Mechanism	Description of "Other"	Truck Capacity	Unit	Number of Trucks
[Dropdown: Commingled, Segregated]	[Dropdown: Fully automated side-loader, Semi-automated side-loader,	[Text Entry]	[Numeric Entry]	[Dropdown units: tons, cu yd]	[Numeric Entry]

	Roll off, Curotto Can, Manually rear-loaded, Split body, Tractor/Trailer Combo, Tractor/Roll off Combo, Flatbed, Other, please specify]				
--	--	--	--	--	--

**MAIN: PRO Acceptance / Collection Events [P]**

This section relates to the potential of adding materials on the [PRO Acceptance List](#) to existing depot collection sites or collection events. \*

. Please review the Evaluation for [PRO Acceptance List Collection](#) Worksheet before completing this section.

[First three questions will be repeated. First round is for municipal employees, second round for service providers]

1. [If S1.a=municipal employee, show this question, if S1.b=service provider, skip to P4] Does [INSERT Jurisdiction] host recycling collection events?
  - i. Yes
  - ii. No
2. [Show if P1.a "Yes"]. Would [INSERT Jurisdiction] consider adding [PRO materials](#) to these collection events?
  - i. Yes
  - ii. No
3. [Show if P1.a "Yes"]. How many recycling collection events were hosted by [INSERT Jurisdiction] in 2023?
  - i. [Numeric Entry]
4. [If S1.b=service provider, show P4, P5, and P6. If S1.a=municipal employee, skip to P7] Does your company host recycling collection events in [INSERT Jurisdiction]?
  - i. Yes
  - ii. No

5. [Show if P1.a "Yes"]. Would your company consider adding [PRO materials](#) to these collection events in [INSERT Jurisdiction]?
  - i. Yes
  - ii. No
6. [Show if P1.a "Yes"]. How many recycling collection events were hosted by your company in [INSERT Jurisdiction] in 2023?
  - i. [Numeric Entry]
7. What types of materials are typically collected at recycling collection events hosted in [INSERT Jurisdiction]? *Select all that apply.*
  - i. Household Hazardous Waste (HHW)
  - ii. Electronics
  - iii. Mattresses
  - iv. Automotive Fluids
  - v. Mercury
  - vi. Tires
  - vii. Batteries [specify type with text entry]
  - viii. Paint [dropdown latex, oil-based, other with text entry]
  - ix. Lawn/garden chemicals
  - x. Freon
  - xi. CRTs/Tube TVs
  - xii. Pharmaceuticals
  - xiii. CFLs/Fluorescent Bulbs
  - xiv. Sharps
  - xv. Refillable propane tanks
  - xvi. Single-use propane tanks
  - xvii. Steel and Aluminum aerosol cans
  - xviii. Confidential documents
  - xix. Expanded polystyrene
  - xx. Wood
  - xxi. Appliances
  - xxii. Furniture
  - xxiii. Other hard to recycle items [Text Entry to specify]
  - xxiv. None of the above [Exclusive]
8. Is there an event management company or service provider that [INSERT Jurisdiction] partners with for events?
  - i. Yes
  - ii. No
9. [Show if P8a "Yes"]. Which event management company or service provider partners with [INSERT Jurisdiction] for recycling events? *If more than one, please list each company.*
  - i. [Text Entry]

**MAIN: Contamination Reduction Programming [CR]**

The RMA requires DEQ to establish and maintain a list of approved contamination reduction program elements, including:

- Customer-facing materials, methods responsive to diverse populations:
- Standards for providing feedback to generators that contribute to contamination; and
- Standards for service or financial consequences to generators that are repeated sources of contamination.

The following questions seek to understand existing contamination reduction programming education and the level of interest in receiving funding dedicated to these program elements.

1. What kinds of efforts to combat recycling contamination are currently being used in [INSERT Jurisdiction]?

	Single-Family	Multi-Family (dwellings of 5 or more units)	Commercial	Self-haul
<b>[CFM] customer facing materials</b>	[Drop Down Menu: Yes; No]	[Drop Down Menu: Yes; No]	[Drop Down Menu: Yes; No]	[Drop Down Menu: Yes; No]
<b>[FB] feedback to generators that have contaminated recycling</b>				
<b>[CQ] service or financial consequences to generators that are repeated sources of contamination</b>				

1. Who is responsible for recycling education and outreach in [INSERT Jurisdiction]?  
(select all that apply)

- a. Municipality
- b. Hauler
- c. Non-profit or other community-based organization
- d. Other (write-in)

2. Are the responsible entities interested in funding for contamination reduction education programming in [INSERT Jurisdiction] ?

- a. Yes
- b. No
- c. Maybe or not sure

3. Do you happen to have data on the amount and primary types of contamination in your jurisdiction?

4. Is the person who received this email the best contact to answer questions regarding your recycling program operations?

- a. Yes
- b. No

5. [Show if CR4b "No"] Please provide the desired operations contact below:

- Name:
- Title:
- Organization:
- Email:
- Phone:

6. Is the person who received this email the best contact to answer questions regarding your recycling program education & outreach?

- a. Yes
- b. No

7. [Show if CR6b "No"] Please provide the desired education contact below:

- Name:
- Title:
- Organization:
- Email:
- Phone:

8. What tools and communications assets are currently being used in [INSERT Jurisdiction]? Select all that apply:

- Website,
- social media,
- paper mailers
- bill inserts,
- email
- digital newsletter,
- other.



# Oregon

Tina Kotek, Governor

## Department of Environmental Quality

Northwest Region

700 NE Multnomah Street, Suite 600

Portland, OR 97232

(503) 229-5696

FAX (503) 229-6124

TTY 711

June 14, 2024

Justin Weiss, Tillamook County  
Interim Solid Waste Program Manager  
503 Marolf Road  
Tillamook, OR 97141

Re: Approval of Tillamook County's 2023 Opportunity to Recycle Report

Dear Mr. Weiss:

This letter acknowledges the receipt of Tillamook County's 2023 Opportunity to Recycle Report. The County along with the city of Tillamook have chosen the following recycling programs to be in compliance with OAR 340-90-0040.

### **Recycling Program Elements - OAR 340-90-0040**

- a) Provision of at least one durable recycling container.\*
- c) Provision of an expanded education and promotion program.
- e) Provision of residential yard debris collection and home composting promotion\*\*
- f) Provision of a commercial/institutional recycling program.
- g) Provision of expanded recycling drop-off depots.

The report is complete and the recycling programs in the wasteshed were found to be in compliance with all requirements. I do want to highlight some notes from my review. First, City Sanitary Service does provide recycling containers to customers that are larger than 12 gallons, thus meeting the requirements of element a, which I'm counting instead of element h (collection rate established as a waste reduction incentive) since the city of Tillamook is not fully implementing that particular element. Second, I have included element e as another potential element that the city of Tillamook could claim, so long as some information about home composting is made available either in printed materials that are sent out to customers, or information is included on a website such as city, county or service provider websites. OSU extension has some good information about home composting, and could be linked to from the city, county, or service provider.

DEQ continues to work with local governments, service providers, and industry partners to improve recycling opportunities in Oregon through the Plastic Pollution and Recycling Modernization Act (RMA). Rules with changes from the RMA were adopted in November 2023 and include new requirements for local governments. We will inform you of these requirements through multiple outreach efforts starting in mid-2024. Please review emails, documents, or other communications from DEQ on the RMA, and contact me if you want to meet in person or virtually to discuss the changes.

Congratulations and thank you for all of your hard work to provide the residents of Tillamook County with the Opportunity to Recycle. If you have any questions regarding this letter, please call me at (503) 915-6786.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Sandau". The signature is fluid and cursive, with the first letter of the first name being a large, stylized "G".

Gretchen Sandau  
Materials Management Regional Specialist  
Northwest Region

Electronic cc:  
Audrey O'Brien, DEQ





## Supplemental Environmental Project Application

Oregon Department of Environmental Quality  
Office of Compliance and Enforcement  
700 NE Multnomah St., Suite 600  
Portland OR 97232

---

Case Name and No. \_\_\_\_\_

**Project Contact:** \_\_\_\_\_

---

### Type of Project (choose one):

- Pollution Prevention** – preventing waste or pollution at the source, by conserving energy or natural resources, or by making process changes (such as chemical substitutions) or by making a process more efficient so that less waste is created for a given amount of product.
- Pollution Reduction** – reducing the amount and/or danger presented by some form of pollution, often by providing better treatment and disposal of the pollutant.
- Public Health Protection**- an example is the medical examination of residents in a community to determine if anyone has experienced any health problems because of the violations at issue.
- Environmental Restoration and Protection** –improving the condition of the land, air or water in the area damaged by the violation. For example, restoring a wetland or planting trees along a riparian zone to reduce erosion and provide shade for improved water quality.
- Emergency Planning and Preparedness** – providing assistance to a responsible state or local emergency response or planning entity. Such assistance may include the purchase of computers and/or software, communication systems, chemical emission detection and inactivation equipment, HAZMAT equipment or training.
- Assessments and Audits** to determine if the Respondent is causing any other pollution problems or can run its operation better to avoid future violations.

**Environmental Compliance Promotion-** providing training or technical support to other members of the regulated community to achieve, or go beyond, compliance with applicable environmental requirements.

**Other Projects** that have environmental merit but do not fit within the categories listed above.

**Who is conducting the project?** (i.e. Respondent or third party entity such as a watershed council or other nonprofit organization)

---

**Location where project will take place:** \_\_\_\_\_

**Project description (Please attach an extra sheet of paper, if necessary):**

---

---

---

---

---

---

---

---

---

---

---

---

**What environmental benefits are expected?**

---

---

---

---

---

---

---

---

---

---

**How will you measure/assess the benefits?**

---

---

---

---

**What is the total projected cost of the project?** Explain. (Qualifying costs are all reasonable costs of executing the SEP and may include costs of preparing the SEP proposal, costs of materials and services, wages paid to employees (appropriate to the work), and wages and proportional overhead for employees of a third party executing the project. Qualifying costs do not include entertainment or refreshment costs related to the SEP.)

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**What is the timeframe for the project (most projects are completed within one year)?**  
Include milestones and final completion date.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

Date : \_\_\_\_\_ Signature \_\_\_\_\_



**HEALTHY  
WATERSHEDS FOR A  
THRIVING COMMUNITY.**

[See how our programs support this mission.](#)

[See the difference habitat restoration makes.](#)



**Tillamook County**  
**PUBLIC WORKS DEPARTMENT**  
*Department of Solid Waste*  
*Waste Prevention and Recycling*



503 Marolf Loop Road  
Tillamook, Oregon 97141  
PH (503) 815-3975  
FAX (503) 842-6473

Email: [recycle@co.tillamook.or.us](mailto:recycle@co.tillamook.or.us)  
[www.co.tillamook.or.us/solid-waste](http://www.co.tillamook.or.us/solid-waste)

*Land of Cheese, Trees and Ocean Breeze*

July 16, 2024

## **Staff Report**

### **To the Solid Waste Advisory Committee**

#### **I. Solid Waste Staffing**

The Manzanita Transfer Station closed on 7/12 due to a staffing shortage stemming from COVID-19. Service resumed on Saturday, 7/13, with minimal staffing (2 employees). Overall, staffing levels at the transfer stations have remained consistent and effective since on-leave employee returned in May.

New temporary admin specialist was recently brought on by Public Works; no Solid Waste cross training has occurred. Program Manager advised to hold off on training the temporary BBSI employee, as quick turnover is anticipated. Job recruitment for permanent position sent out via County HR last week. Solid Waste Program Manager looks forward to having consistency within the admin support position, ultimately increasing administrative efficiency.

#### **II. Household Hazardous Waste**

Public turnout for the June HHW event totaled roughly 151 vehicles. This was the busiest event I can recall during my tenure with Tillamook County. Modification #7 to the Clean Earth hazardous waste contract was approved by the County Commissioners on 7/10. This will require the Solid Waste Administration to put out a request for proposals for fiscal year 24-25. Plan is to evaluate attendance numbers over the last few years to determine whether a reduction in HHW events is warranted. Increasing disposal costs, coupled with decreasing revenue, could result in slight reduction of services.

#### **III. Master Recycler Program**

Multiple meetings have taken place with Heart of CARTM Executive Director and Deer Island Studios staff, to continue the Master Recycler program update/rebrand. County will meet with mentioned parties again in late May to review the initial design ideas and plot a course forward. Two of the strongest designs are included below for review. The rebranding process funded by OBRC grant awarded to CARTM, with support from county. Plan is still to host a revamped class in the early fall.



## Upcoming events

- a. Household Hazardous Waste Collection Event  
August 3rd
- b. Offering to Our Healing Ocean Ceremony  
August 4<sup>th</sup>

Justin Weiss  
Solid Waste Program Manager

---

# Transfer Station Report

## To the Solid Waste Advisory Committee

### I. **Yard Debris Voucher Program**

Public comment session was hosted by the County Board of Commissioners at their June 26<sup>th</sup> meeting. ODF was present to answer any questions and again reinforce the motives and success of the program over the last 10+ years. The two applicants, ODF and County Sheriff, discussed their current funding situations, and a consensus was reached that the Sheriff would support allocation of the entire \$75,000 to the ODF application. This was due to ODF's disclosure that funds had been secured starting July, 1 2025, to support the program, therefore enabling the County Sheriff's office to potentially apply for future Title III funds in totality.

### II. **Manzanita Transfer Station (MTS)**

Professional Services Agreement is being finalized with Great West Engineering to reinitiate design work on the east wall project. This infrastructure project will replace a failing timber wall and add additional z-wall capacity. Funds will be utilized from both the DEQ SRF loan and OSG grant award.

### III. **Pacific City Transfer Station (PCTS)**

Professional services agreement is being finalized with Great West Engineering to reinitiate design work on the Pacific City site upgrade. This project includes, additional z-wall capacity and the addition of a building dedicated to recycling infrastructure.

## IV. Tillamook Transfer Station

Professional services agreement with Parametrix Consulting is being reviewed by the Commissioners office and will likely be on the agenda for the 7/24 meeting. This agreement will reinstate stormwater sampling at the site, something the Program Manager has been executing since the expiration of their old contract at the end of 2023. Parametrix also intends to complete a site review of Tillamook Transfer Station infrastructure and recordkeeping to ensure that the site is in compliance with all DEQ 1200-Z permit requirements.

On June 5<sup>th</sup>, DEQ Solid Waste and Asbestos Specialists conducted an unannounced site visit. The Program Manager and site operator surveyed the transfer station, with a specific eye toward asbestos receipt and processing. The Solid Waste inspectors found a single issue of mild concern (lead acid batteries being stored outside). Asbestos Compliance Specialist followed-up via email with some desired improvements to the on-site procedures; see email below, detailing these procedures. Feeling that this site visit may have been triggered by a complaint submitted to DEQ.

"I've reviewed the current Ops Plan for asbestos-related screening and intake, below are our findings. Action items are highlighted in yellow.

1. **4.2.2: Load Checking including Visual Inspection of each Incoming load.** *The scale house operator is required to visually check each load.* We observed the operator not leaving the scale house to check the contents of personal and franchise (drop box) loads. **Please ensure that the scale house operator visually checks the contents of each load, preferably by leaving the scale house to look in the load if it cannot be readily observed from the scale house.**
2. **4.2.3: Rejection Procedures for loads Containing Prohibited Wastes or Unauthorized Wastes.** *As the waste is being unloaded one of the Transfer Station staff will watch for prohibited or unauthorized waste.* We did not observe anyone checking loads as they were unloaded on the floor during our visit, including C and D waste. **Ensure that someone is available to check the loads as they're unloaded on the floor.**
3. **4.2.7.2: Additional Procedures for Construction & Demolition Wastes.** *All customers delivering construction and demolition (C&D) debris are required to fill out a Waste Acceptance Form. This form includes information about the address from which debris is generated, the type of debris, and – depending on the type of debris and date of construction – asbestos survey. If the waste is subject to an asbestos survey, a copy of the survey must be submitted to the scale house, as well as proof of asbestos abatement (if ACM was found in the survey).* During our inspection a load of C&D was delivered without an asbestos survey or proof of abatement. You provided examples of other C&D loads that had provided the survey. **Ensure that personnel are verifying the build date and survey results for C&D loads.**
4. **Special Waste Management Plan for Asbestos:**
  - a. *Proper signage will be posted in the temporary ACM storage container area stating the following:*
    - Danger*
    - Asbestos Waste Disposal Area*
    - Do not Create Dust*
    - Breathing Asbestos is Hazardous to Your Health*

During our visit we observed missing signage at the ACM storage container. Please update the signage.

b. *The temporary commercial ACM storage container will be double-lined with 6-mil reinforced sheet plastic in accordance with packaging requirements contained in this plan (Section 5). Once the storage container is full or scheduled for removal from TTS, the container will be sealed. Sealing will utilize the two layers lining the storage container.* During our site visit, we noticed the storage container was not double-lined. Ensure the container is double-lined (and remains double-lined), as soon as possible.

Aaron, please provide an update at your earliest convenience for your plan to address the highlighted action items listed above.”

Justin Weiss  
Solid Waste Program Manager